

NCARB

The National Council of Architectural Registration Boards (NCARB) announces the 2009 NCARB Grant schedule and requests proposals. A total of up to \$25,000 will be awarded through one, two, or three grants to support new for-credit curricular initiatives that integrate practice and education in the academy.



2009 NCARB GRANT FOR THE INTEGRATION OF PRACTICE AND EDUCATION IN THE ACADEMY

The NCARB Grant is intended to encourage and support the creation and implementation of new ideas and methods in an effort to help architecture programs initiate academic activities that will have a long-term, on-going impact on the integration of practice and education. NCARB also seeks to support initiatives that may be more risk-taking than programs may be able to initially afford. The NCARB Grant program is distinct from the NCARB Prize program and provides seed funding for the development of an idea that has not yet been implemented. The overall intention is to encourage architecture programs to think outside the box and to:

- Explore different venues or innovative curricular methods/programs to increase the practice/education link, or to
- Develop for-credit curricular initiatives that would be eligible for future NCARB Prize consideration.

GRANT PROPOSAL SUBMISSIONS DUE BY TUESDAY, OCTOBER 20, 2009

Proposals for the 2009 NCARB Grant must be submitted electronically to ncarbgrant@ncarb.org by e-mail no earlier than Tuesday, September 22, 2009 and no later than Tuesday, October 20, 2009, 5:00 p.m. EDT. Visit the NCARB Grant section of the Council web site (www.ncarb.org/prize/grant.html) for more information, detailed instructions, and a downloadable application.

2009 NCARB GRANT PROPOSALS

NCARB PRIZE PROGRAM & NCARB GRANT PROGRAM

The NCARB Prize and the NCARB Grant are two distinct annual award programs of the National Council of Architectural Registration Boards. Both programs encourage the integration of practice and education in the academy. In an effort to expand the focus of the NCARB Prize, NCARB established the NCARB Grant program in 2006. The NCARB Grant was created to support efforts that, for a variety of reasons, have not materialized into for-credit curricular activities and, therefore, are not eligible for the NCARB Prize.

The NCARB Prize for Creative Integration of Practice and Education in the Academy was initiated in 2001 in response to the Carnegie Foundation for the Advancement of Teaching's report, *Building Community: A New Future for Architecture Education and Practice*. The NCARB Prize program was designed to encourage, reward, and showcase diverse programs and activities that wholly integrate practice and education in an academic setting. In 2011, the NCARB Prize program will mark its 10th year of recognizing creative initiatives in National Architectural Accrediting Board (NAAB)-accredited programs and NAAB-accredited candidate programs that explore new and innovative areas of study that significantly merge practice and education in a studio or classroom setting. Response to the NCARB Prize program demonstrates that it is highly valued and has increased the integration of practice and education in academic settings.

Architecture programs are encouraged to study information about the NCARB Prize and the NCARB Grant including publication of NCARB Prize winners on the NCARB web site (<http://www.ncarb.org/prize/>). These provide models of successful programs, however, proposals for the NCARB Grant are not limited to these types of projects. It is important to assess the appropriate elements of each program and consider ways to develop programs that address unique and individual circumstances.

ELIGIBILITY

NAAB-accredited architecture programs and programs that are candidates for NAAB-accreditation are eligible to submit proposals. Programs may submit more than one proposal. Each proposal should be limited to one program or initiative. Multiple proposals for the same program or initiative will not be accepted.

GRANT PROPOSAL SUBMISSION DEADLINE

Proposals must be submitted electronically to ncarbgrant@ncarb.org by e-mail no earlier than Tuesday, September 22, 2009 and no later than Tuesday, October 20, 2009, 5:00 p.m. EDT. No proposals will be accepted after Tuesday, October 20, 2009, 5:00 p.m. EDT.

Please refer to the Grant Proposal Requirements and the Format and Submission Requirements. Incomplete proposals and proposals that do not meet the Grant Proposal Requirements and the Format and Submission Requirements will not be accepted.

AWARD, REVIEW, & PRIZE CONDITIONS

NCARB will award up to a total of \$25,000 through one, two, or three grants to support the creation of new for-credit curricular initiatives that integrate practice and education. The members of the NCARB Practice Education Committee will review all eligible proposals and determine the award amounts for each grant. NCARB reserves the right not to make any awards based on the quality of the proposals.

Notification of the Committee's decisions will be communicated via e-mail and U.S. Postal Service at the beginning of December 2009 so that project(s) can begin in January 2010 and the studio/class can be offered no later than the following fall term 2010. Grant recipient institution(s) will receive an award check, an award certificate, and an award letter that outlines the specific terms and conditions of the grant. These terms include submission of a grant report after the project is completed. The grant report will be published by NCARB. Project expenses are for a one-year time period; this time period includes implementation of the studio/class. Any request for an extension of the implementation time period must be made in writing to NCARB.

ADDITIONAL INFORMATION

Please refer to the NCARB web site (<http://www.ncarb.org/>) for additional information about the NCARB Grant and the NCARB Prize (<http://www.ncarb.org/prize/>) or contact NCARB:

Education Directorate
National Council of Architectural Registration Boards
1801 K Street NW, Suite 700K
Washington, DC 20006

Phone: 202/783-6500
Fax: 202/783-0290
E-mail: education@ncarb.org

2009 NCARB GRANT PROPOSALS

BUDGET RESTRICTIONS

Grant funds may not be used for institution indirect costs or overhead, salary for adjuncts to teach proposed class, or expenses for existing courses. NCARB does not place any other restrictions on the use of funds other than to provide the guidance that the funds are to be used for work that results in interaction between students and practitioners and are not intended for individual faculty enhancement activities.

Budget items may include, but are not limited to, such items as:

- Faculty release time to create the program (the studio/class is required to be part of the faculty teaching load when initiated)
- Cost of new technology providing long-distance interconnectivity with architectural or other appropriate offices
- Cost of materials
- Travel costs for students made in writing to NCARB

GRANT PROPOSAL REQUIREMENTS

1. **NCARB Grant Proposal Form** (maximum 1 page)
2. **Narrative** (maximum 5 pages) describing the following:
 - a. Project title, project description including identification of project director
 - b. Individuals and organizations involved including project director, other faculty members, academic staff, non-faculty architect practitioners, non-faculty practitioners, students, and firms/associations/groups, etc. and their respective roles
 - c. Plan and timeline for implementation of the project
 - d. Plans for long-term commitment and sustainability of the project
 - e. Impact of the project on students/practitioners including a statement describing ways in which the project meets grant program objectives
 - f. Previous constraints that will be alleviated by this grant
3. **Resume/CV** (maximum 2 pages) of project director
4. **Letter(s) of Commitment** (no page limit) from an authorized non-faculty architect of the participant firm(s)/organization(s)
5. **Verification(s) of Registration** (no page limit) of each non-faculty architect practitioner's registration (name, initial registration date, and expiration date) must be attached in the form of: 1) a copy of the registration board's license verification web page with the above information, or 2) a signed original letter from the registration board with the above information.
6. **Budget** (maximum 1 page) with itemization and significance of all budget items. Cost share is encouraged; however, it is not required. If project expenses are greater than the total amount requested, an explanation of the source for additional funding or resources should be included.
7. **Letter of Authorization** (maximum 2 pages) from the administrative individual (e.g., dean, director, etc.) responsible for the NAAB-accredited program or program that is a candidate for NAAB-accreditation authorizing the proposal and confirming commitment on behalf of the institution to implement the curricular activity.

FORMAT & SUBMISSION REQUIREMENTS

- Proposals must be submitted electronically to ncarbgrant@ncarb.org by e-mail no earlier than Tuesday, September 22, 2009 and no later than Tuesday, October 20, 2009, 5:00 p.m. EDT. **No proposals will be accepted after Tuesday, October 20, 2009, 5:00 p.m. EDT.**
- Electronic files must be a single PDF file not to exceed 10MB. Hard copy proposals and proposals sent by USPS/express delivery will not be accepted.
- The file name and the subject line of the transmission with the file must be: NCARB_GRANT 2009_ [name of institution]
- All proposals must be 8.5 " x 11" portrait format, paginated, and formatted with 1" margin all sides, minimum 11 pt. font. There are no other restrictions on the graphic layout and/or graphic content of proposals.
- All proposals must be bookmarked using standard PDF bookmark tools. Bookmarks must be consistent with titles and numeration outlined in the Grant Proposal Requirements, above (i.e. 1. NCARB Grant Proposal Form, 2. Narrative, 3. Resume/CV, 4. Letter of Commitment, 5. Verification(s) of Registration, 6. Budget, and 7. Letter of Authorization).
- Proposals are limited to the above materials. No other materials will be accepted.
- Incomplete proposals and proposals that do not meet the Grant Proposal Requirements and the Format and Submission Requirements will not be accepted.
- Changes, revisions, and additions to documents and information submitted will not be accepted once they have been received by NCARB.

GRANT PROPOSAL REQUIREMENTS CHECKLIST:

1. NCARB Grant Proposal Form
2. Narrative
3. Resume/CV
4. Letter(s) of Commitment
5. Verification(s) of Registration
6. Budget
7. Letter of Authorization

2009 NCARB GRANT PROPOSAL SUBMISSION FORM

This form may be downloaded as a PDF from <http://www.ncarb.org/prize/GrantApplication.pdf> and must be completed and sent electronically. Please read all instructions carefully before completing this form. All requested information must be provided. Incomplete proposals and proposals that do not meet the Grant Proposal Requirements and the Format and Submission Requirements will not be accepted. Changes, revisions, and additions to documents and information submitted will not be accepted once they have been received by NCARB.

GENERAL

Project Title		
NAAB-Accredited Architecture Program, or NAAB-Accredited Candidate Architecture Program		
Architecture School/Department		
Academic Institution		
Address		
City	State	Zip Code

FACULTY PROJECT DIRECTOR(S)

(name/title/phone/e-mail)

NON-FACULTY ARCHITECT PRACTITIONERS

Non-faculty architect practitioners must hold [current registration in a U.S. jurisdiction](#). Non-faculty architect practitioners may not include any faculty members (adjunct, visiting, part-time, or full-time). Verification of registration for all non-faculty architect practitioners must be submitted (see Grant Proposal Requirements).

(name/title)

DEADLINE: Grant Proposal Submissions must be submitted electronically to ncarbgrant@ncarb.org by e-mail no earlier than Tuesday, September 22, 2009 and no later than Tuesday, October 20, 2009, 5:00 p.m. EDT. No proposals will be accepted after Tuesday, October 20, 2009, 5:00 p.m. EDT.

This proposal for an NCARB Grant for the Integration of Practice and Education in the Academy is submitted by:

Faculty Project Director: _____
Signature Date

Each person submitting a proposal for an NCARB Grant agrees that, notwithstanding any copyrights or other property rights in the material used in the submission, NCARB will have access to and the right to reproduce all such materials and NCARB will have the further right to make those materials available to any accredited architectural program in the United States and Canada. All submissions become the property of NCARB and will not be returned. Please retain a copy of all documents and forms submitted.