

More and more states are allowing interns with an active NCARB Record to begin taking the Architect Registration Examination® before completing the Intern Development Program.

Participating in IDP? Ready to start the ARE?

At the Annual Meeting in June 2007, NCARB Member Boards voted to allow interns to become eligible to sit for the Architect Registration Examination® (ARE®) while participating in the Intern Development Program (IDP). The resolution that was approved also requires all candidates to have an active NCARB Record prior to being made eligible for the exam.

With the passage of this resolution, it is up to each Member Board to determine if their jurisdiction will adopt this new rule. Since the Annual Meeting, some jurisdictions have decided to grant early eligibility immediately; others have initiated a legislative process that will eventually grant early eligibility. Additionally, other jurisdictions have decided to make no changes to their rules or regulations. Candidates should contact their state board to find out the status of early eligibility in their jurisdiction.

Anticipating that many jurisdictions will adopt this resolution, NCARB has created an online, automated solution to process all ARE eligibility requests. The new system performs a focused evaluation of the intern's file. If the intern has an active NCARB Record and has met the requirements for the jurisdiction where they are applying, the appropriate Member Board will be notified of the request. The Member Board will then make the candidate eligible for the ARE. For those jurisdictions participating in the Direct Registration or Direct Eligibility programs, NCARB will make the candidate eligible. At that point, Prometric will be notified to send the candidate an *Authorization to Test*.

While the system was specifically designed to speed up the process for jurisdictions that have adopted early eligibility rules, it will ultimately enhance all requests for this service.

HOW TO REQUEST AN

AUTHORIZATION TO TEST

Candidates, who have an active NCARB Record* and have fulfilled their jurisdiction's requirements, can submit their *Authorization to Test* request through the "My NCARB Record" section of NCARB's web site.

1. Log into your account at www.ncarb.org/Recordsvc/Logon.asp.
2. Click "Request Transmittal of Record."
3. Check the box "Do you want to take the ARE?"
4. Select the jurisdiction that you would like to become licensed and click "Transmit."
5. Upon verifying that you meet all jurisdictional requirements, the requested state board will be notified of your request. For NCARB Direct Registration and Direct Eligibility states, your submission to Prometric will be handled directly by NCARB. You will receive an e-mail notification that your request has been received.
6. Once your state board has approved your eligibility, your *Authorization to Test* will be mailed to you. This generally takes place within two weeks after submission to Prometric, but is dependent on the timeline for review and approval by the individual boards. NCARB will submit candidate information directly to Prometric for Direct Registration jurisdictions and Direct Eligibility states.

*Applicants will be required to pay the full \$285 intern Record application fee prior to completion of the request for an *Authorization to Test*. **DC**

EARLY ELIGIBILITY STATES THAT CURRENTLY PARTICIPATE IN OUR ONLINE AUTHORIZATION TO TEST PROGRAM

(as of March 1, 2008)

Florida
Kansas
Kentucky
Iowa
Massachusetts
Missouri
Nebraska
New Mexico
Ohio
South Dakota
Tennessee
Texas
Utah
Washington
West Virginia
Wisconsin
Wyoming

* The number of states that allow IDP/ARE concurrently is increasing each month. Be sure to check with your state board regarding the status of this change. Additionally, please become familiar with the eligibility requirements for your requested jurisdiction. For more information, please visit the registration requirements portion of our web site at <http://www.ncarb.org/stateboards/>. You will find valuable information and links to the individual boards for more details.