



NCARB 2014 Annual Report

National Council of Architectural Registration Boards

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Welcome to the NCARB 2014 Annual Report

As we reflect on a year of momentous change, continuous innovation, and renewed relationships with Member Boards and collateral organizations, it has become clear that “this is not your father’s NCARB.”

We are at a point in our 95-year history where the Council is seen as an essential voice in the profession—neither an afterthought nor a roadblock. This positive shift would not have been possible without our commitment to collaboration and the work of our dedicated volunteers. Together, we have set several key initiatives in motion. The Council’s endorsement of licensure at graduation, modifications to the Intern Development Program (IDP), improvements to our online systems, and the next phase of the Architect Registration Examination® (ARE®) are just a few of the accomplishments you can read about in this report.

Within the interactive report, you will also find:

- **Who We Are** – An inside look at the people, values, and structure of our organization.
- **Year in Review** – Our progress toward meeting the Council’s strategic goals of facilitating licensure, fostering collaboration, and centralizing credential data.
- **Volunteer Reports** – Highlights from our Board of Directors, committees, and Regions.
- **Business Operations** – Resolutions, agreements, Bylaws, and financial statements.


Another positive trend worth celebrating is the profession’s continued growth. National licensing and enrollment numbers continue to hold steady, while the numbers of intern and architect Record holders continue to increase, according to our data. Our success in moving from blue-sky speculation to ground-level action has only strengthened our resolve to be a thought leader, a risk-taker, and a cheerleader for licensure.

On behalf of the Council, it is our pleasure to welcome you to the NCARB 2014 Annual Report!



Blakely C. Dunn, NCARB, AIA
2013-2014 NCARB President

[▶ VIDEO: Blakely C. Dunn, NCARB, AIA](#)



Michael J. Armstrong
Chief Executive Officer

[▶ VIDEO: Michael J. Armstrong](#)

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YEAR IN REVIEW

NCARB'S STRATEGIC PLAN HAS THREE MAIN GOALS:

FACILITATE LICENSURE

NCARB's major programs—the Intern Development Program, the Architect Registration Examination® (ARE®), and the NCARB Certificate—are catalysts for the early pursuit, achievement, and ongoing maintenance of professional licensure. Throughout the year we have traveled to schools, firms, and industry events to help aspiring architects navigate the path to licensure and inform customers of program changes. We have created new resources to help explain the path to licensure and asked for feedback on proposals to streamline and overhaul several of our programs.

- Licensure and Reciprocity
- ARE
- IDP
- Outreach Activities

FOSTER COLLABORATION

Several organizations have a stake in the profession's future. NCARB's mission is to recommend regulation standards for the licensure and credentialing of architects. We are collaborating with our Member Boards and other architecture—related organizations to identify and address significant issues that impact the profession and the health, safety, and welfare of the public.

- Member Board Relations
- NCARB Award
- Collateral Partnerships
- International Activities

CENTRALIZE CREDENTIAL DATA

Behind the scenes, the Council continues to upgrade its internal and external systems to give our customers, Members Boards, and staff the best tools possible to access and maintain NCARB Records. These upgrades support our strategic goal of creating a single platform to manage intern and architect's credentials. This year, our new vendor partnerships have allowed us to provide customers more insight into examination data through My Examination.

- NCARB By The Numbers
- NCARB Customers
- Survey of Registered Architects

Licensure and Reciprocity

One of NCARB's main strategic goals is to facilitate licensure—both for those seeking an initial license and those seeking an additional license in another jurisdiction. To do this, we administer programs to satisfy jurisdictional requirements related to experience and examination for those working toward licensure and offer the NCARB Certificate for architects seeking licensure in other jurisdictions.

In FY14, we convened a task force to investigate ways to further integrate education, experience, and examination requirements; promoted ways for interns to streamline their path; and proposed options to overall alternative paths to NCARB certification.

▶ [VIDEO: Licensure & Reciprocity](#)

Licensure Task Force: Exploring Additional Pathways

The Council began exploring potential new pathways to architectural licensure through the work of its new Licensure Task Force, which kicked off in September 2013. As announced by NCARB President Blakely C. Dunn, AIA, NCARB, at the Council's June 2013 Annual Meeting, "The task force will have some of the best and brightest thinkers, from within and outside the Council, considering how the three components of the path to licensure—education, experience, and examination—might be better integrated in that path."

▶ [VIDEO: NCARB Explores Additional Pathways to Licensure](#)

The group, which is expected do three years of research and development, is charged with:

- Developing a proposal that includes a master plan for the design and adoption of a "licensure at graduation" model and presenting the plan to the NCARB Board of Directors.
- Identifying Member Boards that are willing to participate in the process and pairing them with universities within their jurisdiction to ensure early success.
- Developing and distributing a Request for Information & Interest, and later a Request for Proposal, to NAAB-accredited programs interested in participating in a pilot program.
- Further evaluating the role employers have in the licensure process and how that responsibility can be incorporated into the program.

Diverse perspectives

Led by NCARB Immediate Past President Ronald B. Blich, FAIA, FACHA, NCARB, the NCARB Licensure Task Force is one of several strategic initiatives underway that are positioning the Council to stay at the forefront of an evolving profession.

“We’ve assembled a blue-ribbon panel of representatives from the four architectural collateral organizations, educators, recently licensed architects/interns, and our Member Boards, to convene what I think are going to be very exciting meetings, with a potential goal that could be a milestone in the licensure of architects,” said Blicht. “The Licensure Task Force is going to involve so much trust, and so much confidence in each other’s abilities to make this work—because everybody has to be at the table to make this work—and that’s part of what makes this so exciting.”

The group is analyzing each component of the licensure process as a basis for exploring potential additional pathways that lead to licensure, including determining where there may be overlap and opportunities for efficiencies to be realized. “Part of our goal is to see if there are alternatives to speed up the current average process,” said Blicht.

The task force includes representatives from:

- American Institute of Architects
- Association of Collegiate Schools of Architecture
- American Institute of Architecture Students
- National Architectural Accrediting Board
- NCARB’s Member Boards

In November, the task force members released a statement outlining options the group was investigating and committed itself to “delivering a model(s) that reduces redundancy and creates a more efficient path to licensure.” [\[Read full statement\]](#)

NCARB Board of Directors endorses concept

In May 2014, the NCARB Board of Directors endorsed the concept of “licensure at graduation” as an additional, structured path to licensure. Any such pathway would be optional and integrate the rigorous internship and examination requirements that aspiring architects must fulfill into the years spent completing a professional degree in architecture.

“This additional path to licensure is another concrete step to reimagining and reconfiguring each part of the process while upholding the rigorous standards needed to protect the public’s health, safety and welfare,” NCARB CEO Mike Armstrong said.

In FY15, the Licensure Task Force will start to identify schools interested in participating in the program. NCARB expects to issue schools Requests for Information in later 2014, followed by a Request for Proposal process in 2015.

Broadly Experienced Research Team

After several months of research, the Council unveiled proposals for discussion to overhaul the Broadly Experienced Architect (BEA) and Broadly Experienced Foreign Architect (BEFA) Programs. The proposals would maintain appropriate rigor in the programs while significantly reducing completion time. These changes will optimize the process for U.S. and foreign architects who do not currently meet the requirements to earn NCARB certification for reciprocal licensure.

“NCARB maintains a goal of keeping its programs objective, attainable, defensible, and sustainable. And we’ve sought new ways to reduce the burden and cost of both programs since they’ve been heavily subsidized by the Council and cumbersome for applicants to complete,” said Armstrong. “The Board of Directors considered more than 30 options for optimizing or overhauling the programs before putting forward these proposals.”

BEA Program Proposal

Currently, the BEA process allows architects without a degree from a National Architectural Accrediting Board (NAAB) accredited program to earn the NCARB Certificate. They must:

- Have six to 10 years of licensed practice in responsible control
- Have their education evaluated by the NAAB to define education deficiencies
- Prepare a dossier to demonstrate post licensure—how they learned through experience to overcome identified education deficiencies—which is then reviewed by NCARB’s BEA Committee

The new proposal acknowledges that architects without an accredited degree are required by their original licensing jurisdiction to complete more rigorous experience requirements prior to initial licensure. It requires an applicant to complete a state board’s education and experience requirements, pass the Architect Registration Examination® (ARE®), and practice for one year. The streamlining of the submittal process also ensures an objective rather than subjective review.

BEFA Program Proposal

The BEFA process is in place for architects with a foreign license seeking NCARB certification to facilitate U.S. licensure. It currently requires:

- Establishment of an NCARB Record
- At least seven years of licensed practice in the foreign country
- Preparation of a dossier to demonstrate experience in the areas tested in the ARE
- An in-person interview

The proposal for consideration would remove most of these steps and instead would require an applicant to establish an NCARB Record, successfully complete the ARE, and document two years of experience either in the applicant's home country or in the United States after licensure, as well as have recognized education and licensing credentials. These changes preserve some of the threshold requirements currently in place, while acknowledging work experience in the United States and requiring passage of the ARE. The addition of the ARE requirement provides assurance as to familiarity with U.S. codes and facility with the English language.

What's Next

The proposals were distributed to NCARB's 54 member jurisdictions for a special comment period. Member Board, collateral organizations, and stakeholder feedback will be used to inform discussions by the Board of Directors in September and December 2014. Depending on the feedback, the Board may move the proposals forward for a vote by the state boards at the next Annual Business Meeting in June 2015.

NCARB Blog: A New Social Hub

In February, the Council launched the NCARB Blog, a social hub where emerging professionals, educators, and practitioners can come together to explore industry trends. In addition to updates about NCARB programs and initiatives, the blog features guest posts from industry experts and emerging professionals.

Since launch, we've had over 16,000 readers with our most popular posts being related to hot topics in the profession, insight into the ARE, and suggestions on who to follow for advice on navigating the licensure process.

Top blog posts in FY14:

- [What you need to know about "licensure at graduation"](#) (June 2014)
The NCARB Board of Directors' endorsement of the licensure at graduation concept set off a lot of discussion around the profession. We took advantage of the blog to clear up some misconceptions and answer some FAQs.
- [What's in a name? The great intern debate](#) (March 2014)
Our very first guest post not only became one of the most popular posts of the year, but also received the most comments—both on our blog and our social media pages. Other guest posts included tips for taking the ARE, how to find an IDP friendly firm, and perspectives on navigating the IDP.
- [How the ARE is scored](#) (April 2014)
In order to provide readers with more insight on the examination, we launched a "[demystifying](#)" series explaining how the exam is developed. Topics included how the ARE is scored, who develops the exam, how items are written, and why we need to update the exam.

- [*New bill could alleviate student loan debt for architecture grads*](#) (March 2014)
In March, the American Institute of Architects (AIA) announced their support for proposed legislation that would alleviate student loan debt for architecture students.
- [*Best blogs for architecture students and interns*](#) (April 2014)
There is a lot a great advice out there for interns going through the licensure process. We featured some of the best blogs, along with great [Twitter accounts](#) and [job websites](#).

Getting it Done! Campaign

In April 2014, we launched the “Getting it Done!” campaign to highlight the tips and tools interns can take advantage of to shorten their time to licensure. The campaign included a microsite that listed 11 ways to personalize and streamline the path to licensure. Some of the suggestions were recent tools like the IDP mobile app, others were reminders of opportunities that have been available for several years and weren’t being taken advantage of, such as concurrent testing and IDP supplemental experience options.

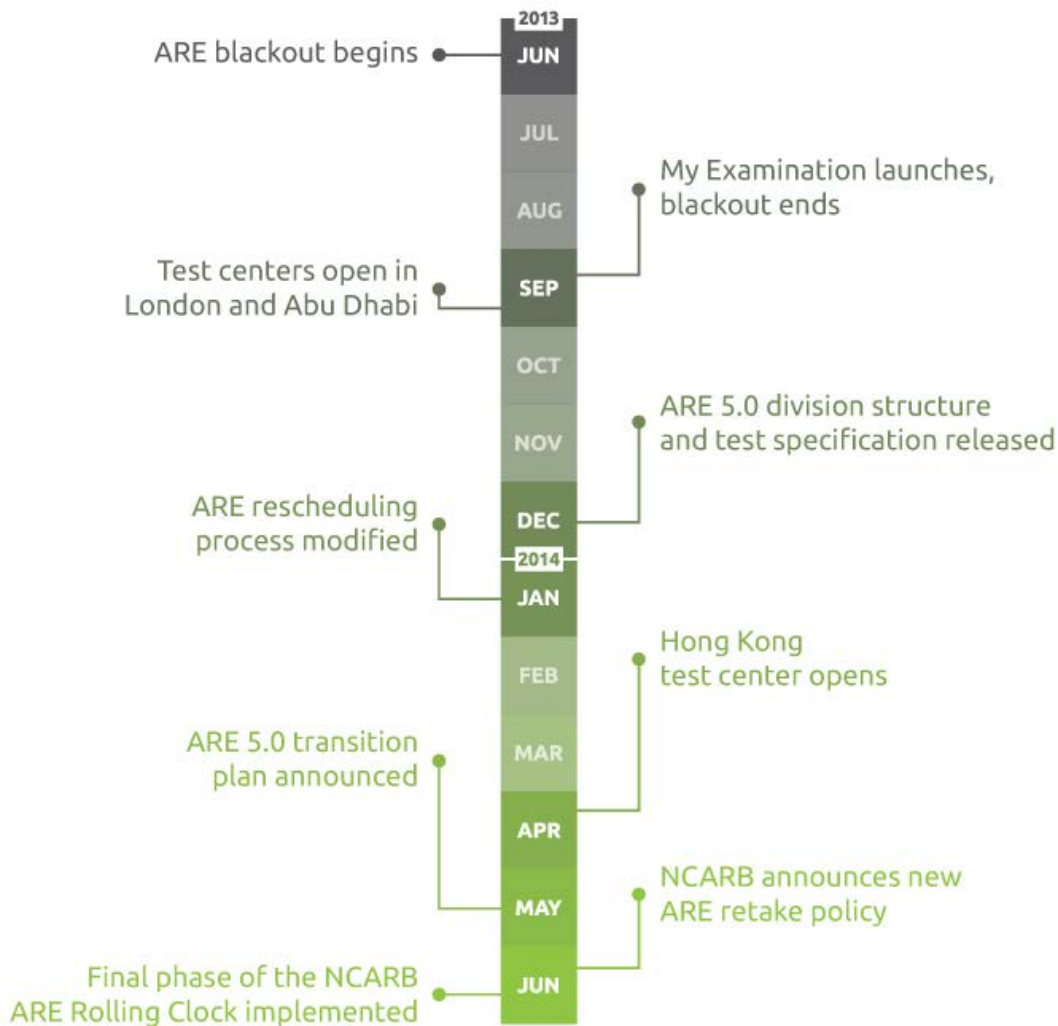
The campaign included a weekly tip on our social media pages, a monthly newsletter, webinars, and posts on the newly launched NCARB Blog.

Architect Registration Examination

It has been a revolutionary year for the Architect Registration Examination® (ARE®). It began with a testing blackout so exam data could be transferred to our new testing consultant, and it ended with the announcement of the new retake policy. In between, we launched My Examination; announced the test specification, division structure, and transition plan for ARE 5.0; and opened test centers in London, Abu Dhabi, and Hong Kong.

▶ [VIDEO: Architect Registration Examination](#)

Timeline:



My Examination: Testing information in one place

In late August 2013, NCARB launched [My Examination](#), a dynamic service within My NCARB for ARE candidates. For the first time, candidates can schedule appointments; access score reports; view exam history, rolling clock dates, eligibility to test information; learn about the latest ARE news; and more—all in one place.

▶ [VIDEO: The New My Examination](#)

My Examination was made possible by the addition of Alpine Testing Solutions as our new partner for ARE content and candidate management. Our longtime partner, Prometric, continues to deliver the exam in its testing centers throughout North America and select international cities.

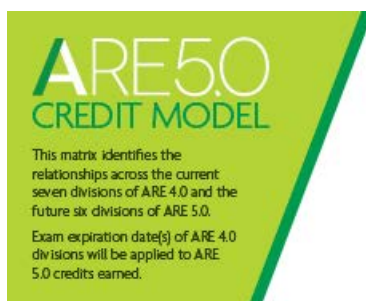
International Test Centers: London, Abu Dhabi, and Hong Kong

ARE candidates can sit for exams in Prometric test centers in [London, England](#); [Abu Dhabi, United Arab Emirates](#); and [Hong Kong, People's Republic of China](#). The push to expand international delivery is part of an ongoing effort to facilitate the path to licensure for candidates living abroad.

“We’re thrilled to offer candidates more flexibility and convenience in where they can sit for the ARE,” said NCARB CEO Michael Armstrong. “The technology and proper security measures are now in place for the Council to be able to offer the exam outside of North America and meet the needs of the growing number of U.S. interns employed abroad.”

In keeping with current exam eligibility requirements, candidates must be approved by one of the 54 U.S. jurisdictions to be made eligible to sit for the examination. The fee to take exams at international test centers outside North America is \$310 per division. Eligible candidates with an NCARB Record can schedule appointments through My Examination.

ARE 5.0: Creating the Road Map



Test Specification and Division Structure

Development of ARE 5.0 kicked off with the [ARE 5.0 Test Specification Task Force](#) in July and September 2014. The architect volunteers serving on this task force:

- Recommended content areas and assessment objectives for the proposed divisions;
- Aligned assessment objectives to the knowledge, skills, and tasks identified in the [2012 NCARB Practice Analysis of Architecture](#); and
- Weighted the importance of each content area and assessment objective.

The task force's efforts lead to the development of the [ARE 5.0 Test Specification](#) and helped finalize the [ARE 5.0 division structure](#), which were announced in December.

Transition Plan

In May, the Council announced the [ARE 4.0-ARE 5.0 transition plan](#) and credit model for candidates. In order to ensure a smooth transition:

- Interns who began testing in the current version of the exam have the ability to earn credits toward divisions in ARE 5.0.
- Interns who began testing in ARE 4.0 will have the opportunity to transition to ARE 5.0 at any time after it launches.

In addition, ARE 4.0 will continue to be delivered for at least 18 months after the launch of ARE 5.0 to give candidates who have partially completed ARE 4.0 a chance to finish. ARE 4.0 will be retired on June 30, 2018.

"For interns who will be testing when ARE 5.0 is launched, NCARB is making every effort to provide opportunities for a smooth transition while ensuring that all those seeking licensure are demonstrating the knowledge and skills the profession requires," said Armstrong.

Credit Model

To help candidates understand how they will receive credit for ARE 4.0 divisions in ARE 5.0, NCARB has created a graphic credit model. [\[Download\]](#)

Several resources were released to help explain the transition, including a live Q&A session with Director, Examination Jared N. Zurn and Assistant Director, Examination Research Ryan L. Misner:

 [VIDEO: NCARB Live: ARE 5.0 Transition Plan](#)

ARE Policy Changes: Improving Processes

With the move to Alpine Testing Solutions and the launch of My Examination, the Council was able to revisit some of its policies related to taking the ARE.

Retaking a Division

- Candidates can now immediately reschedule the exam after receiving their failed score report. Previously, candidates had to wait four months. [\[more\]](#)
- The Council also announced plans to shorten the retake policy to allow three retakes a year, effective October 2014. [\[more\]](#)

ARE Rolling Clock

- The final phase of the ARE Rolling Clock rule was implemented. Previously grandfathered divisions expired if a candidate had not passed all divisions of the ARE by June 30, 2014. [\[more\]](#)
- The rule was passed by our Member Boards at the 2009 Annual Meeting. [\[Resolution 2009-02\]](#)

Intern Development Program

The goal of recently implemented Intern Development Program (IDP) improvements, which include the launch of online and mobile app tools and adjustments to the academic credit eligibility, is to better facilitate and acknowledge the value of experience in the path to licensure. In addition, our volunteers and staff have been reviewing the 2012 Practice Analysis Survey to determine the next iteration of IDP.

▶ [VIDEO: NCARB Live: ARE 5.0 Transition Plan](#)

“Over the past few years, the Council and its volunteers have been looking closely at how we can continue to streamline our programs to make them more accessible to emerging professionals seeking licensure,” said NCARB CEO Michael Armstrong. “As a result, we are pleased to expand the opportunities to earn experience.”

IDP Rule Modifications: Experience is Experience

In September 2013, the NCARB Board of Directors approved changes to the IDP related to the employment duration requirement and eligibility requirement. Both changes went into effect December 16, 2013. In addition, the Board approved a modification to the reporting requirement in June 2014, which went into effect July 1, 2014.

Employment Duration Requirement

Previously, interns were required to work for 15 hours per week for eight consecutive weeks to earn experience toward the IDP. The elimination of this requirement recognizes that all experience gained through one of the experience settings is valid regardless of the time spent working on a project. The change allows interns to earn work experience for short-term projects and/or experience obtained over a winter or summer school breaks.

IDP Eligibility Requirement

There were three points of entry to earn IDP experience: Enrollment in an NAAB/CACB-accredited program, enrollment in a pre-professional architecture degree program, or employment in experience setting A after obtaining a high school diploma. Now, interns simply need to obtain a high school diploma or equivalent. Interns are able to earn experience straight out of high school, and no longer need to submit a form to set their eligibility date.

IDP Reporting Requirement

This adjustment allows credit for intern experience that occurred up to five years previous to the current reporting requirements of six months. Credit for experience older than eight months will be valued at 50 percent for up to five years, after which any experience would be ineligible for credit. Experience reported within eight months will continue to earn 100 percent credit.

“This adjustment creates a parallel with our Architect Registration Examination rule for honoring examination results for five years, emphasizing a consistent position that activity along the licensure

path holds its value for five years,” said NCARB President Blakely C. Dunn, AIA, NCARB.

Proposals to Streamline and Overhaul the IDP

At its 2014 Annual Business Meeting, the Council announced a significant proposal to streamline and overhaul the IDP over the next few years. The streamlined proposal would reduce the number of hours required to complete the IDP, and the overhaul phase would replace the current 17 experience areas with six broad practice-based experience categories.

“At NCARB, we embrace change that reflects ‘rigor for a reason,’ rather than rigor for the sake of rigor,” said NCARB President Dunn. “This approach has led to two proposals that ensure continued protection of the public’s health, safety, and welfare: A short-term streamlining of the IDP and a longer-term overhaul plan for the IDP.”

Streamlining the IDP: A Focus on Core Requirements

The IDP currently requires interns to document 5,600 hours of experience, with 3,740 of those hours as core requirements in specific experience areas. The remaining 1,860 hours are elective hours. The first reinvention phase proposes to streamline the IDP by removing the elective hour requirement, with interns documenting the 3,740 hours in the 17 core experience areas. The current core requirements were determined by the *2007 Practice Analysis of Architecture*, reflecting knowledge and skills the profession determined should be exposed to interns.

Overhaul: Alignment with Examination

The next reinvention phase would be to align the IDP experience areas with the results of the [2012 Practice Analysis of Architecture](#). The proposal recommends realigning the current four IDP experience categories and 17 experience areas into six experience categories. These six categories would directly align with the six practice-based areas of architecture, making the program easier to understand for both interns and supervisors. This change would align the IDP with the current realities and challenges of contemporary practice while ensuring that interns still acquire the comprehensive experience essential for competent practice.

The proposals are the result of more than a year of research conducted by a special research team convened to review the program, guided by discussion among architect volunteers and NCARB’s Intern Think Tank members. The proposals, which were submitted for a comment period to state boards, are designed to reflect how the marketplace, education, and technology have all impacted the ways in which experience is gained. The Board of Directors will review feedback in fall 2014 before a decision is made about the path forward.

My IDP: Reporting on the Go

The Council kicked off 2014 by releasing its first mobile app - My IDP. Modeled after the online reporting system, interns can create new experience reports, log hours in settings A and O, submit experience to supervisors, and more. Since its launch in January, nearly 4,000 people have used the app - many of whom post screen shots of their progress on social media.

The app is great for adding hours and reviewing progress on the go. The system was designed with flexibility in mind, allowing for additional features and enhancements to be built over time.

My IDP is available for free from the App Store for iPhone iOS 7, and our developers are currently working on a version for Android devices.

2013 Intern Think Tank

In December 2013, the Council welcomed 12 interns from across the country to Washington, DC, for the second annual Intern Think Tank (ITT). Over the course of two days, members analyzed the real-world effectiveness of the current licensure process, shared ideas with NCARB leadership about the future of internship and examination, and proposed “blue-sky” models aimed at achieving licensure upon graduation.

Led by Think Tank Chair Susanne Tarovella, AIA, NCARB, LEED AP^{BD+C}, members also were invited to participate and share the think tank’s discussions to inform the work of other volunteer groups.

- Chair Tarovella and ITT member Aaron Trahan participated in a panel discussion at the 2014 NCARB Annual Business Meeting with members of the Licensure Task Force to discuss the “licensure at graduation” concept.
- Ten ITT members and Chair Tarovella led a panel discussion during the 2013 IDP Coordinators Conference on controversial industry topics including the intern title debate, the average time to licensure, and the relationship between education and practice.
- Member Shannon French attended the Council’s Committee Summit in New Orleans to share the think tank’s proposals related to “licensure at graduation” with the Licensure Task Force.

Outreach Activities

Each year, NCARB travels the country to help aspiring architects navigate the path to licensure and certification by explaining the education, experience, and examination requirements.

In FY14, NCARB made more than 90 presentations to more than 5,000 people at:

- 35 AIA components
- 9 AIA conferences
- 9 AIAS conferences
- 4 professional conferences
- 45 universities

In addition to presentations, we had exhibit booths at 15 conferences with more than 1,000 visitors.

NCARB Live

In February, we kicked off NCARB Live, a new webinar series for emerging professionals. Launched as part of our “Destination Architect: Getting it Done!” campaign, each broadcast includes experts covering tips and tools for getting through the licensure process and answering attendee questions.

- **February:** [Q&A about ARE and IDP](#), featuring Examination Director Jared Zurn and Internship + Education Assistant Director Nick Serfass answering questions about the IDP and ARE. (233 attendees, 500 YouTube views*)
- **March:** [“Tips for Getting Licensed Quicker,”](#) featuring Internship + Education Assistant Director Nick Serfass and Customer Relations Assistant Director Demetrius Norman discussing ways interns can shorten their time to licensure. (375 attendees, 464 YouTube views*)
- **May:** [ARE 5.0 Transition Plan](#), featuring Examination Director Jared Zurn and Examination Research Assistant Director Ryan Misner explaining the transition plan to ARE 5.0. (304 attendees, 187 YouTube views*)
- **June:** [Supplemental Experience](#), featuring Internship + Education Assistant Director Nick Serfass and Outreach Manager Kimberly Tuttle explaining all of the different ways to earn IDP credit through supplemental experience. (174 attendees, 101 YouTube views*)

*YouTube views are through June 30, 2014.

Top NCARB Live:

 [VIDEO: NCARB Live: Tips To Shorten Your Time To Licensure](#)

2013 Intern Development Program Coordinators Conference—Miami, FL

Nearly 200 state, educator, auxiliary, and student coordinators from across the country came together for the 2013 IDP Coordinators Conference in Miami, FL, in July 2013. Jointly hosted by NCARB and the American Institute of Architects (AIA), the conference included engaging sessions about the latest licensure requirements, best practices for supporting emerging professionals, future versions of the IDP, and more.

Coordinators spent time networking in regional groups before taking part in round-robin breakout discussions on a wide array of topics. AIA Director, Component Development Ann Dorough and Director, Emerging Professionals Erin Murphy facilitated a lively exchange among coordinators about ways to partner with local AIA components. Member Board Executives offered tips to coordinators on how to partner with their state licensing boards, noting that “by encouraging students to start IDP while they’re still in school, we get them on the path to licensure sooner.”

In addition, IDP coordinators from across the country led an engaging series of presentations about their own licensure-related initiatives. Several shared ways they leverage their networks and create unique and regular opportunities to connect with emerging professionals.

AIA National Convention: Be Bold

Over 500 people visited the NCARB booth at the AIA National Convention in Chicago. The conference theme “Be Bold” reflected many of the bold, new initiatives happening at the Council. Attendees visited our booth to learn about the future of licensure, what’s new at the Council, and ask questions about our programs and services.

In addition, NCARB hosted two engaging workshops to share what’s changing with our programs and how to give back to your community and earn IDP credit. CEO Mike Armstrong was interviewed by Architect Magazine editor-in-chief Ned Cramer during a live broadcast on the expo floor to share the latest updates on the proposed path to licensure upon graduation and other exciting news from the Council.

For the first time, we ran a contest for visitors to our booth. Attendees who spoke to staff could have their badge scanned to receive a free t-shirt and be entered to win a prize. Each day we selected a winner who had a choice of one of the following prizes: one (1) division of the ARE, one (1) intern application, one (1) NCARB Certificate renewal, or one (1) NCARB Certificate application. The winners were:

- Joshua Mings (ARE division)
- Martha Martinko (ARE division)
- Glenn DeSimone (Certificate renewal)

Read Tweets from the convention ([Here](#)).

Member Board Relations

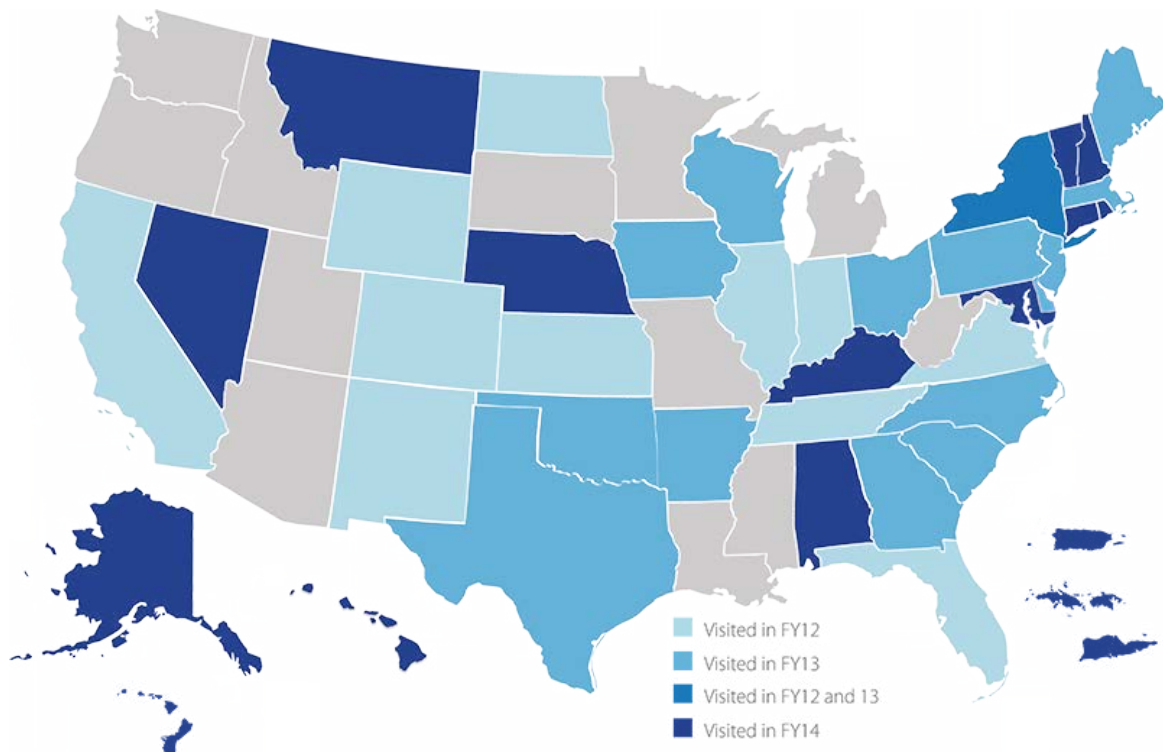
Through collaboration with our Members Boards, we have been able to agree on national standards related to education, experience, and examination that have facilitated reciprocal registration among the U.S. jurisdictions. Because the boards maintain individual rules and regulations, staying connected to what is happening in each jurisdiction is beneficial to both the boards and the Council. These connections allow us to stay on top of rules and regulations that many states have in common, and to find ways to further assist our Members.

NCARB'S MEMBERS

- 50 States
- District of Columbia
- Guam
- Puerto Rico
- U.S. Virgin Islands

Member Board Outreach: On the Road

In FY14, NCARB CEO Michael Armstrong, Council Relations Director Katherine E. Hillegas, and other NCARB representatives have visited 15 Member Boards as part of our outreach initiative. Visits are designed to address specific areas of interest and concern relative to the jurisdiction, to develop stronger relationships through face-to-face visits to jurisdictional board meetings, and to identify common issues. It is Armstrong's goal to visit all 54 Members within four years. Since the initiative began in FY12, he has visited 41 jurisdictions-that leaves just 13 for FY15!



Legislative Tracker

As a new resource to the Member Boards, NCARB has begun monitoring, reviewing, and summarizing legislation being introduced nationwide that affects the regulation of architecture. The Legislative Tracker provides information and insights into legislation so that Member Boards can review legislation pending in other jurisdictions and collaborate on shared objectives and related issues. Member Boards receive a monthly compilation of proposed, modified, or passed legislation, as well as mid-year and end-of-year reviews.

2014 Regional Summit/MBE Workshop

For the first time, all [six regions](#) of U.S. architectural licensing boards came together for a single spring Regional Summit. Regarded as a critical forum for debate in advance of the June NCARB Annual Business Meeting, spring regional meetings provide valuable feedback to NCARB regarding proposed resolutions and programmatic adjustments. There were 175 Members and executives in attendance, and a record 53 jurisdictions represented.

Each of the six Regions met individually and collectively to debate and share relevant news from legislative updates, to controversial topics such as the role of the Council in monitoring continuing education. Following a keynote address and discussion on the role of ethics in architecture, the attendees conducted regional business and discussed proposed resolutions and other initiatives presented by the Council. Discussion topics included the need to maintain the rigor of the architectural licensing process as the Council explores an additional “licensure at graduation” option; the importance of strengthening the Council’s role in monitoring continuing education; and the merits of several proposed resolutions, including modifications to the qualifications to serve as a regional director on the NCARB Board.

The summit concluded with presentations from NCARB President Blakely C. Dunn and CEO Michael Armstrong, a town hall session, and closing remarks from Region 4. Dunn highlighted initiatives designed to simplify the Intern Development Program (IDP), including a proposed action to allow partial credit for experience submitted after the six-month reporting rule deadline. Dunn also provided an update on efforts to redesign the Broadly Experienced programs involving architects, foreign architects, and a potential new “Broadly Experienced Intern” program. Armstrong promoted data integration with jurisdictions and NCARB with a graphic illustration of how jurisdiction data can be analyzed and used to illustrate trends and equip the Member Boards to educate their legislative and architect stakeholders.

The summit was preceded on Thursday with the Member Board Executives (MBE) Workshop, which covered various proposed legislative changes, updates on ARE 5.0, and to view an analysis of jurisdictional licensing statistics.

2014 NCARB Annual Business Meeting 95th Annual Meeting, Philadelphia, PA

The 95th NCARB Annual Business Meeting was held June 19-21, 2014, in Philadelphia, PA. Throughout the three-day conference, delegates attended workshops, heard from NCARB officers, received a review of the Council's financial status, and voted on resolutions.

Attendees:

- 134 Member Board Members (MBMs) were present
 - 52 boards were eligible to vote on Saturday
- 32 Member Board Executives (MBEs) were present
- 7 Past Presidents were present
- There were a total of 363 attendees, which included collateral representatives, NCARB staff, and Member guests.

DAY 1: June 19, 2014 Full Recap

- Panel discussion on proposal to streamline and overhaul the Intern Development, Broadly Experienced Architect (BEA), and Broadly Experienced Foreign Architect (BEFA) programs
 - Learn more: | [IDP Proposals](#) | [BEA/BEFA Proposals](#)
- Candidate speeches from First Vice President Candidate Dennis S. Ward, Second Vice President Candidate Margo P. Jones, Treasurer Candidate Kristine A. Harding, and Secretary Candidates Gregory L. Erny and John R. Sorrenti
- Keynote Speaker: Mitchell Rigie and Keith Harmeyer from SmartStorming
- Four workshops:
 - A Regulator's Insight into Regulation
 - First Why, Then How: Leading Change in Your Organization
 - ARE 5.0: The Next Generation in Testing
 - Cognitive Biases, Blind Spots, and Other Impairments of Ethical Vision

Day 2: June 20, 2014 Full Recap

- Speech of President Blakely C. Dunn | [Recap](#)
- Speech of CEO Michael J. Armstrong | [Recap](#)
- NCARB to Shorten ARE Retake Policy | [More](#)
- Regional Meetings

Day 3: June 21, 2014 Full Recap

- Speech of President-elect Dale McKinney | [Recap](#)
- Forging an Additional Path: A panel discussion on “licensure at graduation”
- Update on the Council’s data gather initiative, system developments, and data security
- Election of the FY14 Board of Directors | [More](#)
- Vote on 2014 resolutions | [Learn more](#)
- Honoring the 2014 NCARB President’s Medalists for Distinguished Service | [Learn more](#)

NCARB Award

Since 2001, NCARB has awarded nearly \$900,000 to architecture programs that find innovative ways to bridge the gap between education and practice. The NCARB Award, formerly known as the NCARB Grant, has helped transform the way students and faculty approach the path to licensure by recognizing new programming that:

- Integrates practice and education
- Raises awareness of the architect's responsibilities for the public health, safety, and welfare; and
- Brings non-faculty practitioners into the academy.

In 2013, a total of \$75,000 was distributed to three schools. Three additional schools were recognized with honorable mentions. "The caliber of these proposals reflects the academy's commitment to innovation and addressing real-world scenarios," said NCARB CEO Michael Armstrong. "The fact that two of the winning proposals involve partnerships with both practitioners and manufacturers demonstrates the truly collaborative nature of the architecture profession."

2013 NCARB Award Recipients

Program: University of Massachusetts Amherst, Department of Art, Architecture, and Art History—Amherst, MA

Proposal: "Voices from the Field: From Design Concept to Reality"

Total Award: \$25,000

[▶ VIDEO: University of Massachusetts Amherst Wins 2013 NCARB Award](#)

Through a series of bi-weekly site tours and firm visits, this seminar exposes students to the nuances of the construction process—knowledge typically attained after graduation. By examining active projects throughout the region, students will learn about the relationship between concept and technical design, develop an understanding of construction sequences, and become familiar with the architect's role in construction administration. During site visits, students will also get the chance to compare documentation to projects in construction. This seminar exemplifies the way architecture students of the future should integrate construction needs into the design process.

"As a student with little experience on construction job sites, I found the spring 2014 Voices in the Field course to be very informative," wrote Master of Architecture student Samantha Greenberg. "It was particularly useful to examine projects of varying scale and scope; to meet with designers, project managers, and contractors; and to visit buildings in various stages of construction and occupancy."

**Program: Kansas State University, College of Architecture,
Planning & Design—Manhattan, KS**

Proposal: “Designing for Performance: Research and Innovation in Building Envelopes”

Total Award: \$25,000

[▶ VIDEO: Kansas State University Wins 2013 NCARB Award](#)

This project seeks to explore the relationship between research and practice by joining forces with a leading manufacturer of envelope systems. In a studio setting, students—aided by a team of practitioners—will use computer analysis and instrumented mockups to develop, test, and integrate building skins that can reduce energy use. By applying environmental and building physics knowledge to the design process, this course will tackle real-world problems associated with building performance. More importantly, the project reveals that architects have the capacity to become leaders in advancing sustainability.

“It was really exciting to work with practitioners and having BNIM at our reviews,” said Master of Architecture student Lindsey Telford. “It’s easy when you’re in school to get into a little bubble where you’re not sure if your work is relevant ... So having BNIM interested and excited about our research was great reassurance that what we’re doing is valuable.”

**Program: Florida Atlantic University,
School of Architecture—Fort Lauderdale, FL**

Proposal: “Interdisciplinary Collaboration on Prototyping for Responsive Kinetic Design”

Total Award: \$25,000

[▶ VIDEO: Florida Atlantic University Wins 2013 NCARB Award](#)

By forming a partnership with an architecture firm and a manufacturer, students will develop environmentally reactive materials that improve energy efficiency and enhance users’ well-being. Students from multidisciplinary backgrounds will refine their design and research skills through a series of lectures, workshops, manufacturer-led reviews, rapid prototyping, testing and experimentation, full-scale model assembly, and public exhibits. By linking emerging professionals and practitioners with manufacturers, this proposal has the potential to transform how architects collaborate with industry allies.

“The overall intention of the research is to provide opportunities for integration within academia by bringing together students from various backgrounds, but also within a broader context to establish and facilitate collaboration between academia and individual practice,” said Assistant Professor Emmanouil Vermisso.

Honorable Mentions

The NCARB Award Jury recognized three additional programs that demonstrated a commitment to uniquely integrating practice and education:

**Roger Williams University, School of Architecture,
Art and Historic Preservation—Bristol, RI**

Proposal: “Designing Health Stations for Primary Care and Healthful Living”

**The University of Kansas, School of Architecture,
Design & Planning—Lawrence, KS**

Proposal: “Integrating Specialized Knowledge: a ‘Mini’ MOOC Pilot”

**University of Nevada, Las Vegas (UNLV),
School of Architecture—Las Vegas, NV**

Proposal: “The New School, Interdisciplinary Research & Design Investigation of the Contemporary Learning Environment”

Award Jury

The 2013 NCARB Award Jury rigorously and impartially evaluated proposals against a [published](#) set of criteria. The jury was comprised of eight architects who volunteered extensive time and expertise to fulfill their charge. Led by Hans R. Hoffman, AIA, NCARB, LEED AP, chair of the 2013 NCARB Award Jury, members included: Terry Allers, AIA, NCARB, Fort Dodge, IA; David M. Biagi, NCARB, Lexington, KY; Andrew T. Malanowski, NCARB, Milwaukee, WI; Mark R. McKechnie, AIA, Medford, OR; Bert L. Mijares Jr., AIA, El Paso, TX; Wendy Ornelas, FAIA, Manhattan, KS; and Megan Katherine Schoch, Seattle, WA.

Award Jury members with any connection or potential conflict of interest abstained from voting on that school’s proposal.

Collateral Partnerships

NCARB is one of five collateral organizations that play an important role in the profession of architecture:

- The National Council of Architectural Registration Boards (NCARB)
- The American Institute of Architects (AIA)
- The American Institute of Architecture Students (AIAS)
- The Association of Collegiate Schools of Architecture (ACSA)
- The National Architectural Accrediting Board (NAAB).

Each organization represents different groups responsible for the education, training, registration, and practice of architects. In response to shifting demographics and rapid change in the profession, the Council has fortified its relationship with these collaterals to identify and address significant issues that impact the future of architecture.

The American Institute of Architects (AIA)

Intern Development Program Coordinators Conference

Nearly 200 state, educator, auxiliary, and student coordinators from across the country gathered in Miami, FL, for the 2013 Intern Development Program (IDP) Coordinators Conference. Held jointly by NCARB and AIA, the conference provides a platform to explore factors that impact the pursuit of licensure. Over the course of three days, attendees met with other coordinators, shared best practices, explored hot-button issues, and learned about the latest program changes. “NCARB and AIA are committed to working together to make the next generation of professionals as strong as it can possibly be,” said NCARB President Blakely C. Dunn, NCARB, AIA.

National Architecture Week

 [VIDEO: NCARB Celebrates National Architecture Week](#)

Held annually during the second week of April, National Architecture Week is a time to highlight innovative architects who have made positive contributions to our society. Spearheaded by the AIA, the festivities took place online-through social media channels, blog posts, and videos. To celebrate, we asked interns and architects why they pursued architecture as a career.

Twitter Chat

In September, NCARB moderated an hour-long AIA Chat about the Intern Development Program (IDP). Held on the first Wednesday of every month, these chats bring together students, educators, emerging professionals, and licensed architects to discuss industry trends. Read a full recap of the conversation [here](#).

The Association of Collegiate Schools of Architecture (ACSA)

During the 2013 ACSA Administrator's Conference, NCARB announced the 2013 NCARB Award recipients. The NCARB Award recognizes architecture programs that integrate practice and education; raise awareness of the architect's responsibilities for the public health, safety, and welfare; and bring non-faculty practitioners into the academy. Learn more about the Award-winning proposals [here](#).

The National Architectural Accrediting Board (NAAB)

Accreditation Review Conference

After releasing our own contribution to the NAAB 2013 Accreditation Review Conference (ARC), NCARB provided further feedback to the accrediting board in FY14. Discussions centered upon possible consolidation of Student Performance Criteria and a reworking of other elements of the accreditation process. You can download NCARB's paper [here](#).

Leadership

In July, the NAAB elected five new directors including NCARB Past President Ronald B. Blitch, NCARB, FAIA, FACHA. In mid-October, President Blakely C. Dunn and CEO Michael Armstrong attended the NAAB Board meeting in Boston to provide an update on NCARB activities.

The American Institute of Architecture Students (AIAS)

Student Coordinators Program

IDP coordinators often provide the first glimpse into the licensure process, providing tips and guidance along the way. To expand the reach of this program, NCARB partnered with AIAS to develop an IDP Student Coordinator position. After a successful trial run in FY13, the initiative was expanded to all schools with an NAAB-accredited degree. Throughout their one-year term, student coordinators:

- Encourage students to take advantage of supplemental experience opportunities while in school
- Provide architecture students with resources and information pertaining to their career and the value of licensure
- Develop events and presentations for students
- Communicated with NCARB to maintain a thorough understanding of IDP requirements, objectives, and resources
- Participate in IDP coordinator training and development programs

AIAS Grassroots

For the past 30 years, AIAS has been preparing future leaders through its annual Grassroots Leadership Conference. The lively event brings together students and professionals who seek excellence in architecture education, training, and practice. NCARB was able to lend a hand in the planning process this year—from assisting with registration to presenting at the conference.

International Activities

NCARB participates in various international organizations' meetings to represent U.S. regulatory requirements and to take part in discussions related to the practice of architecture around the world. The Council engaged in the following international activities and discussions in FY14:

Tri-National Agreement with Canada and Mexico

NCARB has established reciprocal registration for architects in the United States, Canada, and Mexico through a Tri-National Agreement as part of the North American Free Trade Agreement (NAFTA). In July, leadership and executive staff from NCARB, the Canadian Architectural Licensing Authorities (CALA), and the Federación de Colegios de Arquitectos de La República Mexicana (FCARM) met to review the current Tri-National Mutual Recognition Agreement.

In August, delegates from Canada and Mexico met in Washington, DC, in support of a pilot dossier review of Mexican applicants for U.S. reciprocity. As part of the pilot, the BEA Committee interviewed three Mexican architects.

Recognition in Canada

A new Mutual Recognition Agreement between NCARB and CALA took effect on January 1, 2014, updating our long-standing relationship with Canada. Architects in jurisdictions participating in the new agreement must have a valid license to practice architecture in their home country, plus 2,000 hours (approximately one year) of post-licensure experience.

"The new agreement respects each country's rigorous path to licensure, and serves as a bold model for mutual recognition agreements in the future," said 2013-2014 NCARB President Blakely C. Dunn, AIA, NCARB. "It is a great accomplishment, and we are pleased to be able to continue our long-standing recognition and exchange of professional credentials with Canada."

In order for U.S. or Canadian architects to take advantage of this opportunity, their principal place of practice and the jurisdiction they are seeking licensure in must have signed the agreement.

UIA Professional Practice Commission

In December, NCARB Sr. Architect/Advisor to the CEO Stephen Nutt, AIA, NCARB, CAE, attended a meeting with the International Union of Architects (Union Internationale des Architectes or UIA) Professional Practice Commission in Israel. The commission is responsible for developing international standards of practice.

International Delivery of the ARE

In September, the Council began delivering the Architect Registration Examination® (ARE®) at Prometic test centers in London and Abu Dhabi. Several months later, the exam became available in Hong Kong. To celebrate, AIA's Hong Kong chapter invited NCARB CEO Michael Armstrong to tour the test center and speak to U.S. interns and architects living in the area. The push to expand international delivery is part of an ongoing effort to facilitate the path to licensure for candidates living abroad.

NCARB by the Numbers

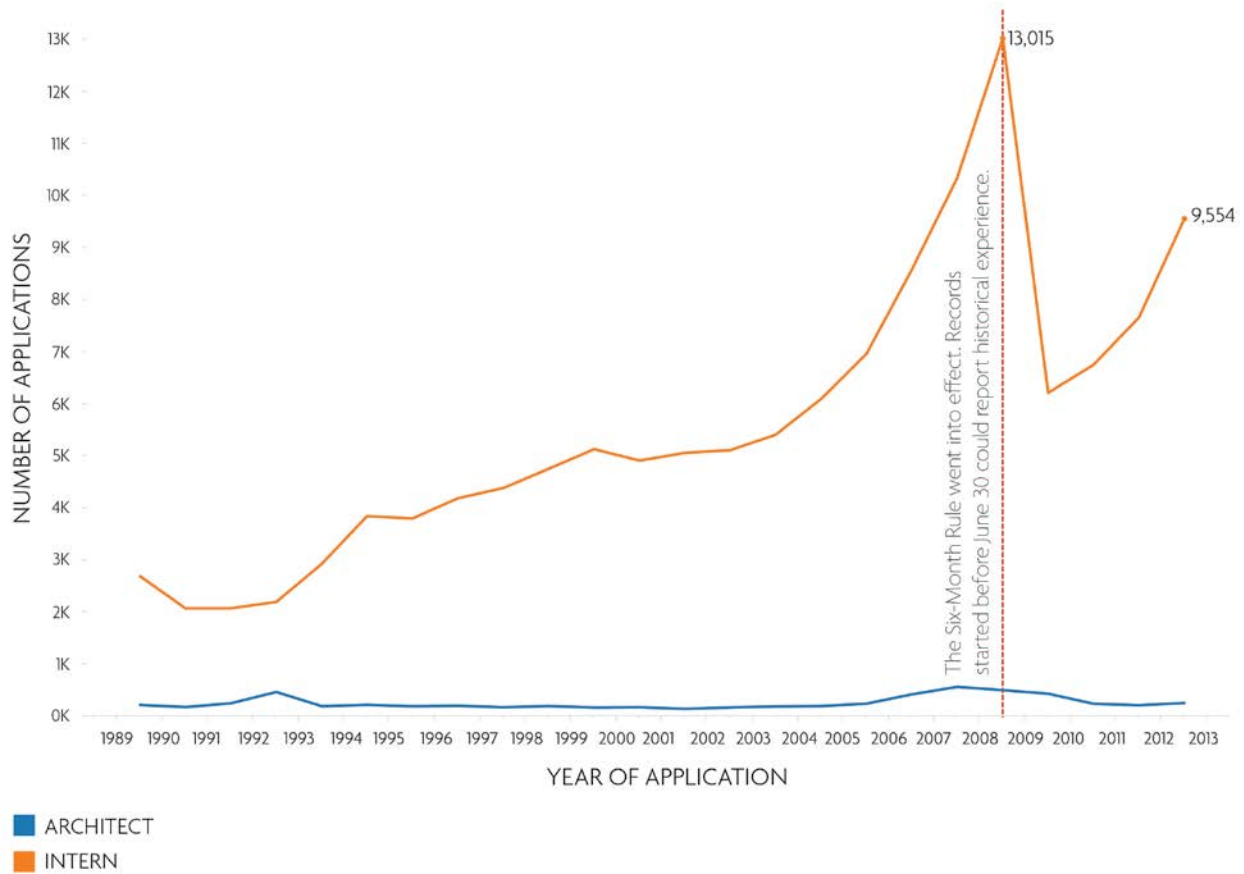
In June, the Council released the third edition of NCARB by the Numbers. This year's release offers a compelling perspective on how the entry point to the architecture profession is changing, and how NCARB is adapting to meet shifting demands. Based on this year's report, we look at the year ahead with anticipation as we continue to roll out new services and offer crucial updates to existing programs.

A major finding in this year's report is that the number of applications for NCARB Records-the initial step to licensure-continues to increase. Additionally, the number of interns completing the IDP and ARE® remains strong, and the age at initial licensure continues to decline.

"The report's findings serve as a foundation for our ongoing efforts to lead change in the path to an architectural license," said CEO Michael Armstrong. "Our indicators document a profession that is thriving."

For additional insight, download your copy of the *2014 NCARB by the Numbers* [here](#).

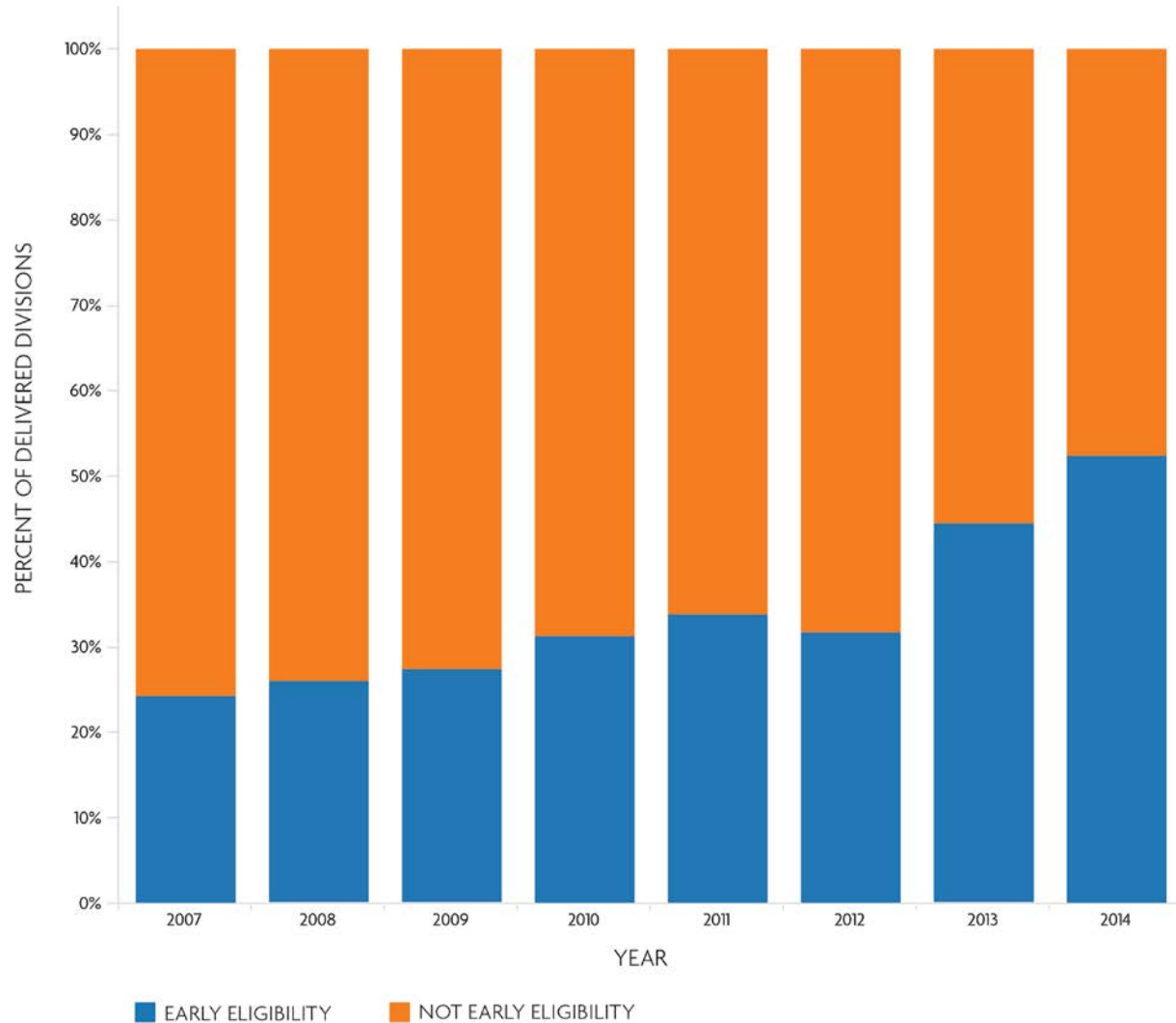
Applications for an NCARB Record Over Time



Prospective architects must have an NCARB Record to take the ARE. Most states have required an NCARB Record and the completion of IDP for a number of years. While the number of NCARB Records does not capture everyone in the profession, it does allow us to see the general trend in interns entering architecture.

A massive spike in applications occurred in 2009 as interns created Records before the reporting requirement came into effect. After this rush, the number of applications dropped, but those numbers have since resumed a very healthy upward growth.

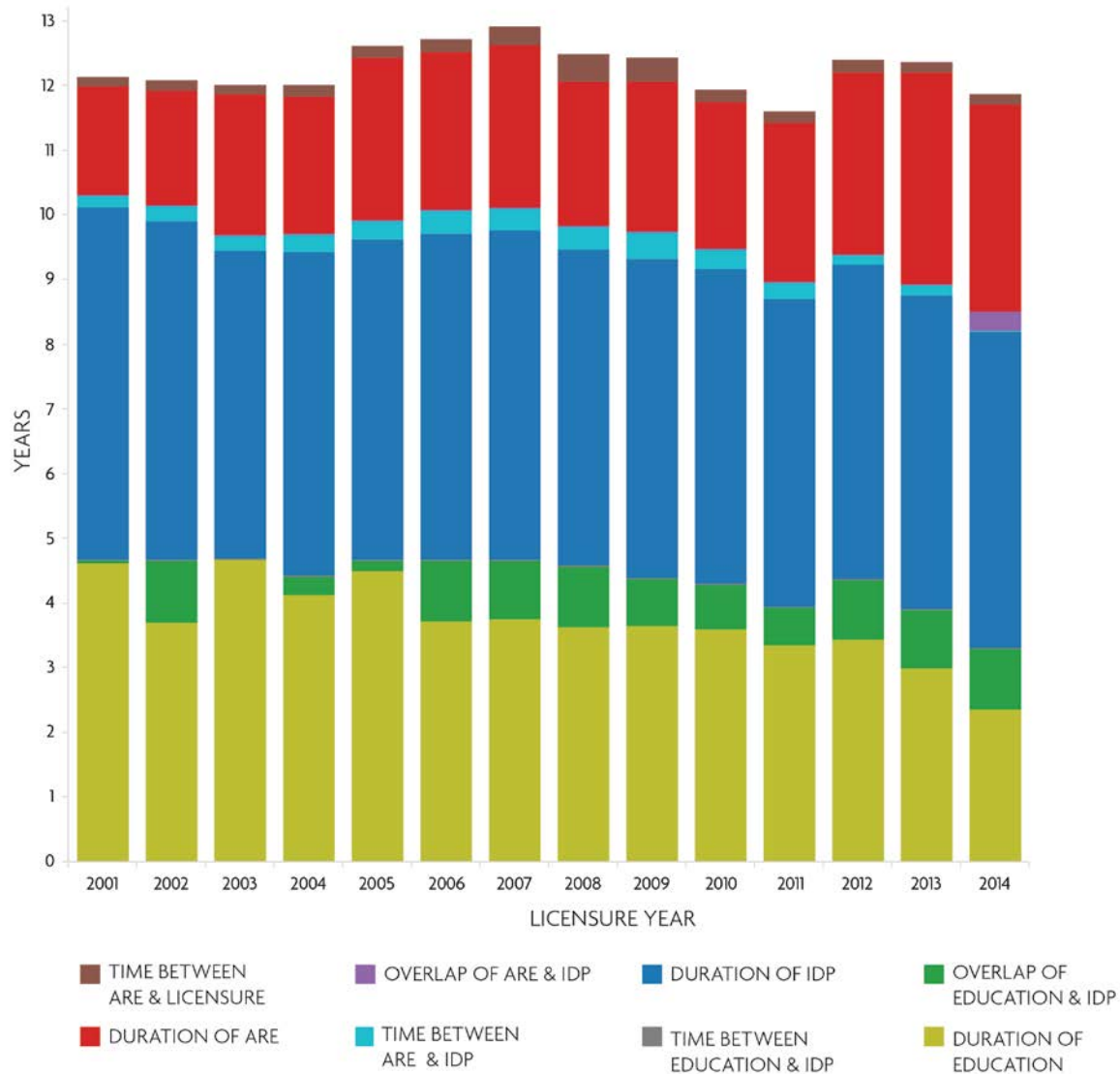
Percentage of Divisions Administered Through Early Eligibility



To date, 49 jurisdictions offer early eligibility, or the ability to take the exam while completing the IDP. Taking advantage of this opportunity can shorten the time to licensure, and we have seen that candidates who take the exam just before completing the IDP have the highest pass rate.

Trends also show a rise in the number of interns who are completing the programs simultaneously. In 2007, the year early eligibility was established, around 25 percent of exams were taken while the candidate was completing IDP. According to our data, that number has grown to nearly 53 percent.

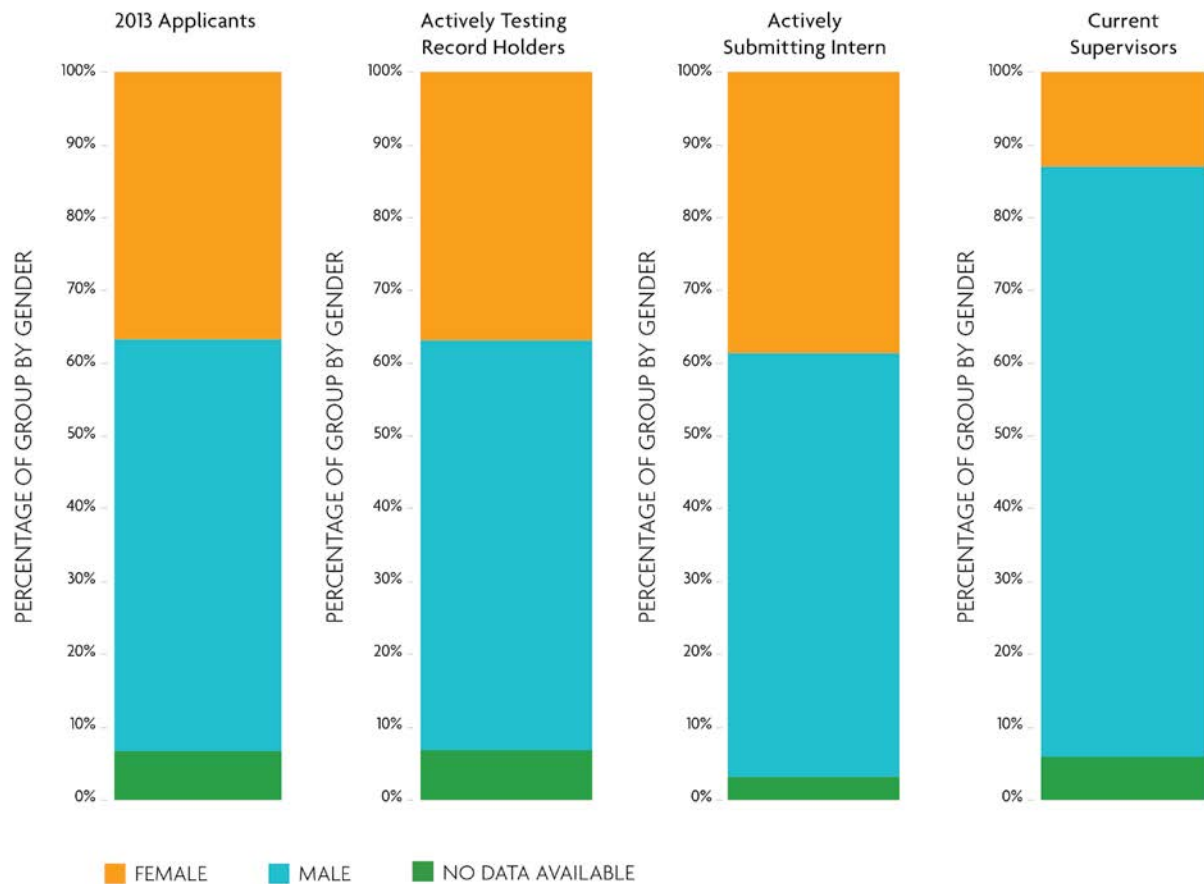
Architect Timeline



The path to licensure is becoming less fragmented, as more candidates begin internship earlier and take advantage of concurrent testing. Of those who became licensed in 2014, at least half reported IDP experience while in college. For comparison, the average licensee in 2001 did not begin IDP until after graduating. We expect this number will continue to climb, especially now that policy changes—including modifications to the IDP reporting requirement and eligibility date—provide more flexibility to candidates.

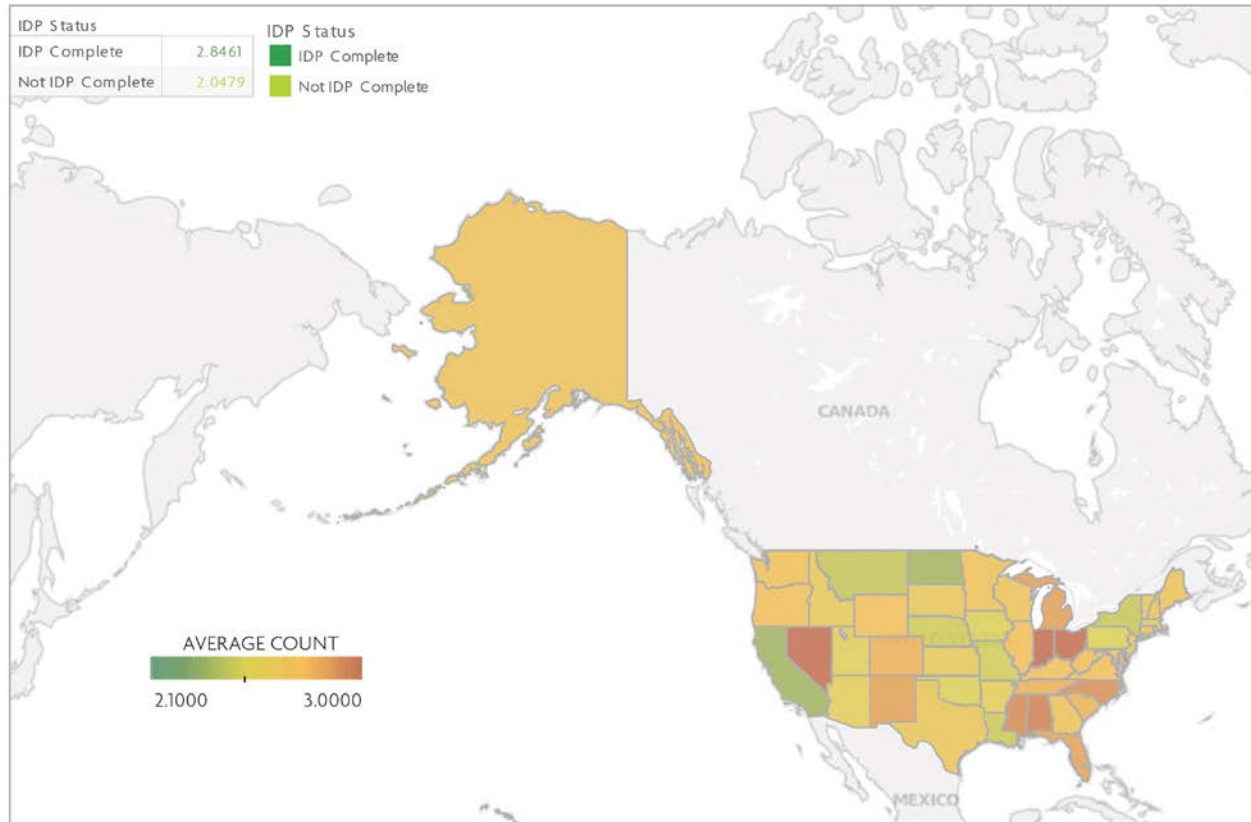
Similarly, while concurrent testing has been available since 2007, the majority of licensees did not take advantage of the opportunity until this year. According to our data, more than half of all exams were taken while the candidate was completing IDP.

Supervisors by Gender



The gender parity is roughly the same for NCARB Record applicants, actively testing Record holders, and active interns. Yet there is a significant gender gap among current supervisors-women make up only 13 percent of those with NCARB supervisor accounts. (It should be noted that the data is limited to supervisors who have active NCARB Records.)

Number of Firms Where Interns Work, by State

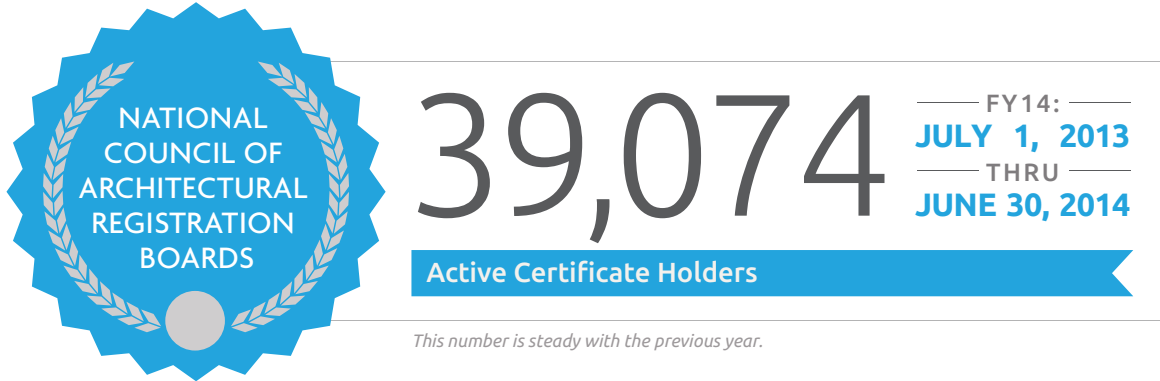


On average, interns work for slightly fewer than three firms while completing the IDP. This employment can include internships during school and over summer breaks. Plus, the number of firms in which an intern works depends on where the person lives. For example, interns in California and North Dakota are less likely to change firms compared to the average intern. However, interns from Nevada, Indiana, and Ohio are more likely to move around. As time passes, interns are less likely to change firms. This data, it should be noted, is limited to the information that interns submit to the IDP.

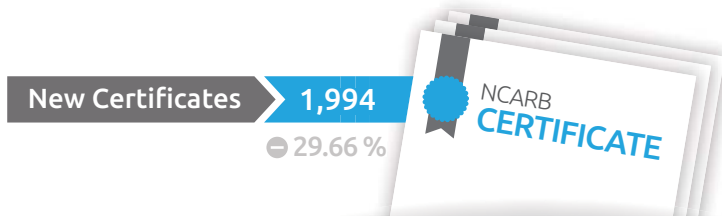
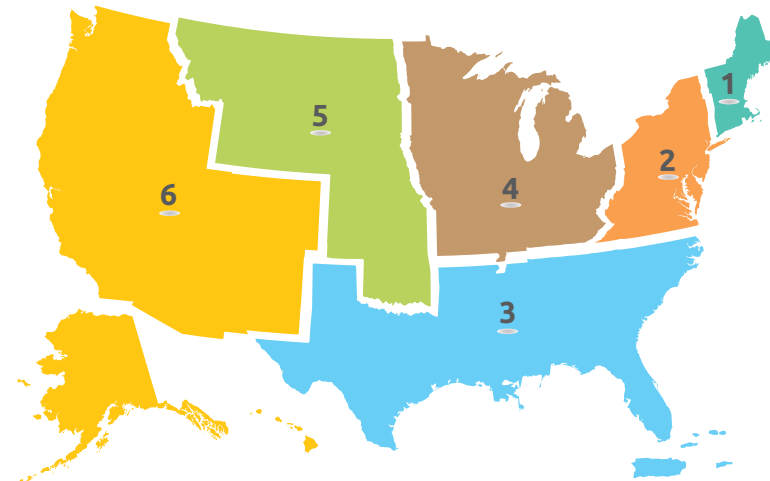
NCARB Customers

Statistics for Fiscal Year 2014

NCARB Certificate



Region 1	2,988
Region 2	7,915
Region 3	10,579
Region 4	7,327
Region 5	1,634
Region 6	8,042
Foreign	589
Total	39,074



Changes in Council programs over the last five years, such as the rollover to IDP 2.0 in April 2012, have caused significant swings in the number of certificates issued each year.

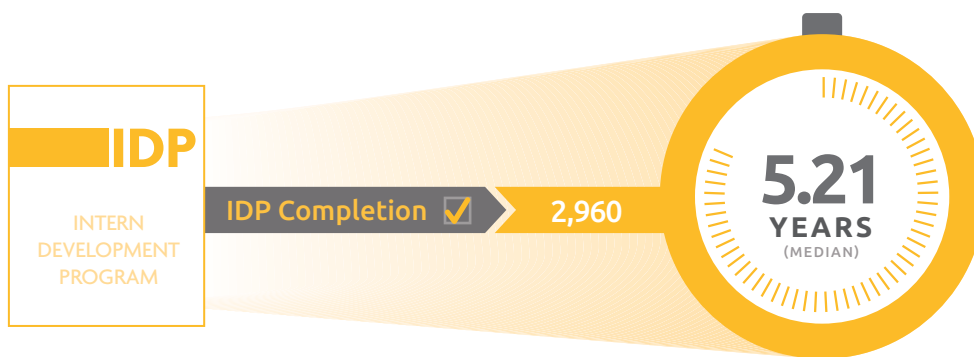
Intern Records



Total Intern Records 60,871 + 16%

New Intern Records 10,493 + 31.3%

FY14 included an amnesty for ARE candidates without an NCARB Record Candidates who had an expired Record or who didn't have a Record were able to establish one for a discount or free.



Architecture Registration Examination®



This figure dropped in FY14 as a result of a recent purge of candidates who had not tested within the past five years.



In order to transition to My Examination—a new system for managing candidate scheduling, scoring and eligibilities to test—no tests were administered in July or August 2013. During the previous year, spikes were recorded in May and June 2013 testing before the blackout.

Survey of Registered Architects

The 2014 survey of U.S. architectural registration boards by NCARB indicates that there are currently 107,581 registered architects in the United States. This represents a 1.6 percent increase in licensed architects from last year's survey. Data were collected in fall 2014 from the jurisdictions and reflects July 2013 through June 2014.

The 2014 survey also reveals that there are 119,200 reciprocal (out-of state) architects, for a total of 226,181 registrations. This represents a decrease of 2 percent in reciprocal licenses, and a .5 percent decrease in overall registrations. California has the highest number of resident architects (16,618) and the highest number of total registrations (20,595).

NCARB collects data for the survey from its 54 Member Boards, which includes all 50 states, the District of Columbia, Guam, Puerto Rico, and the U.S. Virgin Islands. NCARB makes this information available annually as a service to the profession.

Survey of Registered Architects

Jurisdiction	Resident	Reciprocal	Total
Alabama	900	1,841	2,741
Alaska	244	323	567
Arizona	2,217	2,703	5,780
Arkansas **	495	850	1,345
California	16,618	3,977	20,595
Colorado	3,256	3,448	6,487
Connecticut	1,440	2,751	4,191
Delaware	111	1,479	1,590
District of Columbia	607	2,608	3,215
Florida	5,104	4,787	9,891
Georgia *	2,404	2,952	5,356
Guam	34	78	112
Hawaii	1,003	1,260	2,263
Idaho	502	1,164	1,666
Illinois **	5,306	3,740	9,046
Indiana	1,017	2,274	3,291
Iowa	565	1,409	1,974
Kansas	955	1,692	2,647
Kentucky	734	1,789	2,523
Louisiana	1,220	2,037	3,257
Maine	416	1,087	1,503
Maryland	2,616	3,832	5,848

Massachusetts	3,735	2,975	6,710
Michigan	2,548	3,135	5,683
Minnesota	1,820	1,389	3,209
Mississippi	356	1,408	1,764
Missouri	2,058	3,067	5,125
Montana	426	946	1,372
Nebraska	539	1,245	1,784
Nevada	708	2,213	2,921
New Hampshire	313	1,509	1,822
New Jersey	3,402	4,662	8,064
New Mexico	680	1,420	2,100
New York	9,872	6,937	16,809
North Carolina	2,292	2,933	5,225
North Dakota	160	994	1,154
Ohio	3,234	3,080	6,314
Oklahoma	791	1,437	2,228
Oregon	1,690	1,331	3,021
Pennsylvania **	3,653	4,212	7,865
Puerto Rico	557	102	659
Rhode Island	271	1,149	1,420
South Carolina	1,074	2,785	3,859
South Dakota	111	720	831
Tennessee	1,534	2,256	3,790
Texas	8,494	4,426	12,920
Utah	818	1,561	2,379
Vermont	321	821	1,142
Virgin Islands **	163	948	1,111
Virginia	2,827	4,258	7,085
Washington	3,909	2,354	6,263
West Virginia	96	997	1,093
Wisconsin	1,456	2,794	4,250
Wyoming	126	1,055	1,181
TOTAL	107,581	119,200	226,181

* Counts are from 2012 data

** Counts are from 2013 data

Volunteer Reports

NCARB relies on the work of hundreds of volunteers from across the country to help guide our programs and services. From the Intern Think Tank to the Board of Directors, our dedicated volunteers lend their time and expertise to helping improve the path to licensure for architects. In fact, most changes to our programs or requirements are thoroughly vetted through a multi-layered process that involves input from subject-matter experts, state registration boards, collateral organizations, and other architects at various stages of their careers. The work of each committee is forwarded to the Board of Directors for review and possible action.

OFFICER REPORTS

The NCARB Board of Directors is a volunteer board of 12 architects, one public member, and one executive from a state board. Officers are elected each June at the Annual Business Meeting by our Member Boards. All terms begin on July 1 and end on June 30 each year.

- Blakely C. Dunn, President
- Dale Mckinney, First Vice President
- Dennis S. Ward, Second Vice President
- Margo P. Jones, Treasurer
- Kristine A. Harding, Secretary
- Ronald B. Blitch, Past President

COMMITTEE REPORTS

NCARB has more than 20 committees, subcommittees, and task forces that review policies and practices related to everything from the development and grading of the Architect Registration Examination® (ARE®) to the assessment of the Intern Development Program (IDP). These committees are made up of practicing architects, executives from the jurisdictional boards, collateral representatives, and interns.

- Continuing Education
- Education
- Examination
- Internship Advisory
- Member Board Executive
- Procedures And Documents
- Professional Conduct
- Regional Leadership

President/Chair of the Board

Blakely C. Dunn, NCARB, AIA

Note: This report is adapted from President/Chair Blakely C. Dunn's 2014 Annual Business Meeting speech.

[▶ VIDEO: FY14 NCARB President Report: Blakely C. Dunn, NCARB, AIA](#)

It has truly been a privilege for me, an architect from a small firm, in a small town in Arkansas, to have represented you for this past year. It has been the high point of my career, I assure you.

When I [started this journey](#) a year ago in San Diego, I said that my desire for the coming year was to preserve the status quo.

I explained that this comment had to be considered in the context of what the term “status quo” meant at that time in our organization. Our “status quo” for the past several years has been to question why we are doing what we’re doing in everything; to make sure that our decisions are justifiable and defensible with respect to our mission, that they make sense, and are consistent with our basic mission of protecting the public and our goal to facilitate licensure. It meant that we were an NCARB of innovation, of experimentation, and of evolution; an NCARB actually anxious to re-examine ourselves and to adjust where appropriate to assure its continued relevance and effectiveness.

Throughout this year we have continued to evaluate our major programs and have proposed changes that seemed to be ripe for consideration. I’m happy to stand here today and tell you that, thanks to the countless hours of dedicated service of our committee and task force volunteers and staff, we have maintained the “NCARB status quo.” We should be proud of all that we have accomplished. We truly are making history.

This time last year, a revolutionary change in direction for the ARE came about as the result of an innovative cross-departmental project team concept. In my president-elect remarks last year, I announced we would be launching similar project teams to consider potential evolutionary changes to both the IDP and Broadly Experienced Architect programs that could be enacted without sacrificing their defensibility, effectiveness, and rigor. Let me emphasize that last point. Rigor for rigor’s sake alone is an outdated, un-justifiable concept. But rigor for a reason is what should guide us as we consider the logical evolution our programs.

Just so you are aware of how these various special project teams did their work, their initial responsibility was to conduct research and potential options to deliver to our Board for consideration, taking into account feedback provided us over the past several years through blue-sky thinking engagements with Council membership, the Board’s on-going strategic planning focus, committee and task force recommendations, and multiple engagements with collateral organizations and other affected constituencies. The Board was then tasked with assessing and considering this research and fine-tuning the focus of the teams so that a clear path to a logical evolution was being developed.

IDP Special Project Team

Last year, much was said about how I happened to be the first NCARB president to have gone through the IDP. So not only was I keenly interested in the work of the IDP Special Project Team, but also in any interim administrative improvements that could be made to the current IDP 2.0. By the end of calendar year 2013, and after discussions and feedback from our Member Boards, the Board voted on two such improvements: to eliminate the duration requirement (an acknowledgement that “experience is experience”), and to simplify the eligibility requirement to having a high school diploma.

After receiving overwhelming Member Board support, the Board voted to allow 50 percent credit for experience beyond [six months](#), up to five years. Again, an acknowledgement that “experience is experience.” These are significant improvements to the program that will benefit countless interns on their path to licensure. We also debuted our [first mobile](#) app allowing submittal of experience hours via an iPhone. In partnership with the AIAS, we moved past a pilot phase into implementation of the IDP Student Coordinator Program, which facilitated widespread attendance at our annual IDP Coordinators Conference.

Now we are poised to consider recommendations for a [two-phased proposal](#) to streamline and then overhaul the IDP.

- The goal of streamlining is to move the IDP away from a mathematical equation or “seat time”-based program, and apply what our Practice Analyses have to say regarding which categories are truly necessary to develop and demonstrate competence. Through looking at other models, reviewing state law and rules, speaking with interns and supervisors, consulting with the Internship Advisory Committee, and providing research to the Board, we believe we have developed a streamlined model that recognizes that it is the core requirements that lead to an architect who can practice independently.
- As part of the second phase, we will work on adjusting the IDP categories to align with the phases of architectural practice today. In this way, both the IDP and ARE will reflect the six areas of architectural practice.

Following this Annual Business Meeting, the proposed changes will be put before the membership for comment, with decisions on both the streamlining and overhaul recommendations planned for September.

We understand that some jurisdictions will have challenges in adopting the proposed streamlined model due to statutes or rules that may prescribe a specific minimum length of time for experience. The Board believes that the time is ripe to consider these changes, and as such, that this is a leadership moment for the Council. Should the recommendations be approved in September, we are committed to working with each of you to assist you in the adoption process.

BEA/BEFA Special Project Team

As we went down concurrent paths regarding BEA and BEFA, we saw a similar consensus emerge. Our programs, as well-intentioned as they are, had become too cumbersome and were inconsistent in the treatment of those considered deficient in education, experience, or examination.

- Our new [Mutual Recognition Agreement](#) with Canada, for example, provided a clearer and faster path to reciprocity than the BEA provides to already-licensed U.S. architects who don't have an NAAB-accredited degree.
- The BEFA Program was minimizing the one most verifiable element in the portfolio—work for a U.S. licensed architect.

Further, we were ignoring the experience of a segment of the population who had an NAAB degree and were ready to take the ARE, but had been working in firms for years. Facilitating licensure means recognizing that, in the end, we must deliver competent architects, considering their entire path as potentially qualifying them for licensure. So we are now proposing a new Broadly Experienced Intern Program to close this gap without undermining the value of the IDP.

Licensure Task Force

Concurrently with the establishment of these special project teams, I also announced we would convene a new [Licensure Task Force](#) led by Past President Ron Blitch. The charge to this group was to explore the possibility of creating an additional, optional path to licensure that could potentially result in a license upon graduation—not a replacement of the traditional path. We made sure we had voices from academia, our collateral partners at ACSA, AIA, AIAS, the NAAB, Member Board Members and Executives, interns, and recently licensed architects. I'm proud to say that, as I hope you have seen in recent weeks, the concept has captured the interest of virtually all constituencies affected by the path to licensure.

In its efforts this year, the task force conducted research on existing academic programs and evaluated necessary versus unnecessary duplication of subjects within the three essential components of licensure: education, experience, and examination.

Lastly, the Licensure Task Force is now ready to seek input regarding a pilot phase for a path that results in licensure at graduation. What does this mean?

- It does not mean we are rejecting the current, traditional path. It means that as we evolve the traditional path, we will provide an additional path that still has all the familiar pieces: an accredited degree, completion of the IDP, and passage of the ARE.
- The difference will be that some students may be ready to enroll in a program that imbeds IDP during school and opens up ARE access a year or more before graduation.
- We have been advised that only 10 percent or fewer of students may be ready to make this choice, but it allows a fast-track for a segment of the population.

The success of this pilot will depend on a close partnership between a school and its licensing board, and not every jurisdiction will want to participate. Much work is to be done yet this coming year, and we will keep you apprised of the progress. There is clearly much more work to be done by the task force in the coming years, which will, of course, be discussed and debated by the Council prior to any decisions being made.

Making History

Lastly and most importantly, the friendships I've acquired with many of you will last a lifetime. I have had new experiences with old friends, and made new friends along the way. What a privilege it has been to be part of making history—preserving rigor for a reason—as we continue to pursue our mission of protecting the public. As you heard from our treasurer, our finances are strong. As you heard from our CEO, our capacity, image, and credibility are stronger. As you will hear from my good friend and successor, Dale McKinney, our future is bright indeed.

Thank you all for giving me this opportunity, especially to the folks at my Arkansas firm who allowed me the opportunity to dedicate this time to serving the Council, and to my Region 3 family and the Arkansas Board for encouraging and supporting me for the past 15 years.

I must thank my colleagues on the Board, the hard-working NCARB staff, and Dan Taylor for keeping me on track and providing wise counsel. It's been worth it—all 363.44 plus days! Thank you!

First Vice President/President-Elect

Dale McKinney, FAIA, NCARB

Note: This report is adapted from First Vice President Dale McKinney's 2014 Annual Business Meeting speech.

I'm proud to stand before you as an Iowan and Region 4 native, grateful for this opportunity to serve as NCARB president in the coming fiscal year.

As I think about my journey to this moment, it seems improbable, but true! From time to time I am asked, "Why did you decide to become an architect?" The truth is that my decision to pursue architecture was born while serving in Vietnam. I wrote a letter to my wife, Linda, between combat missions, sloshing through rice paddies and avoiding Viet Cong gunfire. Influenced by another Recon Platoon soldier who was a landscape architecture graduate, it came to me that I wanted to become an architect.

That time in my life shaped my worldview. It taught me a lot about the value of life. Those experiences stay with me today along with the faces of those I served with—including those that we lost along the way.

But what also stayed with me was a growing sense that I could pursue a vision, a career in architecture, and a motivation to become licensed. This vision would allow me to both protect society and also explore my own creativity. Pursuing that vision has resulted in an interesting, and sometimes bumpy, path. Along the way I have deepened my connection to my community, having served as a director or officer on numerous local and state boards and commissions. I have worked on projects that have repurposed historic buildings, providing an outlet for recreation and opportunities to convene and to celebrate.

This sense of community has also motivated me to volunteer. I have been an active AIA member in Iowa, serving in officer positions; I was also privileged to serve on the AIA National Board with current AIA President Helene Combs Dreiling. I have had the honor of being appointed to the Iowa State Board and to be elected to the leadership of Region 4 and then the NCARB Board of Directors. The ability to give back shaped by my family and my wartime experience, has only heightened my enjoyment of being an architect. I know you all share in that desire to contribute, or you wouldn't be here today.

As we move into the coming fiscal year, I think it is important for all of us to see how those moments of clarity, like the ones I experienced in the jungles of Vietnam, sometimes occur when we are focused on the basics. I believe that as we grow, we have an opportunity to refocus on the basic elements of licensure. These basic elements involve protecting the public and making sure our licensure tools evolve even as practice and methodologies evolve.

Most importantly, licensure must include rigor for a reason. Yesterday's rigor does not always have a reason in today's world. And a new approach does not always imply an abandonment of rigor where it remains necessary.

Whether the sky is lit up with incoming rockets or mortars, or the blogosphere is crowded with conflicting opinions, I've learned that growing together along this evolutionary path is essential. Today's NCARB culture embraces collaboration and transparency. You and your predecessors have worked hard to get us to this point. We have "blue-skied," surveyed, focused, brainstormed, and strategized together over the past several years. We have agreed to disagree. And we all understand that while consensus is desirable, unanimity is unlikely.

And so my challenge to you for the coming year is to remember each other and to respect what motivates each of us to participate. The rigor that brought me to this place was important, but it may not be what works for today. The traditions that exist in one jurisdiction may override a national consensus. Remaining open and promoting our sense of community is critical.

In the coming months we will be listening closely to our Member Boards and to others who offer us guidance as we move toward implementing some adjustments to our programs. Our superb staff has never been better equipped to conduct outreach, host informational briefings, and insert flexibility into our service tools. Our organization has absorbed the lessons of the past as we strengthen our relationships and effectively manage our budgets.

As someone who has a long-term commitment to volunteering, I know it is important that our volunteers feel valued. We will continue our efforts to make your service worth the time and effort to be productive. The changes for the coming year are efficient, with real value. We hope to enhance the value of our educational programs by blending each aspect of the learning continuum into one committee. We will strengthen the role of our regional chairs, who frequently move to our national board, by placing them on the Procedures and Documents Committee. And we will work to add diverse voices based upon age, geography, and background so our advisory committees are best-positioned to assist the Board and the Council.

I am especially pleased to be able to serve along with my friend Helene in shepherding our two respective organizations. I believe there is a new respect and a new honesty in our relationship with our collateral colleagues, which is good for the profession and the public. We are laying the foundation for partnerships when feasible and affirming our appreciation for each other's mission.

The strategic activity of the past several years now yields to a new era of implementation and dialogue. This is our opportunity to demonstrate real leadership to our Member Boards, aspiring architects, the profession, and the public.

With your help and support, NCARB has begun the hard work of becoming more agile and responsive without sacrificing its mission. We truly are pursuing rigor for a reason. So, as we pursue our goals, I want to convene a more formal conversation about who we are and the titles we give ourselves. Accordingly, I am appointing a [Future Title Task Force](#) to review the terminology used for those who are architect candidates and those who are licensed architects.

This task force is being convened on the condition that we have no preconceived solution. We will review existing research, conduct surveys, and assess data. We will populate the task force with Member Board Members, interns, recently licensed architects, collateral representatives, and a Member Board Executive. We will address the challenges of obtaining consensus at a task force level and the feasibility of taking that consensus to a broader audience. We will share the status our work and allow the focus to evolve organically as the participants learn and discuss.

I am pleased to announce that our friend and current President Blake Dunn has agreed to chair this effort. What a treat it has been to serve with Blake, along with a number of our past and future presidents. Our joint commitment to a seamless transition and a strategic focus over multiple years has served us well.

The focus of the task force is a big topic, fraught with controversy. But if we don't tackle it now, then when? With all that we have accomplished, with our mission clear and our capacity strong, we are at the right moment to continue making history.

Second Vice President

Dennis S. Ward, AIA, NCARB

Dennis S. Ward, AIA, NCARB, of Florence, SC, served on the South Carolina Board of Architectural Examiners from 2001-2011. He was elected to the NCARB Board of Directors in 2009 as the director of Region 3 and has served as both treasurer and secretary.

What is the role of the second vice president?

I see the role of second vice president to be multi-faceted—focusing on building relationships with collateral officers; continuing to increase one's knowledge base of the Council's positions, operations, and initiatives; serving as the liaison to the Member Board Executive (MBE) Committee along with any other appointments; and finally supporting the president in his position as the leadership representative of the Council.

This past year was extremely intense beginning with my participation in the AIA/NCARB Leadership retreats. I also attended the FCARM National Assembly and associated Council for the Tri-National Practice of Architecture (CTPA) Meeting in Mexico along with NCARB and Canadian representatives. There, we continued our work together to review the results of the pilot program and finalize the process and procedures leading to the implementation of the Tri-National Mutual Recognition Agreement for International Practice of Architecture between Canada, Mexico, and the United States.

Prior to my term, one area in which I had limited experience was working with the MBEs. Serving on the MBE Committee allowed me the opportunity to engage with the executives and discuss important topics related to their role as administrators and the challenges that are a part of their daily activities. We also conducted an annual quality assurance audit of Council Records, which was an excellent opportunity to experience, first-hand, the responsibilities placed on executives to ensure that Records are complete and verify that candidates meet jurisdiction requirements to take the ARE and receive their licenses.

Probably one of the most rewarding experiences as second vice president would have to be my appointment to the Licensure Task Force. This diverse group of individuals representing NCARB leadership, the MBE community, AIA, AIAS, NAAB, ACSA, educators, and recently licensed architects began with a concept. A brief period of intense work resulted in the determination that licensure upon graduation was not only possible, but also achievable.

Finally, knowing that I would work closely with each as I continued my tenure in a leadership position, President Dunn appointed me to the search groups selecting a new investment advisor, a new public member for the Board, and new legal counsel.

As you have expanded your leadership role, what have you learned about the Council over the past year?

One of the things that I have learned about the Council over the past year is that everyone has the continuity and sustainability of the profession at heart. Although we strive for common goals, there are many varied and diverse voices that all must be heard if we are to be successful. No idea is insignificant and no one path will achieve the desired result. Although processes are deliberate and may seem redundant, they are in place to minimize unintended consequences from our good intentions. The Council realizes that the profession is in a rapid state of change that will continue to affect practitioners and emerging professionals. We must be proactive; we cannot afford to be reactive. In order to ensure the viability of the profession, we must be adaptive and willing to explore new possibilities.

How has this influenced how you will approach your year as first vice president and the initiatives you will focus on over the next two years?

I believe that these realizations will influence how I engage the many voices that need to be heard. I will continue to engage the collaterals, recently licensed professionals, and emerging professionals. We must continue to push forward with our initiatives and take risks without the fear of failure. I believe that every idea is a good idea until proven otherwise. We will continue to “blue sky” and look for ways to streamline our processes while monitoring costs.

Speaking of costs, I want to emphasize the value of the NCARB Certificate. Many times we hear that there is no need to become a Certificate holder because there is no intention to practice beyond the borders of your own jurisdiction. This is a very narrow view of what the Certificate means. The Certificate represents that you support the profession and believe in its viability. NCARB supplements the majority of the costs for the ARE and IDP through its Certificate fees. By being a Certificate holder, you help to sustain our profession by ensuring the development and success of the next generation of architects.

That being said, I think that there are also ways, beyond reciprocity, to add more value to the Certificate and make it more enticing to those who are not yet Certificate holders. Over the next two years, through task forces and focused studies, I hope to establish initiatives that will explore adding value.

As a member of the Licensure Task Force in FY14, what were your goals for this year and what’s next for this task force?

As a member of the Licensure Task Force my immediate goal was to convince myself that an additional path that integrated the components of licensure in the academy was necessary and obtainable. Once immersed in the creative process and surrounded by so many brilliant minds, I was convinced that this additional path would benefit those students that have a clear objective of obtaining licensure as quickly as possible. We began the process by cross-mapping all NAAB Student Performance Criteria (SPC) with IDP experience areas and ARE divisions. We learned that it was possible for a student choosing a different path to meet all of the same requirements as a student following the traditional path. We then met with students and faculty from programs that already somewhat deviated from the traditional path. These students excelled, gaining experience while in school and quickly completing the exam process. The task force came to the conclusion that, while not for everyone, there are a number of students entering programs who would prefer a structured path tailored to their specific needs and schedule.

At this point we began issuing press releases of our work and communicating with our collaterals to keep all parties informed of our progress. Our next step was to identify programs that would like to participate in this opportunity. We developed an outline for a Request for Interest and Information (RFI&I) and ended our first year of work.

Next, the task force will finalize and issue the RFI&I in fall 2014; receive responses from interested programs by October 31; and finalize and issue a Request for Proposals (RFP) in January 2015 with the deadline for submissions by June 1, 2015. My hope is that, by as early as fall 2016, there will be a few programs offering an integrated path to licensure with future licensure upon graduation. This is a tremendously aggressive schedule, but we feel that it is possible.

There are still many questions and hurdles to be addressed. In order to succeed we need the continued support of our collaterals, the professional community, the academy, and most importantly, our Member Boards. I equate the work of this task force to the work of an architect: We

have created a concept and developed the design. We are now in the process of structuring it and will continue to detail the process in order to create a feasible, practical, sustainable additional path to licensure.

Why is fostering collaboration with our architectural collateral organizations important to the Council?

I believe that collaboration is critical to the success and sustainability of both the Council and the profession. For too long each organization has addressed only the immediate needs of their specific membership without taking into account that a great number of our initiatives are interwoven and that many of our members currently belong or will belong to multiple organizations. In meeting with our collateral organizations, I stress that members and constituents are not “yours” and “mine”; they are “ours.” We serve many of the same people with common goals and objectives. For example, many current AIAS members attending NAAB-accredited programs will become future AIA members and NCARB Certificate holders. Many ACSA members are currently (or will be) involved in the AIA and NCARB. The success of our programs such as the IDP, ARE, and BEA are dependent on the support of these collaterals just as they depend on us to support their programs in developing education requirements, assisting emerging professionals, reciprocity, and international agreements.

How have these relationships improved over time?

When I first became involved there was little communication and a great deal of mistrust, but I have seen improved relationships with our collaterals during my tenure with the Council. This is not to say that we have eliminated all problems, but we are well on our way. The collateral leadership meets regularly to present ideas and discuss concerns, which allows all of us to develop relationships and get to know each other outside of traditional settings. I believe that these interactions are extremely important and hope that they continue.

In addition, we communicate openly to our collaterals, issuing press releases of our work, and Mike Armstrong has actively cultivated relationships with the CEOs of other organizations. We strive to include representatives from these organizations on committees and task forces where their voices will provide invaluable historical knowledge and input. And, we are currently encouraging these organizations to include NCARB representatives on their committees to continue to increase this collegial dialogue.

You’ve had the opportunity to participate in several meetings with the architectural collateral organizations, what type of initiatives are we working on together?

Currently, we are participating in or working together on several initiatives. We have completed a review of the NAAB accreditation conditions; now we are working with the NAAB to refine the Student Performance Criteria (SPC). We continue to work with the NAAB and AIA on EESA. In addition, we are working closely with AIA to assist the emerging professional community as they seek licensure. The upcoming changes to the IDP are a direct result of this collaboration. We are working with AIAS to identify IDP student coordinators in NAAB-accredited programs, and we continue to support educator coordinators and AIA component IDP coordinators.

We support the AIAS and NAAB both financially and through our outreach programs. We work with AIA components and Member Boards to navigate legislative challenges and recently launched the ARE in three international testing centers with the assistance of the AIA and their international components. And most importantly, we will be working closely with all of the collaterals as we continue to explore the possibility of an additional path to licensure that may result in licensure upon graduation.

Treasurer

Margo P. Jones, AIA, NCARB, LEED AP

Note: This report is adapted from Treasurer Margo Jones' 2014 Annual Meeting report to Member Boards.

This has been an incredible year at NCARB. As your treasurer, I want to share some of the history-making accomplishments the Council has made:

- We have been able to serve our members and Record holders for a consecutive fourth year without fee increases.
- We were able to pay back all amounts borrowed on our line of credit seven years ahead of schedule.
- We have no plans to borrow any more from the line of credit.
- We have begun funding our long-term reserves for the first time since 2005; we have invested almost \$1.5 million in the fund this year. In addition, recovering financial markets continue to improve the state of our long-term reserve fund, which is at the highest level it has ever been.
- We have engaged a new investment advisor to manage the Council's reserve funds. I would like to note here that we were not dissatisfied with the previous advisor. However, it is best practice to periodically investigate other brokers and the services they have to offer. The new investment advisor is UBS.

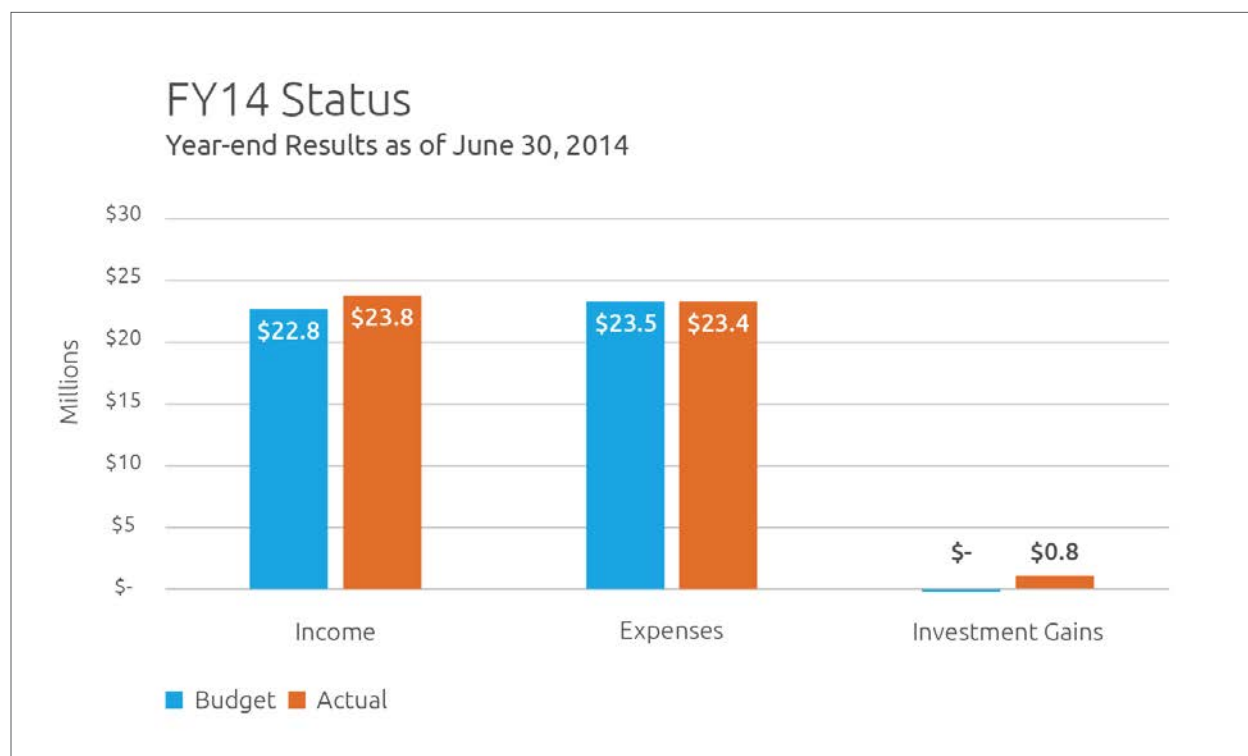
With all of these history-making developments as a backdrop, let's look at the financial results for the fiscal year ending June 30, 2014. I will also show you the budget for the upcoming fiscal year that began July 1, 2014.

FY14 FINANCIAL ACTIVITY

This chart shows the year-end results for income, expenses, and investment gains. Income ended the year at \$23.8 million. A recovering economy, new system developments, increased outreach efforts, and effective communication led to higher than anticipated numbers of new Record applications, Certificate renewals, and transmittal requests for reciprocity. In addition, there was a two-month blackout period for the Architect Registration Examination® (ARE®) at the beginning of the fiscal year with no exams delivered in July and August 2013. However, test delivery returned to normal levels for the rest of the year.

Expenses ended the year right on budget. The net results of positive income activity and balanced expenses was an operating surplus of \$451K.

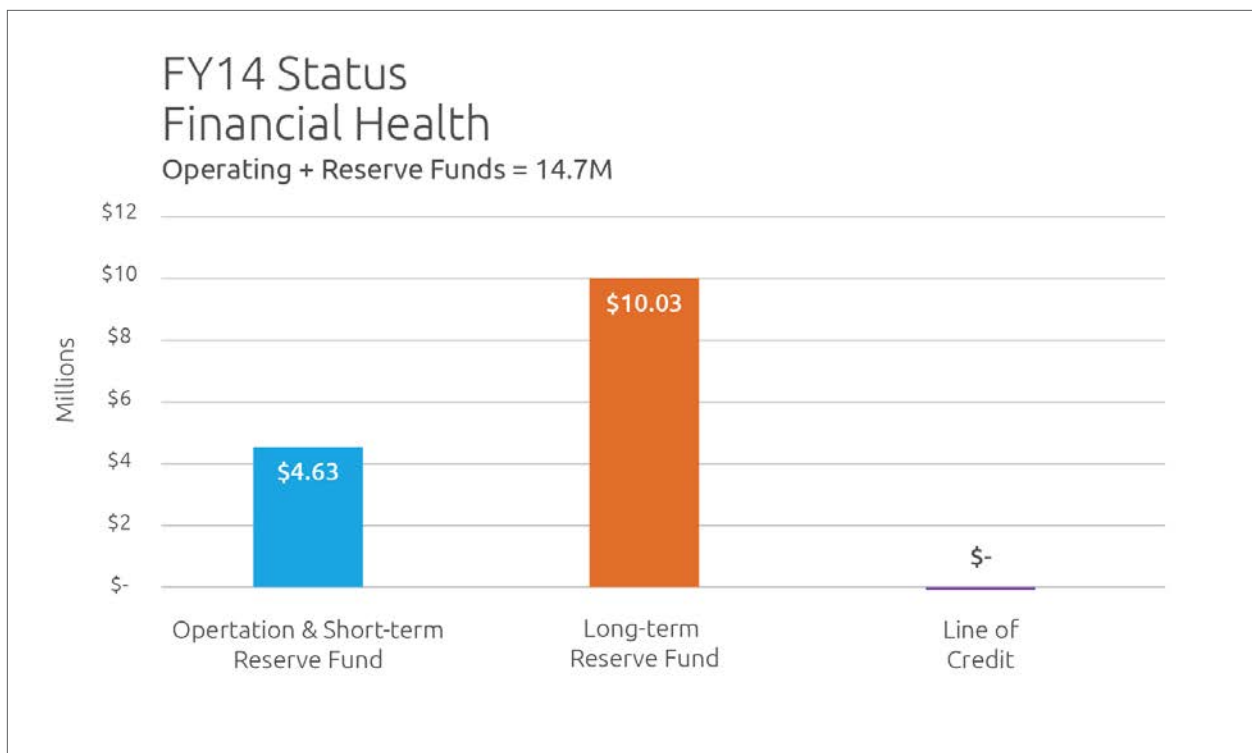
The Council’s investment portfolios also ended the year with a positive financial outcome, with market gains adding \$813K to the reserve funds. The sum of the operating surplus and market gains is \$1.3 million.



COUNCIL FINANCIAL HEALTH

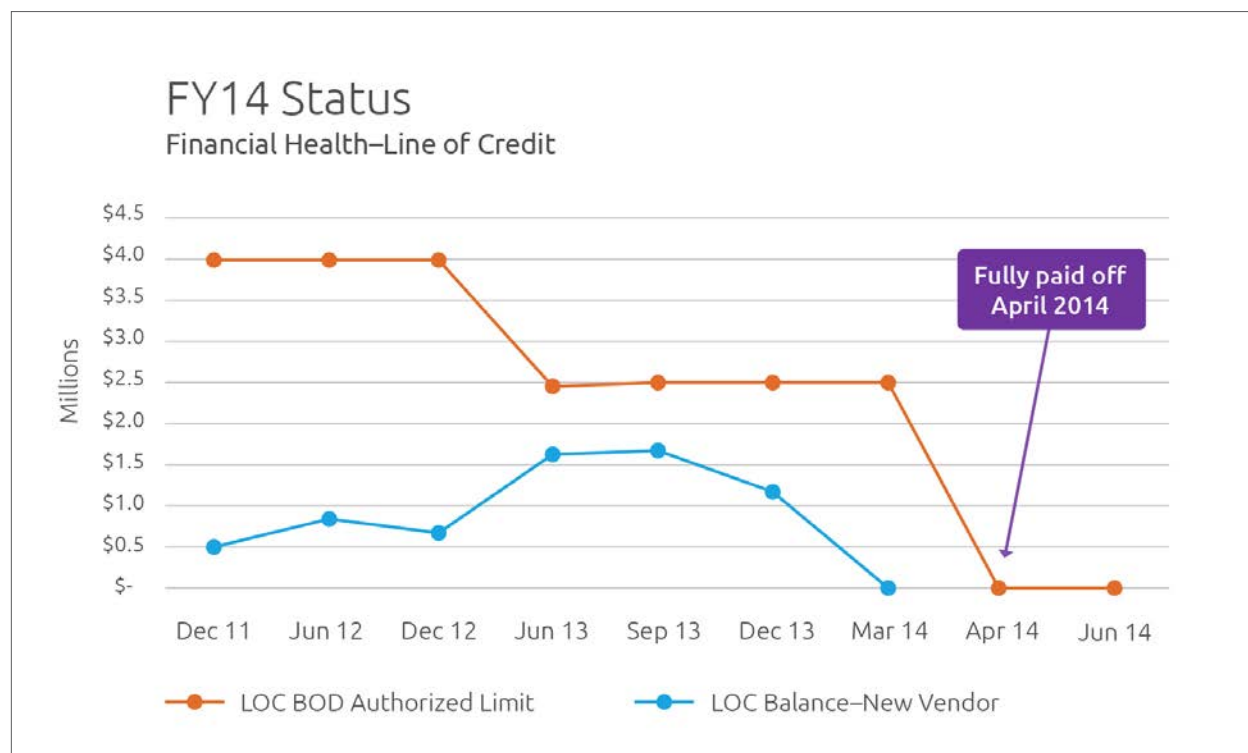
Now let's look at the financial health of the Council. By financial health, I mean the net results of the money in the bank and investments held compared to money owed. The operating fund (i.e. checking account) and short-term reserve fund (i.e. savings account), shown by the bar on the left, are within the target set by the financial policies. The long-term reserve fund, in the middle, is still below the target range but getting closer.

Additionally, as I mentioned previously, we have completely paid off our line of credit. Therefore, the Council has no debt. To summarize, operating and reserve funds exceed \$14.6 million with \$0 debt—*that* is financial health!



A little history on the line of credit is shown in this next chart. Board-authorized funding is the top orange line, and the line of credit balances are the lower-blue line. In FY12, the Board of Directors authorized a \$4 million line of credit to fund the transition to the new ARE vendor. This included integration and migration costs.

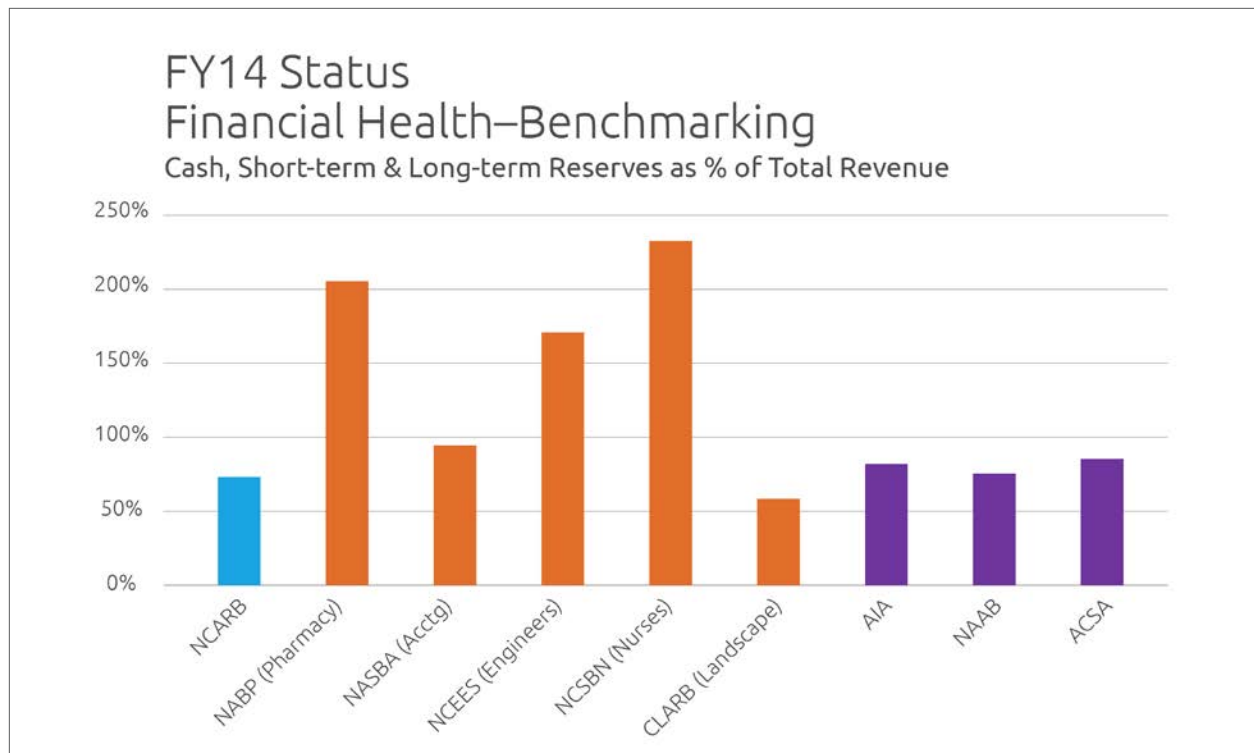
When I took over as your treasurer in June 2013, the Council had already repaid \$1.5 million. We continuously monitored repayment and reduced the maximum borrowing limit from \$4 million to \$2.5 million in 2013. This year (FY14), we finished borrowing and were able to repay all outstanding amounts on the line of credit. By April all funds had been repaid and the Board removed borrowing authority.



BENCHMARKING

This next slide is a benchmark of the Council’s cash, short-term and long-term reserve funds (as shown in the first bar on the left) against five organizations whose missions are similar in nature to NCARB—including pharmacists, accountants, engineers, nurses, and landscape architects—and three of the collateral organizations—the American Institute of Architects (AIA), the National Architectural Accrediting Board (NAAB), and Association of Collegiate Schools of Architecture (ACSA).

The chart represents the level of funds as a percent of an organization’s annual revenue budget. In addition to this benchmarking, the Council’s investment advisors and financial auditors periodically study the Council’s saving levels. They have advised that the current level of reserves is healthy.

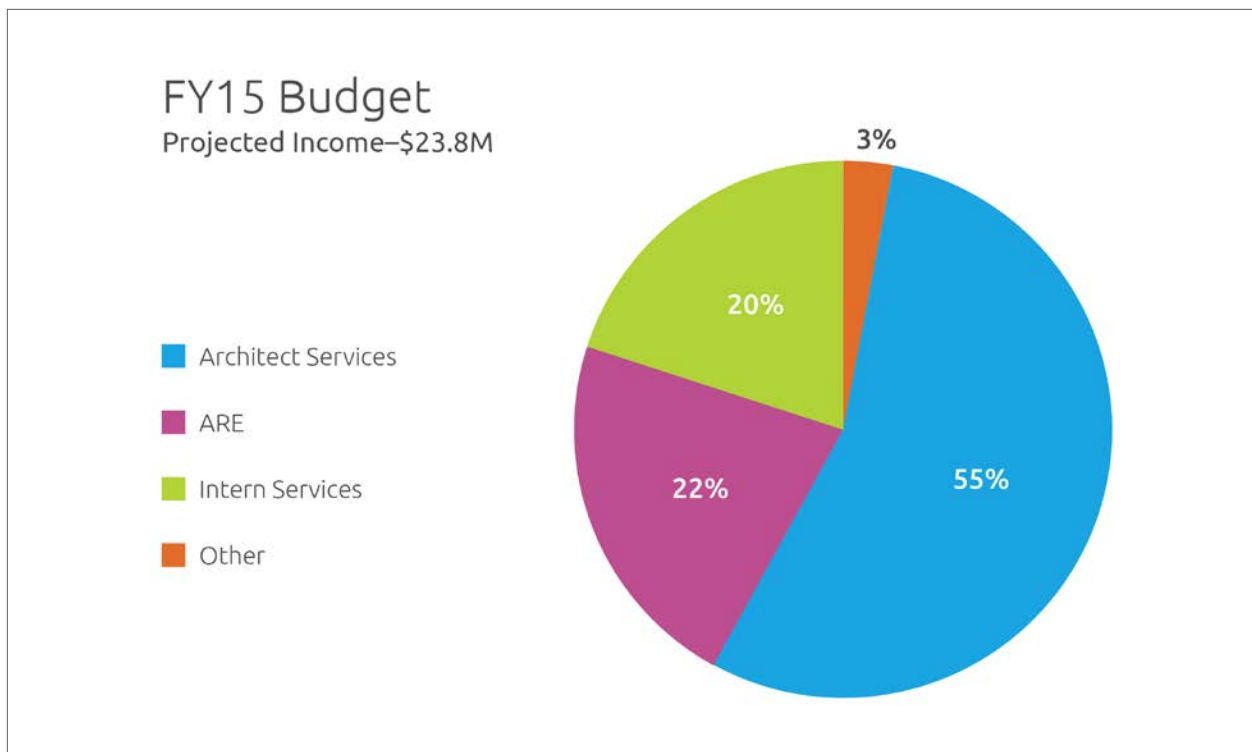


FY15 BUDGET

Let's look ahead to where we are going with FY15.

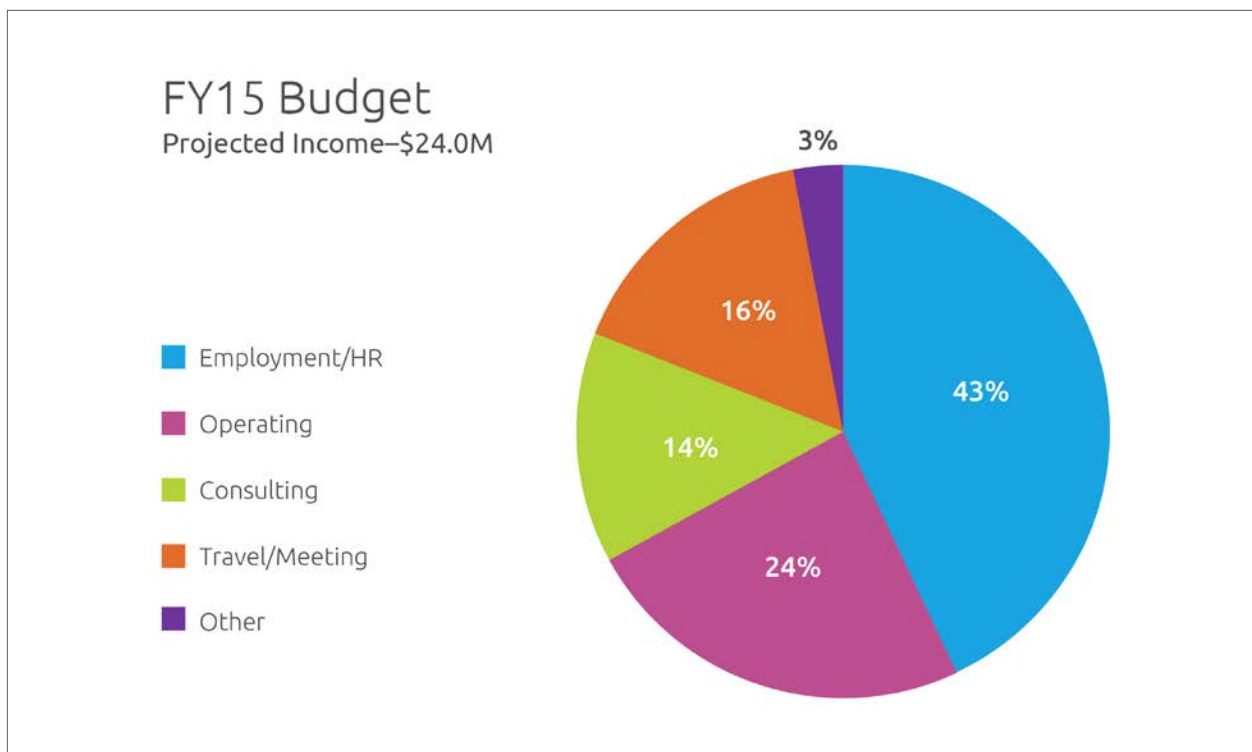
Every year, the budget process includes development of the next year's budget plus a long-range planning forecast for an additional three years for a total four-year outlook. This year's budget development included planning for FY15 through FY18. This aids the Board of Directors in planning for significant events.

We begin the budget process with a historical trend analysis of NCARB services and expenses. We next take into consideration economic projections. Finally, we define the initiatives planned for the next four years and the resources needed to accomplish those initiatives. The outcome from this process is the proposed FY15 Budget.



Total income for FY15 is projected to be \$23.8 million, about 4.3 percent more than this year. The pie chart above shows the Council’s income by source.

- Architect services provide over half of the Council’s annual income. This includes Certificate Record renewals and transmittal requests for reciprocity.
- Revenues from the ARE provide about 22 percent of the income budget.
- Revenues from intern applications and renewals provide approximately 20 percent of the budget.



There are four main expense categories as shown in the chart above.

- Employment and human resources make up 43 percent of the budget. This percentage is in sync with other service associations.
- Operating expenses—including rent, equipment leasing and maintenance, and communications costs—make up about 24 percent of the expense budget.
- Consulting expenses—mostly exam related—constitute 14 percent of the budget.
- Travel and Meeting costs represent 16 percent of the budget.
- The “other” category includes NCARB’s contribution to the NAAB and the NCARB Award.

Some of the key initiatives included in the FY15 Budget are:

- Dual development of the current ARE 4.0 and the new ARE 5.0, ensuring that both versions will continue to be psychometrically justifiable, legally defensible, and financially sustainable.
- A Member Board Chairs and Member Board Executives conference scheduled for fall 2014.
- Continued replacement of legacy computer systems; and development of new systems to improve customer and member services.
- Building the Council’s long-term reserve fund.

After accounting for these, and many more initiatives, the FY15 budget is \$24 million. The budget shows a slight deficit, under \$200,000, which accounts for less than 1 percent of the budget. Based on the strong financial health of the Council and the many initiatives planned for the coming year, a small planned deficit is acceptable.

SUMMARY

- There are currently no plans to increase fees in FY15, 16, 17, or 18, bringing us to eight consecutive years without a fee increase.
- We will continue the replacement of our 20-year-old in-house systems, providing improved integration with member boards and key vendors.
- We will develop and launch ARE 5.0.
- We will continue to build long-term reserves as funding availability permits.

With all of these initiatives, we still expect to maintain balanced budgets. I hope you agree with me when I say our financial future looks very promising, and we will continue to make history!

Secretary

Kristine A. Harding, AIA, NCARB

Kristine A. Harding, AIA, NCARB, of Huntsville, AL, was elected secretary of the NCARB Board of Directors at its 94th Annual Meeting in June 2013. Below, Harding discusses her extensive involvement with NCARB committees, her responsibilities as secretary, and the Board's rationale behind passing several resolutions.

You've dedicated your time and expertise to a number of committees—including the Intern Development Program Advisory and Procedures and Documents Committees. How did your involvement with these groups prepare you for your role as secretary?

In addition to communication duties, the office of secretary involves observing preceding officers and serving as the liaison to the Council with respect to presenting the resolutions. My service on the Procedures and Documents Committee gave me first-hand experience with the "statements of support" and deliberations on each resolution. Additionally, I helped facilitate the Town Hall session at the Annual Business Meeting where topics relating to IDP and other NCARB programs came forward from the membership. My service on the IDP Advisory Committee gave me the background necessary to communicate those questions effectively.

Tell us about your main responsibilities as secretary and your work as Board liaison on the Procedures and Documents Committee.

The Procedures and Documents Committee reviewed the white papers and the proposed resolutions. As the Board liaison, it is my responsibility to carry forward clarification from the Board on each resolution and to report back to the board any deliberations or comments from the committee. This is especially important when resolutions are brought to the April Board meeting for a vote.

During the Annual Business Meeting, Council delegates unanimously voted to freeze member dues for at least three years. What does this mean for Member Boards?

Freezing dues at current levels does not reflect a reduction in the Council's commitment to Member Board service. In fact, this decision recognizes the increased burden of Member Board oversight.

When the fee increase schedule was adopted in 2011, Council leadership determined that increases were necessary to address anticipated economic shortfalls. However, since the adoption of that increase, various cost-saving measures have begun to bear fruit, including a focus on more efficiency in meeting and travel expenses, staff consolidations, and the redesign of the exam. In reassessing the Council's business model, it became clear that the rationale for the fee schedule adjustment is no longer valid.

Delegates also decided that all architect members on the Board of Directors must have an NCARB Certificate by 2017. What was the thought process behind this decision?

The recent vote still allows architects to serve at their state and regional levels without a Certificate. However, those who wish to serve on the NCARB Board of Directors will have to maintain an active Certificate beginning in 2017. While NCARB performs many services, administering its certification program and thereby promoting common registration standards and facilitating reciprocity among its jurisdictions is one of its most important activities. This activity is fundamental to the role of NCARB as a facilitator of licensure.

This resolution was presented based on the discussions of the Regional Chairs Committee, and incorporates previous conversations that occurred in joint meetings between that committee and the Governance Task Force. The resolution reflected a consensus, but not a unanimous position

of the participants. The committee felt that holding an NCARB Certificate provides an enhanced opportunity for regional directors to promote the vision of the Council. That vision includes advocating for the value of the Certificate as a program that facilitates reciprocity and subsidizes programs, including the ARE and IDP, that impact interns and emerging professionals.

Members voted to modify the Broadly Experienced Architect (BEA) requirements, allowing candidates to demonstrate experience through projects in any U.S. jurisdiction. How will this amendment help streamline the path to licensure for architects without a degree from a NAAB-accredited program?

Previously, the BEA Program required applicants to submit evidence of experience gained in a jurisdiction in which the applicant was registered while gaining that experience. Given that experience is recognized regardless of duration or location in other Council programs, this requirement was unnecessarily and inconsistently restrictive. The BEA requirements will continue to assure that only designs reflecting the work of the applicant are considered. This clarifies that the BEA Program requires evidence of experience that satisfies the missing education, not evidence of “responsible control.”

How can members stay informed about Board meetings?

Members can stay up-to-date with Board activities by visiting the Registration Board section of ncarb.org. Board minutes and *BOD Briefs* are uploaded to the website or sent to members after meetings.

Past President

Past President's Retrospective

Ronald B. Blicht, FAIA, FACHA, NCARB, of New Orleans, LA, served as NCARB president from July 2012-June 2013. He is a member of the Louisiana State Board of Architectural Examiners.

When did you first become involved with the Council, and what interested you about volunteering for the organization?

I joined the Louisiana State Board of Architectural Examiners in 1993, but didn't volunteer for Council activities until I joined the Architect Registration Examination® (ARE) paper/pencil grading teams in 1995. I enjoyed this very much as I thought that the volunteer work I was doing was actually advancing the profession and helping interns along their path to licensure.

What programs and initiatives have you worked on throughout your committee service?

I am currently the chair of the Licensure Task Force, which is investigating the possibility of integrating the components of licensure within an NAAB-accredited program. I also served on the Practice Analysis Task Force and the Committee on Examination (and several related subcommittees) that ensured the content of the ARE is aligned with current practice.

I have served on the Regional Chairs Committee, which addresses issues specific to NCARB's six regions, and the Procedures and Documents Committee, which reviews the Council's guiding documents and recommends changes as necessary. I also served on the National Architectural Accrediting Board (NAAB) Accreditation Team from 2009-2012.

What were the major initiatives the Council focused on during your term as president, and what is the current status of those initiatives?

The major focus of my year as president was the development of ARE 5.0. After heading the Practice Analysis Task Force to develop the basis for a new exam, it was exciting to see the efforts of the ARE Research and Development Subcommittee come to fruition in a new exam format that should be very well received when it launches in 2016. Many years of efforts by many ARE volunteers are resulting in a new format for the exam that is organized in the way we practice-and I think it will be a great success and embraced by our interns.

We also began the efforts to look at the path to licensure for interns, to streamline it if possible, while maintaining the rigors of education, the examination, and experience. Those changes are now moving forward with the work of the Licensure Task Force, which has the potential to improve the path to licensure with an integrated additional path, resulting in licensure upon graduation. I really think this a milestone for our profession and look forward to the response from the NAAB-accredited institutions that will soon participate in this venture.

How has the organization changed since you first volunteered?

NCARB has always been a dynamic, "let's just get it done" type of organization, but the Council is moving forward at an even more aggressive pace with initiatives related to the IDP, the ARE, services to Certificate holders, and-most importantly-strategically thinking about the future with "Blue Sky" dreams always at the forefront. It's an exciting time and place to volunteer. The rewards to volunteers of making our profession better far outweigh the thousands of hours and weekends our volunteers donate.

What do you think is the Council's greatest accomplishment since your involvement?

I am most proud of the development of the Council staff into a dynamic and strategic group. Additionally, our CEO Mike Armstrong was selected after a two-year process led by Scott Veazey, and I was honored to be on that selection committee. We worked very hard, and I know that we picked the best candidate for the job, as Mike's energy and dreams have propelled us forward.

What are your hopes for the Council going forward?

I hope the Council continues to move forward constantly, and always questions its actions and plans with a keen eye to be relevant and serve the profession, our interns, Member Boards, and all stakeholders. We cannot afford to stop dreaming and need to be looking out five or 10 years for new testing methods, for new services for our Certificate holders, interns, and Member Boards; not just to be new, but to be the best at what we do, while working closely with our collaterals—AIA, AIAS, ACSA, and NAAB.

How do you plan to stay involved with the Council?

Past presidents don't ever go away; they just show up once a year with all of their medals at the Annual Meeting!

Honestly, as long as I can assist the Council, I hope to be available to serve. This has been the most rewarding volunteer service of my architectural career, and I am energized whenever I am at a committee meeting or dreaming of where we could go next with the Council. I know most of our past presidents feel this way, and the Past President's Council is being reorganized to better tap the brain trust of the past leaders of NCARB.

What would you say to someone just appointed to their state board about their role in the profession? Why would you encourage them to volunteer for NCARB service?

Get involved and get involved as soon as you can! I regret that I waited three years into my first six-year term on the Louisiana Board to get involved. Nineteen years of Council service later, I can honestly say I've enjoyed every minute of it.

Try to get on a committee, volunteer for anything you can—you will receive tremendous satisfaction from serving your profession. Now that I think about it—can I be president again?

Continuing Education Committee

Chair:

Elisabeth (Lis) Knibbe, FAIA

Committee Members:

Pedro L. Alfaro Jr., AIA, Puerto Rico Member Board Member; Larry W. Bishop, Mississippi Member Board Member; T.G. Connelly, AIA, Arkansas Member Board Member; Barbara A. Field, FAIA; John R. Hill, AIA, NCARB, LEED AP, Pennsylvania Member Board Member; S. Edward Jeter, AIA, NCARB, Connecticut Member Board Member; David James Rausch, Indiana Member Board Member; Richard R. Rearick, AIA, Alaska Member Board Member; Stephanie N. Silkwood; Albert F. Zaccone, AIA, New Jersey Member Board Member; William D. Seider, FAIA, NCARB AIA Observer; Lynn R. Axelroth, Board Liaison; Lloyd S. Kaufman, Staff

The Continuing Education Committee oversees the development, delivery, and assessment of the Council's policies and programs relating to continuing education standards for use by Member Boards.

HIGHLIGHTS/YEAR-END SUMMARY

For the fifth year, the committee partnered with AIA's Committee on Education to review all courses, seminars, and tours submitted for the 2014 AIA Convention for assessment regarding qualification for health, safety, or welfare (HSW) continuing education credit. In addition, the committee evaluated six NCARB monographs for current relevancy.

SUMMARY OF CHARGES

- 248 courses and 84 tours were evaluated for HSW designation, representing a 20 percent increase over previous years. Approximately 65 percent qualified for HSW designation. The AIA Committee on Education agreed with NCARB's evaluations.
- The committee evaluated six NCARB monographs for relevancy as a source for continuing education in today's world of architecture:
 - *Cracking the Codes*
 - *Energy Conscious Architect*
 - *Fire Safety*
 - *Indoor Environment*
 - *Seismic Mitigation*
 - *Why Buildings Fail*
- The committee determined that five of the six monographs remain viable, drafting addenda for each to advise the reader of new initiatives, codes, and standards that may have evolved since the publication date of the monograph.
- The committee recommended that *Energy Conscious Architecture* be discontinued or completely rewritten given that the profession has grown tremendously in the field of energy and green building design since this publication was last updated in 2001.

Education Committee

Chair:

Cheryl C. Walker, FAIA, NCARB, North Carolina Member Board Member

Committee Members:

Raul Rivera-Ortiz, AIA, NCARB, Puerto Rico Member Board Member; Arne O. Jorgensen, AIA, NCARB, LEED AP, Wyoming Member Board Member; Lloyd S. Kaufman, NCARB Staff; Chair Cheryl C. Walker, FAIA, NCARB, North Carolina Member Board Member; Robert C. Clayborne, AIA, NCARB; Leticia B. Canon, AIA, NCARB, LEED AP^{BD+C}; Christopher P. Williams, AIA, NCARB, Board Liaison, New Hampshire Member Board Member; Peter H. Jennings, AIA, NCARB, Delaware Member Board Member; Stephen Nutt, AIA, NCARB, CAE, NCARB Staff; and Michelle Kinasiewicz, AIA, NCARB, LEED AP^{BD+C}, NCARB Staff, Michael J. Andrejasich, AIA, Illinois Member Board Member and Andrea S. Rutledge, CAE NAAB Liaison

The Education Committee oversees the development, delivery, and assessment of the Council's education policies for use by Member Boards and its relationship with the National Architectural Accrediting Board (NAAB).

HIGHLIGHTS/YEAR-END SUMMARY

The Education Committee Report is comprised of input from three committees: Education, Broadly Experienced Architect (BEA), and the NCARB Award Jury. Highlights for this year included providing input to the Council's response to the NAAB's proposed 2015 *Conditions for Accreditation and Procedures for Accreditation*, and implementing the pilot program for the Tri-National Mutual Recognition Agreement between the United States, Canada, and Mexico.

EDUCATION COMMITTEE

- Reviewed, discussed, and provided commentary for the Council's response to the NAAB's Proposed 2015 *Conditions for Accreditation and Procedures for Accreditation*.
- Reviewed and approved interim and final reports from the 2012 NCARB Award recipients, releasing final Award funding to the recipients.
- Reviewed Award program process and requirements and provided suggestions for modifications.

BROADLY EXPERIENCED ARCHITECT (BEA COMMITTEE)

The BEA Committee reviews dossiers and interviews eligible applicants from the Broadly Experienced Architect (BEA) and Broadly Experienced Foreign Architect (BEFA) Programs to determine if they meet NCARB's standards for certification. It evaluates the programs for degree of rigor, fairness, and non-bureaucratic procedures.

- Four BEA dossiers have been reviewed to date. One was approved for certification.
- Five BEFA dossiers have been reviewed thus far this fiscal year. Three were approved for interview. As of the writing of this report, one interview has been conducted and the applicant was approved for certification.
- The committee interviewed three applicants participating in the Tri-National Mutual Recognition Agreement pilot program. Two of the applicants were approved for certification.
- In other work, the committee proposed a resolution to modify the BEA program to allow applicants to submit projects located outside the jurisdiction of registration for the purposes of satisfying an education deficiency (see Resolution 2014-02).

THE NCARB AWARD JURY

The Award Jury is responsible for reviewing submittals for the NCARB Award and selecting up to three recipients in accordance with the Award Program conditions.

- Reviewed 33 Award submissions and selected three Award recipients of \$25,000 each: The University of Massachusetts Amherst, Florida Atlantic University, and Kansas State University. The Jury also selected two programs to receive Honorable Mentions: Roger Williams University and the University of Kansas.

Broadly Experienced Architect Committee

Chair:

Arne O. Jorgensen, AIA, NCARB, LEED AP
Wyoming Member Board Member

David H. Barkin, AIA, NCARB
Connecticut Member Board Member

Daryl L. Bray, AIA, NCARB

John P. Ehrig, FAIA, LEED AP
Florida Member Board Member

David E. Heyne, AIA, NCARB
Kentucky Member Board Member

Edward T. Marley
Arizona Member Board Member

Susan Schaefer-Kliman, Ph.D., AIA

Anne K. Smith, AIA, Board Liaison
Georgia Member Board Member

Michelle Kinasiewicz, AIA, NCARB, LEED AP^{BD+C}
Staff

Jaimonese Hooker
Staff

NCARB Award Jury

Chair:

Hans R. Hoffman, AIA, NCARB, LEED AP
Utah Member Board Member

David M. Biagi, NCARB
Kentucky Member Board Member

Andrew T. Malanowski

Mark R. McKechnie, AIA
Oregon Member Board Member

Bert L. Mijares Jr., AIA
Texas Member Board Member

Wendy Ornelas, FAIA
Kansas Member Board Member

Megan Katherine Schoch

Terry L. Allers, AIA, NCARB, Board Liaison
Iowa Member Board Member

Michelle Kinasiewicz, AIA, NCARB LEED AP^{BD+C}
Staff

Jaimonese Hooker
Staff

Examination Committee

Chair:

Steven B. Miller, AIA, NCARB

Committee Members:

Susan Davis-Becker, Alpine Testing Solutions; Gregory L. Erny, AIA, NCARB, Board Liaison, Nevada Member Board Member; Guillermo Ortiz de Zárate, NCARB Staff; Terance B. White, AIA, NCARB, Utah Member Board Member; Allen J. Bacqué, AIA, NCARB, Louisiana Member Board Member; Robert McKinney, AIA, NCARB, LEED AP, Louisiana Member Board Member; Robert M. Calvani, AIA, NCARB, New Mexico Member Board Member; Jared N. Zurn, AIA, NCARB, NCARB Staff; James R. Lev, AIA; Cristina M. Tudor, AIA, NCARB, LEED AP; Steven B. Miller, AIA, NCARB; Jon Alan Baker, FAIA, California Member Board Member; Ryan L. Misner, AIA, NCARB, NCARB Staff; and Chad Buckendahl, Alpine Testing Solutions

The Examination Committee oversees the development, delivery, and assessment of the Architect Registration Examination® (ARE®) for use by Member Boards.

HIGHLIGHTS/YEAR-END SUMMARY

FY14 included a two-month blackout for the exam followed by the launch of a new exam vendor and a new candidate exam portal known as My Examination. These changes brought greater transparency and improved score reporting for candidates and Member Boards. The Examination Committee was consolidated with the previous Research & Development (R&D) Subcommittee and began evaluating emerging technologies and methodologies related to architectural practice and licensure testing. It also oversaw the work of the ARE 5.0 Test Specification Task Force, the ARE Item Development Subcommittee, the ARE Graphics Pretest Subcommittee, the ARE Graphics Development and Grading Subcommittee.

SUMMARY OF CHARGES:

- Reviewed and modified the ARE Master Plan for the next five years, forecasting the required committees and efforts necessary to continue ARE 4.0 while developing and launching ARE 5.0.
- Reviewed the ARE 5.0 Test Specification Task Force's recommendation for each of the six proposed divisions, confirming the proposed content and division structure.
- Reviewed and provided feedback to staff on the new item type functional requirements, the ARE 5.0 test driver functional requirements, and the ARE 5.0 proposed workflow.
- Developed the credit model to allow candidates to earn credit in ARE 5.0 for divisions passed in ARE 4.0 as part of the ARE 5.0 Transition Plan.

ARE 5.0 TEST SPECIFICATION TASK FORCE

The Test Specification Task Force was responsible for developing the ARE 5.0 test specification recommendation.

Summary of Charges:

The recommendation for all six divisions included:

- Sections, objectives, and descriptors
- Section and objective weightings
- Cognitive complexity for each objective
- The alignment of knowledge/skills and tasks from the *2012 Practice Analysis of Architecture*

ARE ITEM DEVELOPMENT SUBCOMMITTEE

The Item Development Subcommittee was tasked with completing a pool review to verify content accuracy and quality for every item in the item bank. The review included designation of the cognitive level of the item, validation of appropriate reference(s) and rationale, and compliance with item writing standards.

Summary of Charges:

- Reviewed statistical performance of under-performing items; provided appropriate direction to correct or retire the item.
- Reviewed the initial assembly of FY15 exam forms to ensure replacement of any items that substantially overlap with other items within the same form.

ARE GRAPHICS PRETEST SUBCOMMITTEE

The Graphics Pretest Subcommittee continuously tests quality assurance of vignettes in development. This will be the last year of vignette pretest as sufficient vignettes exist to continue delivery of ARE 4.0 until this examination version is retired.

Summary of Charges:

- Pretesters created solutions and completed checklists for all scripts and isomorphs in development, confirming accuracy and compliance with item templates.

ARE VIGNETTE DEVELOPMENT AND GRADING SUBCOMMITTEE

This newly merged subcommittee for FY14 oversaw the final round of vignette creation and monitored the overall scoring performance of all vignettes.

- Created solutions and verified compliance with templates and graphic standards.
- Reviewed all isomorphs authored prior to this fiscal year to determine readiness to be released into the testing channel for FY15.
- Reviewed computer-assigned scores for each vignette and monitored the adjudication criteria necessary to clarify scoring results.

ARE 5.0 Test Specification Task Force

Chair:

Robert M. Calvani, AIA, NCARB
New Mexico Member Board Member

Practice Management

Jack H. Ballard II, AIA, NCARB, KYCID
Kentucky Member Board Member

Debra J. Dockery, AIA
Texas Member Board Member

John K. Grosvenor, AIA, NCARB
Rhode Island Member Board Member

Terry Johnson

Gregory Luhan

Kendrick L. Richardson

Garth Rockcastle, FAIA

Project Management

Michael Buono

Gary E. Demele, AIA, NCARB

Daniel L. Edgell, AIA, NCARB

John E. Folan, AIA, LEED AP^{BD+C}

Lauren Kirk

Susan B. McClymonds, AIA, CSI
New York Member Board Member

Julie M. McLaurin, AIA
North Carolina Member Board Member

Programming & Project Analysis

Shannon Carpenter

Frank W. Chitwood, AIA
Oklahoma Member Board Member

Jay W. Cone
Idaho Member Board Member

Mary Hardin

Kwendech Kwendeche

Ryan T. McEnroe, AIA, Assoc. ASLA, LEED AP

William E. Yoke Jr., AIA, NCARB
West Virginia Member Board Member

Project Planning & Design

Erin E. Carraher

Joseph Gardner

Kevin M. Johnson

Richard J. LeBlanc, AIA, NCARB
Louisiana Member Board Member

Barbara A. Sestak, AIA

Jeremy Welu, AIA, LEED AP

William K. Wilson, AIA, NCARB
Oregon Member Board Member

Project Development & Documentation

Michael J. Bonick

Charles Brant

Kenneth M. Frashier, AIA
Missouri Member Board Member

Samuel Mathau

Benjamin T. Reavis, AIA

Jeffery Skapin

Katheryn Stachler, RA, LEED AP

Construction Phase Services & Project Evaluation

Candi Adams

Pedro L. Alfaro Jr., AIA
Puerto Rico Member Board Member

Chad M. Bryant, AIA, LEED AP

Greg G. Hall, AIA, Ph.D., NCARB

Harley H. Hightower, FAIA, NCARB

Albert N. Lopez

Bayliss Ward, AIA, NCARB
Montana Member Board Executive

Chad Buckendahl
Alpine Testing Solutions

Felicia McKinney
Alpine Testing Solutions

Scott Russell
Alpine Testing Solutions

Ryan L. Misner, AIA, NCARB
Staff

ARE Item Development Subcommittee

Chair:

James R. Lev, AIA

Building Design & Construction Systems

Jody G. Coleman, AIA, NCARB
Coordinator, Mississippi Member Board Member

Kim Arbuckle, AIA, NCARB

Steven Jones, AIA, LEED AP

Benjamin T. Reavis, AIA

Robert A. Santaniello

Jeff Skapin

Michael G. Soriano, AIA
New Jersey Member Board Member

Michael A. Steiner

Kevin W. Wilson, AIA, LEED AP
Delaware Member Board Member

Vivian A. Workman, AIA, NCARB

Building Systems

Paul W. Jensen, AIA, NCARB
Coordinator

Tyler M. B. Curl

Ryan Ford

Brent A. Frick

Deborah S. Huff, NCARB, LEED AP

Colin R. Jones

Washington Member Board Member

Eugene D. Ninnie, RA, PE

Terence J. Sullivan, AIA, LEED AP

Steven R. Thorsell, AIA, CSI
Code Liaison

Jeffrey Wilkerson
Michigan Member Board Member

Construction Documents & Services

Paul E. Scoville, AIA
Coordinator

John E. Alejandro

Patrick C. Bickler
Oregon Member Board Member

S. Alex Booth

Ryan C. Florreich

James K. Zahn
Illinois Member Board Member

Programing, Planning & Practice

Paul G. May, AIA
Coordinator, Minnesota Member Board Member

Rick L. Benner, AIA
Washington Member Board Member

Bryan L. Hutchison

Roch F. Manley, AIA
Washington Member Board Member

Richard H. McNeel, AIA, LEED AP
Mississippi Member Board Member

Bryan Turner, AIA
Utah Member Board Member

Site Planning & Design

James M. Robertson, FAIA, FCSI
Coordinator, Oregon Member Board Member

Clinton K. Good
Virginia Member Board Member

Holly A. Grambort, RA, NCARB

Vincent Mancini, AIA, NCARB
Kansas Member Board Member

Kyle J. Nottmeier

Raymond R. Vigil
New Mexico Member Board Member

Structural Systems

Sharon S. Baum Kuska, Ph.D., PE
Coordinator

Mike Albertson

Don W. Barker

Michael J. Bonick

Joseph Cruz

John E. Enkemann Jr., AIA, NCARB

Dewey Ervin

Randall Holl

James S. Mickey, AIA
Nevada Member Board Member

Jennifer R. Myers, AIA, NCARB

David B. Stafford, AIA

William K. Wilson, AIA, NCARB
Oregon Member Board Member

Felecia McKinney
Alpine Testing Solutions

Scott Russell
Alpine Testing Solutions

Torrey Smith
Alpine Testing Solutions

William Johnson
Staff

Michael Katz
Staff

Jared N. Zurn, AIA, NCARB
Staff

ARE Graphics Pretest Subcommittee

Committee Members:

Kristi L. Beattie

Miranda L. Beystehner, NCARB, LEED AP

Christopher J. Biggers

Brandon Bishop

Mariko K. Blessing

Lindsey L. Brigati

Kristian B. Bryant

Lori Apfel Cardeli

Andrew C. Caruso, AIA, NCARB, LEED AP^{BD+C}

Jason A. Cook

Michael A. Dolan

Ryan M. Faust

Julia Hager

Laura S. Hancock

Zak Klobucar

Eric Street

Becky J. Thomas, AIA

Whitney M. Ward

Karen E. Williams

William Johnson
Staff

ARE Vignette Development and Grading Subcommittee

Chair:

Allen J. Bacqué, AIA, NCARB
Louisiana Member Board Member

Committee Members:

Arden M. Bardol, AIA

Karen L. W. Harris, AIA

Scott R. Heywood, AIA, NCARB

Neitha Wilkey, AIA
Washington Member Board Member

Gregory A. Williamson, AIA
West Virginia Member Board Member

Edward Wolfstein, AIA
Vermont Member Board Member

Laura Brooks
Alpine Testing Solutions

Sarah Hughes
Alpine Testing Solutions

Scott Russell
Alpine Testing Solutions

Jared N. Zurn, AIA, NCARB
Staff

Internship Advisory Committee

Co-Chairs:

Scott C. Veazey, AIA, NCARB National Council of Architectural Registration Boards;
John Padilla, AIA, NCARB American Institute of Architects

Committee Members:

Glenn Wiggins, Ph.D., AIA, ACSA Liaison; Kevin Fitzgerald, AIA, PMP, AIA Staff; Nick Serfass, AIA, NCARB, LEED AP, PMP, NCARB Staff; Co-Chair Scott C. Veazey, AIA, NCARB; Co-Chair John Padilla, AIA, NCARB; Stephanie Kirschner, CDFA; Jenny Wilkinson, Mississippi Member Board Executive; Matthew S. Hart, Assoc. AIA; Jessica Sheridan, AIA, NCARB, LEED AP^{BD+C}; Martin Smith, AIA, NCARB, LEED GA, NCARB Staff; Linaea Floden, LEED GA, AIA Liaison, IDP Student Coordinator; Michael Archer, Assoc. AIA; Jeanne Jackson, FAIA, NCARB, LEED AP; Kathleen L. Lane, Assoc. AIA, LEED AP CACE Liaison; Shannon Peterson, AIA, NCARB, LEED AP^{BD+C}, IDP State Coordinator; Erin Murphy, AIA, AIA Staff; David L. Hoffman, FAIA, NCARB, SCDP, Board liaison, Kansas Member Board Member; Daniel D. Bennett, FAIA, Alabama Member Board Member; and Harry M. Falconer Jr. AIA, NCARB, NCARB Staff, Sarah Wallace, CDFA, LEED GA, SDA Liaison

The Internship Advisory Committee evaluates the effectiveness and appropriateness of the Council's internship policies in order to advise the development and implementation of the Intern Development Program (IDP) for use by Member Boards.

HIGHLIGHTS/YEAR-END SUMMARY

Highlights for this year included analyzing the results of the *2012 NCARB Practice Analysis*, reviewing the "licensure upon graduation" proposals from the Intern Think Tank, and advising upon the streamlined and overhaul program options presented through the IDP Special Project.

SUMMARY OF CHARGES

- Advised the IDP Special Project team to pursue one specific streamlined option, one specific overhaul option, and an expansion of supplemental experience.
- Identified that no immediate content changes to the IDP are necessary as a result of data collected through the *2012 NCARB Practice Analysis*.
- Suggested enhancements to the marketing, titling, and credit structure of the *Emerging Professionals Companion* (EPC) in order to increase its usage.
- Recommended that the reporting requirement (i.e., six-month rule) not apply to transcript-based supplemental experience (e.g., advanced degrees, AIA continuing education, LEED AP, CDT, CCCA, and CCS).
- Recommended that advanced degrees conferred concurrently with first professional degrees be awarded IDP credit through the advanced degree option within supplemental experience. This recommendation is being forwarded to the IDP Special Project Team for Board consideration within the scope of that project.
- Encouraged the development of a new supplemental experience option tied to the latest edition of the *Architect's Handbook for Professional Practice*.

Member Board Executive Committee

Chair:

Dawne Broadfield, Rhode Island Member Board Executive

Committee Members:

Cathe M. Evans, North Carolina Member Board Executive; Lori SchraderBachar, Iowa Member Board Executive; Teeny Simmons, Louisiana Member Board Executive; James Denno, CSBA, LEED GA, Oregon Member Board Executive; Dennis S. Ward, AIA, NCARB Board Liaison; Derek Haese, NCARB Staff; and Chair Dawne Broadfield, Rhode Island Member Board Executive

The Member Board Executive (MBE) Committee studies the effectiveness of services the Council provides to its Member Boards and receives suggestions from Member Board Members (MBMs), MBEs, and others for improving those services. The committee also nominates a MBE director to serve on the Council Board of Directors and plans workshops for the Member Boards' staff.

HIGHLIGHTS/YEAR-END SUMMARY

The FY14 MBE Committee was tasked with completing three charges. The charges consisted of planning and facilitating the MBE Workshop, conducting the annual Quality Assurance Audit (QAA) of NCARB Records, and evaluating the process for nominating the MBE director. Facilitating the nomination of the MBE director and ensuring that all MBEs had an opportunity to vote emerged as the committee's top priority.

SUMMARY OF CHARGES:

- The committee facilitated the nomination of Kingsley J. Glasgow, executive director for the Arkansas Board of Architects, Landscape Architects & Interior Designers, as MBE director on the NCARB Board of Directors for fiscal year 2015.
- This year, the committee implemented a revised MBE director nomination process to allow those MBEs unable to attend the opportunity to vote should there have been a contested election. In addition, the committee adjusted the schedule for nominating the MBE director to reflect the new Council meeting schedule and align with the process for nominating and selecting regional directors.
- The MBE Committee developed the agenda for the MBE Workshop held in advance of the Regional Summit in March. The Workshop content included remarks by leadership; a presentation on leadership development; an update from NCARB on systems and technology; and "speed dating" roundtable discussions on criminal background checks, firm certification, board consolidation, forming strategic alliances, and sunset review.
- The MBE Committee conducted the Quality Assurance Audit (QAA) in November auditing 99 records [69 Certificate Records and 30 Intern Records]. Two minor errors were reported. A minor error is defined as a discrepancy found in an individual Record that would not affect licensure or certification.

Procedures and Documents Committee

Chair:

Kingsley J. Glasgow, Arkansas Member Board Executive

Committee Members:

Douglas J. Morgan, NCARB Staff; E. Wren Propp, New Mexico Member Board Executive; David R. Prengaman, AIA, NCARB, Rhode Island Member Board Member; James Oschwald, NCARB, LEED AP, New Mexico Member Board Member; Cathe M. Evans, North Carolina Member Board Executive; Daniel A. Taylor, Esq. Legal Counsel; John E. Cardone Jr., Louisiana Member Board Member; Chair Kingsley J. Glasgow, Arkansas Member Board Executive; Marzette Fisher, AIA, Alabama Member Board Member; and Alfred Vidaurri Jr., AIA, AICP, LEED AP, Texas Member Board Member, Melissa Cornelius, Arizona Member Board Executive; Bonnie Staiger, Hon. AIA North, Dakota Member Board Executive; Kristine A. Harding, AIA, NCARB Board Liaison, Alabama Member Board Member

The Procedures and Documents (P&D) Committee reviews proposed resolutions, procedures, and documents for their impact on and consistency with Council policies and programs. It also interprets Council standards relating to the qualifications for NCARB certification, reviews impediments to interstate architectural practice and recommends ways to eliminate them, and assess the usefulness of special Council publications.

HIGHLIGHTS/YEAR-END SUMMARY

The committee reviewed three special publications to assess their continued relevance and value:

- *Necessity of an Architect During Construction*: The committee confirmed that this continues to be a relevant and useful document.
- *How Architectural Registration Boards Work Together*: The committee determined that this paper is out of date and recommended that it be removed from circulation.
- *Model Brief to Enforce Laws Prohibiting Architectural Practice by Unlicensed Persons*: While case law requires updating, the committee found that this document remained relevant and important.

SUMMARY OF CHARGES

- The committee reviewed proposed resolutions through a lens of their impact on existing Council policies and programs. Comments and feedback were provided to leadership.

Professional Conduct Committee

Chair:

Kristine A. Kubes, Esq., Minnesota Member Board Member

Committee Members:

Robert A. Boynton, FAIA, Virginia Member Board Member; T. Rexford Cecil, AIA, Kentucky Member Board Executive; Debra A. Ellis, Colorado Member Board Member; Peter H. Jennings, AIA, Delaware Member Board Member; Robert Lopez, RA, New York Member Board Executive; Sheran Voigt, California Member Board Member; William B. Forbush III, Esq., Legal Counsel; John R. Sorrenti, FAIA Board Liaison, New York Member Board Member; Demetrius Norman, Staff

The Professional Conduct Committee (PCC) oversees the development, application, assessment, and adjudication of Council policies and practices relating to the professional conduct of Record holders and others using Council services. It also recommends disciplinary actions to the Board of Directors as warranted.

HIGHLIGHTS/YEAR-END SUMMARY

The committee reviewed 96 disciplinary actions made in accordance with the PCC Rules of Procedure. Over 50 percent of the cases covered unlicensed practice followed by licensure. A small subset addressed unlicensed firms, continuing education for license renewal, plan stamping, and fraud.

SUMMARY OF CHARGES

The PCC Rules of Procedure were reviewed for currency and relevancy. There were no proposed updates this year. Of the 96 disciplinary actions made, the following required special action by the Committee.

- Mandatory revocation of two NCARB Certificates.
- Issuance of a “show cause” letter and request for relevant information from the respective Member Boards for two related cases for the same Record holder.
- A new disciplinary action against a Record holder with a previously revoked NCARB Certificate.
- No actions required a recommendation to the BOD.

The committee was briefed by NCARB staff regarding on-going efforts to monitor websites for potential disclosures of ARE content and to issue “take down” orders for disclosures of ARE content. NCARB staff noted that there appears to be a continuing decline, compared with prior years, in the number of website disclosures.

Regional Leadership Committee

Chair:

Dale McKinney, AIA, NCARB First Vice President/President-elect

Committee Members:

David R. Prengaman, AIA Region 1 Chair, Rhode Island Member Board Member; Susan B. McClymonds, AIA, CSI Region 2 Chair, New York Member Board Member; Alfred Vidaurri Jr., AIA, AICP, LEED AP Region 3 Chair, Texas Member Board Member; Stephen L. Sharp, AIA Region 4 Chair, Ohio Member Board Member; Bayliss Ward, AIA, NCARB Region 5 Chair, Montana Member Board Member; Robert M. Calvani, AIA, NCARB Region 6 Chair, New Mexico Member Board Member; Dawne Broadfield Region 1 Executive Director; Barbara Rodriguez Region 2 Executive Director; Jenny Wilkinson Region 3 Executive Director; Glenda Loving Region 4 Executive Administrator; Bonnie Staiger Region 5 Executive Director; Gina Spaulding Region 6 Executive Director

The Regional Leadership Committee addresses issues specific to the regions and assists with planning for membership meetings of the Council.

HIGHLIGHTS/YEAR-END SUMMARY

The Regional Leadership Committee was tasked with completing the review of rules as they relate to regions and their representatives. Additionally, they were charged with developing the overall meeting agenda for the first Regional Summit, and identifying potential workshop topics for the Annual Business Meeting.

SUMMARY OF CHARGES

- Identified potential locations and rotation schedule for upcoming regional meetings taking into account the rotation schedule of the Annual Business Meeting.
- Presented a recommendation for qualifications for the regional director position to the Board of Directors.
- Continued conversation regarding the need to create uniformity among the regions, especially as it relates to their governance and structure.

Business Operations

In the United States, jurisdictional registration boards grant the right to practice architecture and use of the title “architect.” These boards have the legal authority to establish licensure requirements, enforce licensure laws and regulations, and respond to complaints of unlicensed or unethical practice.

Every year, the Council gathers its Member Boards to vote on proposed changes to the requirements for NCARB certification, Legislative Guidelines and Model Law/Model Regulations, Rules of Conduct, Bylaws, and other issues pertinent to the body.

FY14 RESOLUTIONS

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During the 2014 Annual Business Meeting, delegates representing 52 of the Council’s 54 Member Boards voted on five resolutions related to the education requirement, requirements for the Broadly Experienced Architect (BEA) program, and Bylaws changes. [View Resolutions](#)

FY14 BYLAWS

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The Council’s organization structure, functions, and processes are governed by its Bylaws, which were updated in July 2014.

FINANCIAL STATEMENTS

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Every year, an independent auditor evaluates the Council’s financial records and then provides a report. This report includes statements on the organization’s financial position, activities, cash flows, functional expenses, and notes to the financial statements.

ORGANIZATION CHART

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Headquartered in Washington, DC, NCARB has a staff of more than 90 who work to provide the best possible service to our customers and our Member Boards. The staff, consisting of both architects and non-architects, is divided into seven directorates that provide a wealth of diverse experiences and skill sets to the organization. This year, our Customer Relations, Examination, Internship + Education, and Marketing and Communications directorates have undergone a demanding work force analysis process to reassess organizational needs and structure while simultaneously identifying opportunities to streamline business operations.