



NCARB

The National Council of Architectural Registration Boards (NCARB) announces the 2010 NCARB Grant schedule and requests proposals. A total of \$10,000 will be awarded through one, two, or three grants to support new for-credit curricular initiatives that integrate practice and education in the academy.

The NCARB Grant supports the creation and implementation of new methods to integrate practice and education in the academy. The NCARB Grant supports architecture schools' efforts to create academic initiatives that will have a long-term, ongoing impact on architecture students, faculty, and the curriculum by integrating practice and education in the academy.

The intent of the NCARB Grant program is to support initiatives that may be more innovative and risk-taking than schools may be able to initially afford and to encourage architecture schools to increase the connection between practice and education by:

- > Involving non-faculty architect practitioners in the education of students in significant and meaningful ways
- > Exploring different venues or innovative curricular initiatives and methods to integrate practice and education, and
- > Developing these initiatives into ongoing for-credit curricular programs

The NCARB Grant seeks to raise awareness about issues central to practice in education and also develop models of practice and education integration that can be adapted by other schools. The NCARB Grant program is distinct

from the NCARB Prize program in that it provides funding for the development of an idea that has not yet been implemented.

Project directors and architecture schools are encouraged to study information about the NCARB Prize and the NCARB Grant including publication of NCARB Prize and NCARB Grant recipient projects on the NCARB web site (<http://www.ncarb.org/prize> and <http://www.ncarb.org/grant>). While these provide models of successful programs, proposals for the NCARB Grant are not limited to these types of projects. It is important to assess appropriate elements of each program, specific requirements for the program year, and individual circumstances and needs.

Proposals for the 2010 NCARB Grant must be submitted by e-mail no earlier than Tuesday, September 21, 2010 and no later than Tuesday, October 19, 2010, 5:00 p.m. EST. Visit the NCARB Grant section of the NCARB web site (<http://www.ncarb.org/grant>) for 2010 NCARB Grant program requirements, proposal requirements, and format and submission requirements.

NCARB Prize and NCARB Grant

The NCARB Prize and the NCARB Grant are two distinct annual award programs of the National Council of Architectural Registration Boards that support and recognize the integration of practice and education in the academy.

The NCARB Prize for Creative Integration of Practice and Education in the Academy was initiated in 2001 in response to the Carnegie Foundation for the Advancement of Teaching's report, *Building Community: A New Future for Architecture Education and Practice*, that summarized a study of architecture education and architecture practice. Commonly referred to as The Boyer Report, the publication identified a "sense of disconnection ... between the separate worlds of architecture education and practice." The study examined architecture schools and architecture firms and surveyed students, faculty, administration, alumni, interns, and architects. It drew attention to "the gulf dividing architecture schools and the practice world [that] has grown perilously wide." The NCARB Prize was established to recognize excellence in the academy's efforts to address the disconnect between practice and education. NCARB's review

To support its mission of protecting the health, safety, and welfare of the public by leading the regulation of the architecture profession and development and administration of the Architect Registration Examination® (ARE®) and the Intern Development Program (IDP), NCARB regularly conducts a practice analysis of the architecture profession. The Practice Analysis obtains psychometrically valid and legally defensible data about the tasks performed by architects and the knowledge and skills necessary to adequately perform those tasks.

of The Boyer Report is summarized in the [Report of the NCARB Carnegie/Boyer Review Task Force](#).

In an effort to expand the focus of the NCARB Prize, NCARB established the NCARB Grant program in 2006. The NCARB Grant was created to support the creation of new innovative efforts that, for a variety of reasons, have not been developed into for-credit curricular activities and, therefore, are not eligible for the NCARB Prize.

Over the past nine years, NCARB has awarded over \$600,000 to architecture schools through the NCARB Prize and the NCARB Grant. Next year, the NCARB Prize program will reach an important milestone as it marks 10 years of recognizing excellence in merging practice and education in a studio or classroom setting. Schools that have participated in the NCARB Prize and NCARB Grant have influenced the architecture curriculum, faculty, and tens of thousands of students through projects that integrate practice and education. Many of these projects continue.

Please refer to the NCARB web site (<http://www.ncarb.org/>) for additional information about the NCARB Grant (<http://www.ncarb.org/grant>) and the NCARB Prize (<http://www.ncarb.org/prize>).

NCARB's most recent *Practice Analysis* underscored the findings of The Boyer Report and identified specific examples of the disparity between practice and education. The 2007 *Practice Analysis of Architecture* identified five domains and over 100 knowledge/skills that the architecture profession rated as important for recently licensed architects practicing independently. Seventeen knowledge/skills were identified as being acquired after licensure, despite the fact that all were designated as essential for recently licensed architects practicing independently. (cont. on next page)

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ELIGIBILITY

Faculty members in architecture schools that are both located in one of NCARB's 54 Member Board jurisdictions and that have a program that is accredited by the National Architectural Accrediting Board (NAAB) or a program that is a candidate for NAAB accreditation are eligible to submit proposals. There is no restriction on the faculty member's appointment level or designation; they may be full-time, part-time, or adjunct. Faculty members should note that, if awarded a Grant, projects are required to begin in January 2011 and the studio/class should be offered no later than the 2011 fall term; visiting faculty members should confirm that this can be accommodated during their appointment period. Visit the Member Board section of the NCARB web site (<http://www.ncarb.org/>

[About-NCARB/Member-Boards.aspx](#)) for a list of NCARB Member Board jurisdictions and the NAAB web site (<http://www.naab.org/>) for a list of NAAB-accredited programs and programs that are candidates for NAAB accreditation (<http://www.naab.org/schools/search.aspx?searchType=A>).

Faculty members may submit more than one proposal. Each proposal must be limited to one project or initiative. Proposals that include more than one project or initiative will not be accepted and multiple proposals for the same project or initiative will not be accepted. Proposals are required to conform to specific program requirements, proposal requirements, and format and submission requirements.

(cont. from previous page) NCARB noted in the *NCARB Position Paper for the NAAB 2008 Accreditation Review Conference* that 12 of these knowledge/skills that are currently being acquired after licensure would be most appropriately and effectively addressed at the educational stage of an architect's development:

Predesign

- > Project financing and funding

Project Management

- > Project budget management
- > Construction conflict resolution

Project Management

- > Legal & ethical issues pertaining to contracts
- > Legal & ethical issues pertaining to practice
- > Business planning
- > Strategic planning

- > Financial management
- > Risk management
- > Marketing and Communications
- > Contract Negotiations

General Practice

- > Entrepreneurship

Project directors and architecture schools interested in submitting proposals for the 2010 NCARB Grant are encouraged to study the *2007 Practice Analysis of Architecture*, the *NCARB Position Paper for the NAAB 2008 Accreditation Review Conference*, and *Building Community: A New Future for Architecture Education and Practice*. These studies provide examples of specific areas in which the academy can bridge the gulf between education and practice to better prepare students for internship and future careers as architects.

REVIEW AND ASSESSMENT CRITERIA

Assessment of proposals submitted for the 2010 NCARB Grant will be based upon the proposal's effectiveness in integrating practice and education in the academy and meeting the following objectives:

- > Integration of non-faculty architect practitioners in the education of students¹
- > Creation of innovative concepts and methods to integrate practice and education
- > Achievement of immediate and continuing impact on student education and development and the architecture curriculum
- > Recognition of and response to specific needs of the students, the school, and the profession and institutional constraints
- > Effectiveness in responding to relevant issues identified in the 2007 *Practice Analysis of Architecture* and in *Building Community: A New Future for Architecture Education and Practice* (The Boyer Report) as they relate to specific needs and criteria
- > Likelihood of the project to serve as a model and to be adapted and/or adopted by other faculty and other architecture schools

NCARB welcomes the submission of proposals that respond to these challenges to promote the integration of the practice of architecture with the education of future architects.

BUDGET RESTRICTIONS

NCARB Grant funds are to be specifically used to support activities and initiatives that result in the integration of practice and education in the academy.

NCARB Grant funds may be used for the following items, including, but not limited to:

- > Faculty release time to create the program; however, the course and course activities are required to be part of faculty teaching load when initiated
- > New technology providing interconnectivity with non-faculty architect practitioners
- > Materials
- > Travel, when requests are made in writing to NCARB in advance

Funds may not be used for any of the following:

- > Institutional indirect and/or overhead costs
- > Salary for faculty, adjunct faculty, or visiting faculty to teach the proposed course
- > Expenses for existing courses
- > Individual faculty enhancement activities

Cost-share is encouraged; however, it is not required. If proposed expenses exceed the total budget amount, an explanation of the source for additional funding should be included.

Funds should be allocated to achieve the maximum benefit to students, the architecture curriculum, and the architecture program. Consideration

¹ Non-faculty architect practitioners must hold current registration in a U.S. jurisdiction (a list of current registration requirements and links to all 54 U.S. jurisdictions' registration boards is available on the NCARB web site at <http://ncarb.org/stateboards/index.html>). Non-faculty architect practitioners are not required to be registered in the same jurisdiction in which the architecture school is located and non-faculty architect practitioners are not required to be in the same physical location as the architecture school as long as means to ensure the involvement of the non-faculty architect practitioners are evident. Non-faculty architect practitioners may not include any faculty members (adjunct, visiting, part-time, or full-time). Verification of all non-faculty architect practitioners' registration status must be provided (see program requirements, proposal requirements, and format and submission requirements).

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should be given to alternative methods of using funds and other resources effectively to achieve the greatest benefit.

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NCARB does not place any other restrictions on the use of funds other than to provide guidance that the funds are to be used for work that results in interaction between students and practitioners. Funds are not intended for individual faculty enhancement activities.

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PROPOSAL SUBMISSION DEADLINE

Proposals must be submitted by e-mail no earlier than Tuesday, September 21, 2010, and no later than Tuesday, October 19, 2010, 5:00 p.m. EST. No proposals will be accepted after Tuesday, October 19, 2010, 5:00 p.m. EST.

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Please refer to the 2010 NCARB Grant program requirements, proposal requirements, and format and submission requirements. Incomplete proposals and proposals that do not meet the 2010 NCARB Grant program requirements, proposal requirements, and format and submission requirements will not be accepted.

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REVIEW AND NOTIFICATION OF AWARDS

The NCARB Practice Education Committee will review all eligible proposals and determine the award amounts for each NCARB Grant. NCARB reserves the right to decide not to award any grants based on the quality of proposals.

A total of \$10,000 will be awarded through one, two, or three grants to support the creation of new for-credit curricular initiatives that integrate practice and education. Notification of the committee's decisions will be communicated in early December 2010 so that project(s) can begin in January 2011 and the studio/class can be offered no later than the 2011 fall term.

2010 NCARB Grant recipient institution(s) will receive an award check, an award certificate, and an award letter that outlines the specific terms and conditions of the NCARB Grant. These terms include submission of interim and final reports and supporting documents, which will be published by NCARB. Project expenses are for a one-year time period; this time period includes implementation of the studio/class. Any request for an extension of the implementation time period must be made in writing to NCARB.

QUESTIONS AND ADDITIONAL INFORMATION

Please refer to the NCARB web site (<http://www.ncarb.org/>) for detailed information about the 2010 NCARB Grant including program requirements, proposal requirements, and format and submission requirements.

Due to the large number of proposals received, individual confirmation of receipt of proposals and individual feedback on proposal eligibility and/or proposal review will not be provided once a proposal has been submitted.

For specific questions about eligibility, program requirements, proposal requirements, or format and submission requirements, please contact:

*Education Directorate
National Council of Architectural
Registration Boards
1801 K Street NW, Suite 700K
Washington, DC 20006
Phone: 202/783-6500
Fax: 202/783-0290
E-mail: education@ncarb.org*

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DESCRIPTION, PAGE LIMIT, AND FORMAT

1. Submission Form and Supporting Documents

a. Proposal Submission Form

Maximum one-page (1) completed Proposal Submission Form providing all required information and attachment listing additional non-faculty architect practitioners, if necessary (no page limit for attachments to list additional faculty project directors and/or additional non-faculty architect practitioners)

b. Institutional Letter of Commitment

Maximum two-page (2) signed letter on institutional letterhead addressed to the NCARB Practice Education Committee from the administrative individual (i.e., dean, chair, director, etc.) for the eligible school confirming authorization of the proposal and institutional commitment to implement the proposal if awarded a 2010 NCARB Grant

c. Non-Faculty Architect Practitioner's Registration Verification(s)

Maximum one-page (1) individual verification of each non-faculty architect practitioner's registration status in the form of:

- a. A copy of the registration board's license verification web page, or
- b. A signed letter from the registration board with the following information:
 - i. Non-faculty architect practitioner's name,
 - ii. Registration jurisdiction,
 - iii. Initial date of registration, and
 - iv. Expiration date of registration

d. Project Director's Resume(s)

Maximum two-page (2) resume outlining the educational, professional, and academic experience of each project director

2. Proposal

a. Project Abstract

Maximum seven-page (7) completed Proposal Submission Form providing detailed description of specific aspects of the proposal

b. Project Description

c. Budget

Proposals are not required to be anonymous; proposals and individual documents of the proposals such as the proposal abstract, description, and budget form may contain the names of institutions, project directors, non-faculty architect practitioners, etc.

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Proposal Format and Submission Requirements

- ▶ Proposals must be submitted by e-mail to ncarbgrant@ncarb.org as one single PDF not to exceed 10MB. Proposals must be submitted no earlier than Tuesday, September 21, 2010, and no later than Tuesday, October 19, 2010, 5:00 p.m. EST. Proposals will not be accepted after Tuesday, October 19, 2010, 5:00 p.m. EST **due to any reason.**
 - ▶ Proposals must conform to the following requirements:
 - > Proposals must be submitted as one PDF; division of the proposal into separate PDFs and/or transmission through multiple e-mails of individual documents will not be accepted.
 - > The PDF name and the subject line of the e-mail with the PDF must be 2010NCARB-Grant_InstitutionName (e.g., 2010NCARB-Grant_MainStreetUniversity)
 - > All documents within the PDF must be 8.5" x 11" portrait format.
 - > All documents within the PDF must retain the bookmarking of the original submission form or be bookmarked similarly (i.e., 1. Submission Form and supporting documents, a. Proposal Submission Form, b. Institutional Letter of Commitment, c. Non-Faculty Architect Practitioner's Registration Verification(s), d. Project Director's Resume(s); 2. Proposal, a. Proposal Abstract, b. Proposal Description, c. Proposal Budget). Attachments must be inserted and bookmarked in the same order.
 - > Hard copy proposals will not be accepted.
 - ▶ Project directors are responsible for ensuring that all required documents and information are provided and that all documents conform to the required format. Please note:
 - > There is no limit to the number of proposals that may be submitted by a project director or that may be submitted from an architecture school; however, each proposal must be limited to one program or initiative.
 - > Proposals that include more than one program or initiative and multiple proposals for the same program or initiative will not be accepted.
 - > Proposal documents are limited to items listed in the 2010 NCARB Grant proposal requirements; submission of other materials will result in disqualification of the proposal.
 - > Revisions and additions to a proposal will not be accepted once it has been submitted; NCARB will not modify proposals. Project directors who wish to revise or change a proposal after it has been submitted must resubmit a revised complete proposal prior to the submission deadline. In the event that resubmitted proposals and/or duplicate proposals are received, the proposal with the latest date and time will be assumed to be final; earlier duplicate proposals will be disqualified.
 - > Proposals that use and/or reference previous year's NCARB Grant program requirements, proposal requirements, and/or format and submission requirements will not be accepted.
 - > Proposal documents are **not** required to be anonymous; proposals and individual documents of the proposals such as the abstract, description, and budget may contain the names of institutions, project directors, non-faculty architect practitioners, etc.
- ▶ Individual confirmation of receipt of proposals and individual feedback on proposal eligibility and/or proposal review will not be provided once a proposal has been submitted.
 - ▶ Incomplete proposals and proposals that do not meet the 2010 NCARB Grant program requirements, proposal requirements, or format and submission requirements will not be accepted.
 - ▶ NCARB reserves the right to decide not to award any grants based on the quality of proposals.
 - ▶ Project directors are encouraged to retain a copy of all proposal documents and forms submitted.

2010 NCARB GRANT PROPOSAL SUBMISSION FORM

All forms must be completed electronically and submitted by e-mail. All requested information must be provided. Please read all instructions carefully, including the 2010 NCARB Grant program requirements, proposal requirements, and format and submission requirements before completing this form. Incomplete proposals and proposals that do not meet the 2010 NCARB Grant program requirements, proposal requirements, and format and submission requirements will not be accepted.

GENERAL

Proposal Title
NAAB-Accredited Architecture Program, or NAAB-Accredited Candidate Architecture Program
Architecture School/Department
Academic Institution
Address
City State Zip Code

FACULTY PROJECT DIRECTOR(S)

(name/title/phone/e-mail)

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Proposal Title

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NON-FACULTY ARCHITECT PRACTITIONERS

(name/title/initial registration date/expiration date)

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Non-faculty architect practitioners must hold current registration as an architect in a U.S. jurisdiction. Non-faculty architect practitioners are not required to be registered in the same jurisdiction in which the architecture school is located and non-faculty architect practitioners are not required to be in the same physical location as the architecture school as long as means to ensure the involvement of the non-faculty architect practitioners are evident. Non-faculty architect practitioners may not include any faculty members (adjunct, visiting, part-time, or full-time). Verification of all non-faculty architect practitioners' registration status must be provided (item 1. c. Non-Faculty Architect Practitioner's Registration Verification(s)).

Deadline - Proposals for the 2010 NCARB Grant must be submitted to ncarbgrant@ncarb.org no earlier than Tuesday, September 21, 2010, and no later than Tuesday, w 19, 2010, 5:00 p.m. EST. No proposals will be accepted after Tuesday, October 19, 2010, 5:00 p.m. EST.

This proposal for an NCARB Grant for the Integration of Practice and Education in the Academy is submitted by:

Faculty Project Director: _____
Signature Date

Each person submitting a proposal for a 2010 NCARB Grant agrees that, notwithstanding any copyrights or other property rights in the material used in the proposal, NCARB will have access to and the right to reproduce all such materials and NCARB will have the further right to make those materials available to any accredited architectural program in the United States and Canada. All proposals and materials submitted become the property of NCARB and will not be returned. Please retain a copy of all documents and forms submitted.

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1. b. Institutional Letter of Commitment

Maximum two-page (2) signed letter on institutional letterhead addressed to the NCARB Practice Education Committee from the administrative individual (i.e., dean, chair, director, etc.) for the eligible school confirming authorization of the proposal and institutional commitment to implement the proposal if awarded a 2010 NCARB Grant.

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[Click to insert PDF of
Institutional Letter of
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1. c. Non-Faculty Architect Practitioner's Registration Verification(s)

Maximum one-page (1) individual verification of each non-faculty architect practitioner's registration status in the form of:

- a. A copy of the registration board's license verification web page, or
- b. A signed letter from the registration board with the following information:
 - i. Non-faculty architect practitioner's name,
 - ii. Registration jurisdiction,
 - iii. Initial date of registration, and
 - iv. Expiration date of registration

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Click to insert PDF of
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1. d. Project Director's Resume(s)

Maximum two-page (2) resume outlining the educational, professional, and academic experience of each project director.

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Resume(s)

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2. a. Proposal Abstract

Brief summary (maximum 250 words) describing the proposal's:

- > Scope and context including student and curricular needs and institutional constraints
- > Purpose and objectives
- > Methods to be employed to achieve goals and objectives
- > Significance and uniqueness
- > Relationship to and fulfillment of 2010 NCARB Grant review and assessment criteria

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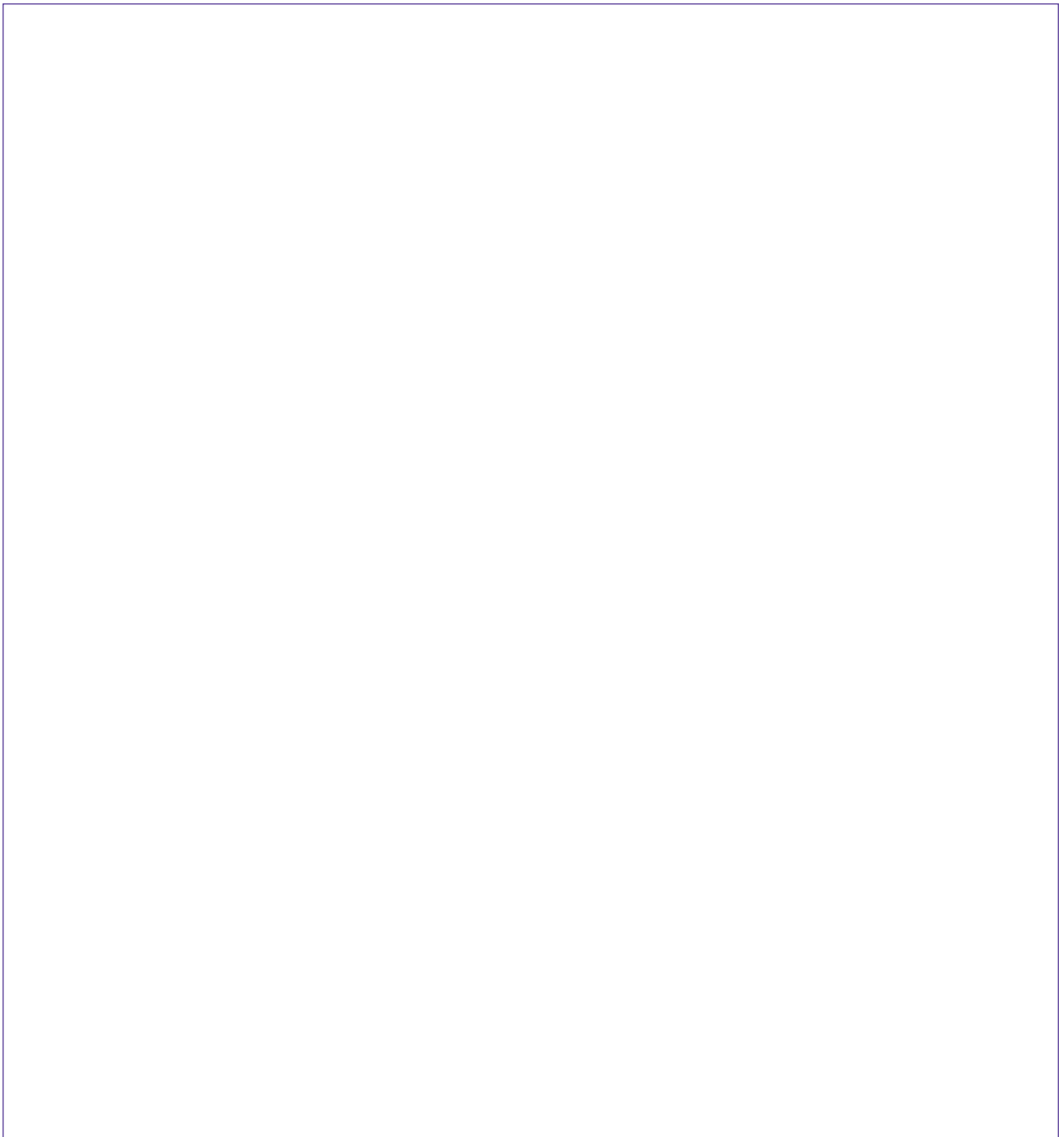
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2. b. Proposal Description

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- i. Description of the specific proposal goals and objectives and their relation to the 2010 NCARB Grant objectives and review and assessment criteria (maximum 150 words).

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- ii. Description of context, student needs, and institutional constraints and specific ways in which the proposal responds to these in order to fulfill 2010 NCARB Grant objectives (maximum 250 words).

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iii. Description of means employed to achieve the proposal goals and objectives (maximum 500 words).

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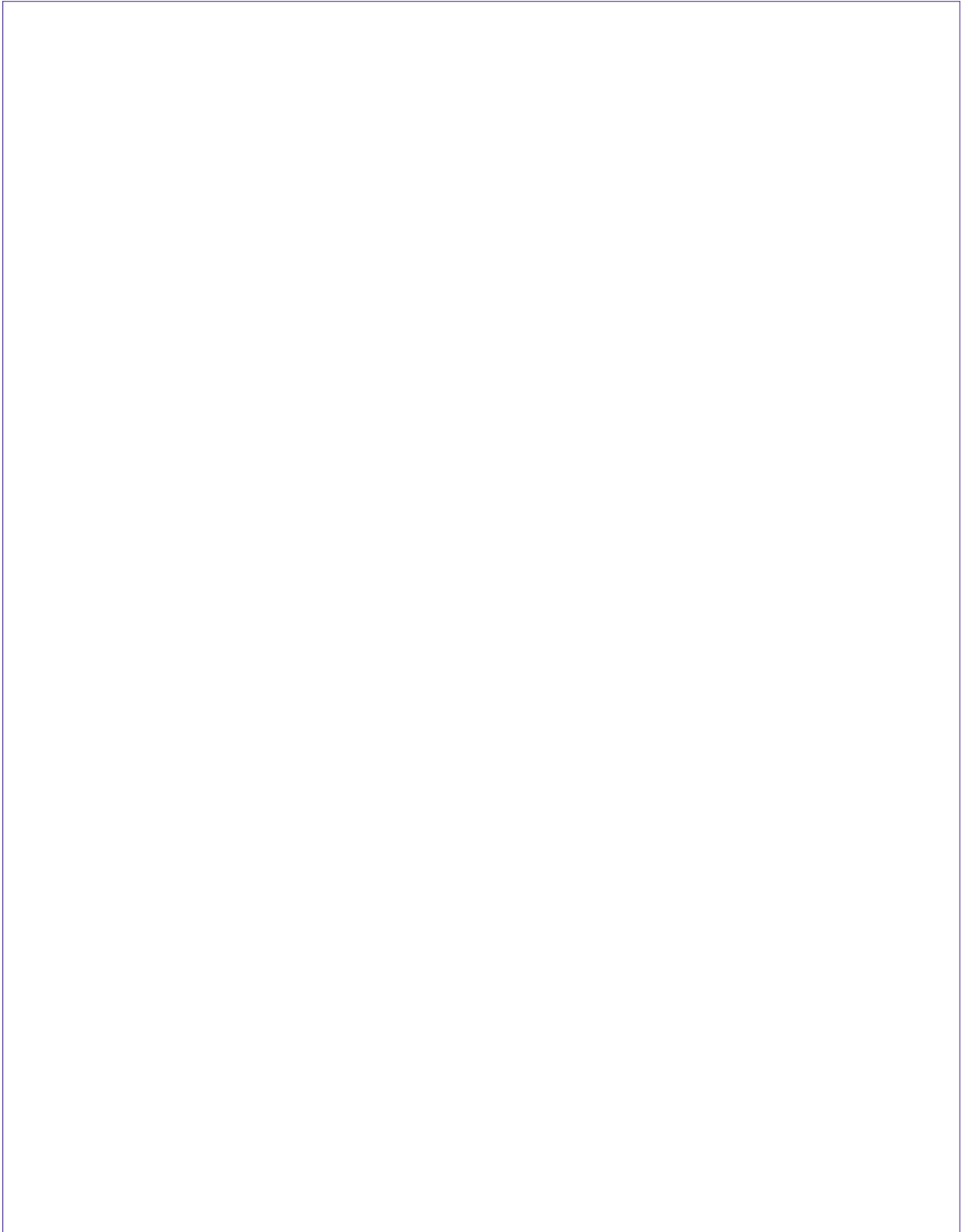
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iv. Description of specific ways in which non-faculty architect practitioners will participate in and contribute to fulfillment of specific goals and objectives (maximum 500 words).

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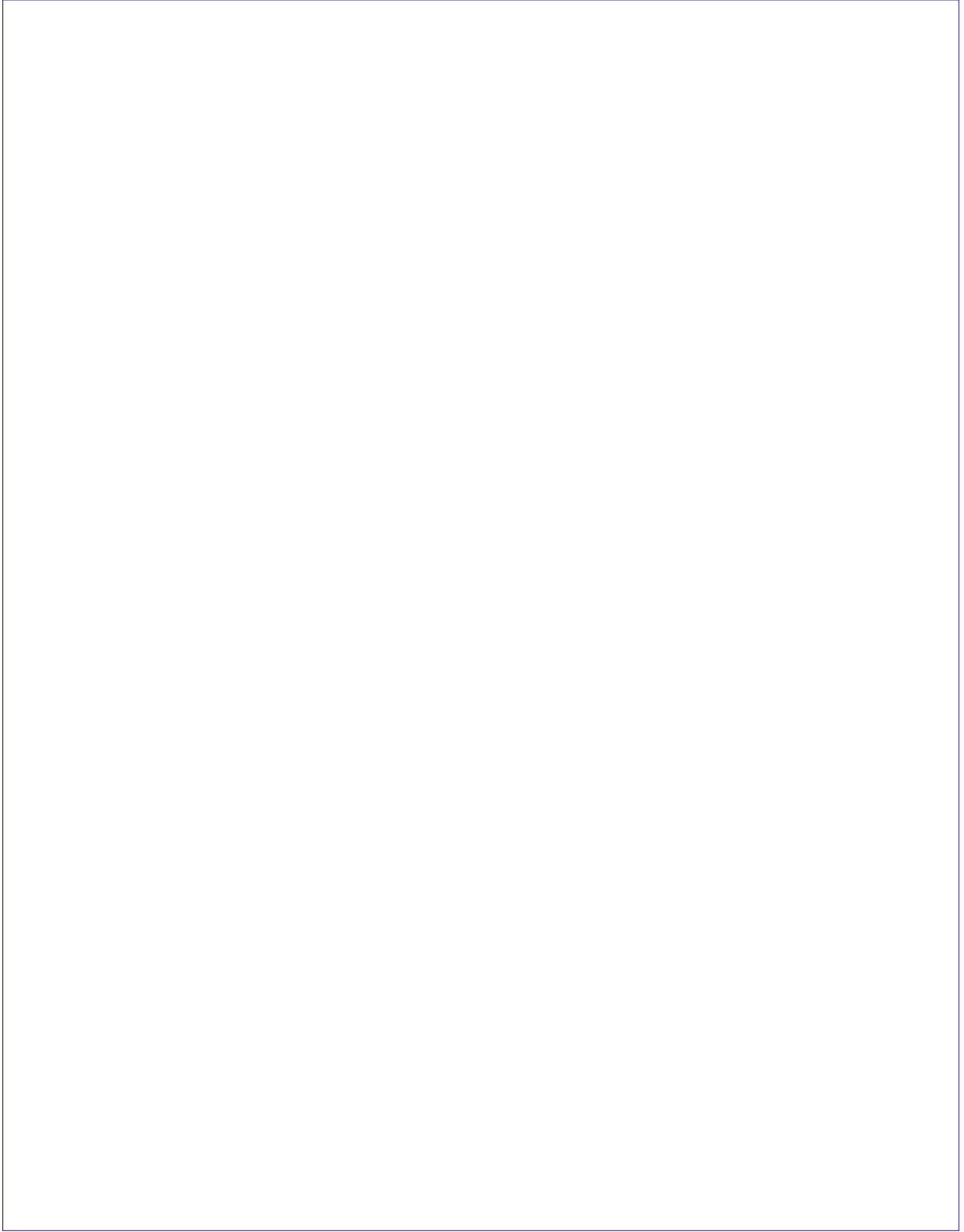
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v. Description of the proposal's innovative concepts and uniqueness (maximum 200 words).

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vi. Description of the proposal's response to relevant issues identified in the 2007 *Practice Analysis of Architecture* and The Boyer Report (maximum 200 words).

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vii. Description of the proposal's potential to serve as a model and to be adapted and/or adopted by other faculty and other schools (maximum 250 words).

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2. c. Proposal Budget

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Outline of all budget items and significance to the proposal (budget information is limited to the field below; no attachments).

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