

GUIDE TO LICENSURE
IN THE UNITED STATES FOR

### INTERNATIONAL APPLICANTS

ncarb.org/international-applicants

# DO YOU WANT TO BECOME AN ARCHITECT IN THE UNITED STATES?

All U.S. architects must demonstrate that they meet education, experience, and examination requirements in order to become licensed. Depending on your licensure status and education history, you may be eligible for licensure in the U.S. Whether you are licensed abroad or earned your education internationally, there is a path to licensure in the U.S. for you.

This guide to licensure for applicants outside the U.S. provides an overview of each pathway to U.S. licensure—including the International Architect Path, Internationally Educated Path, and mutual recognition agreements.

Read through our guide to learn which path is the best fit for you and understand the requirements you'll need to meet in order to become an architect in the United States

TIP: There is no national license to practice architecture in the United States. The 55 U.S. states and territories each have a licensing board, which regulates architecture and issues licenses specific to their jurisdiction. Each licensing board's rules and regulations are unique. Learn more at nearb.org/requirements.

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### WHICH PATH IS RIGHT FOR YOU?

#### I have a degree from a university outside the U.S. or Canada

I have a degree in architecture from a university outside the U.S. or Canada, but I do NOT have an architecture license. I am not qualified for the International Architect Path.

**INTERNATIONALLY EDUCATED PATH** — Go to: page 6

#### I am licensed to practice architecture outside the U.S. or Canada

I have an architecture related degree that allowed me to get a license to practice architecture outside of the United States or Canada. My license is active and in good standing to practice architecture AND my license allows me to work on any size or type of building project, without the supervision of others.

**INTERNATIONAL ARCHITECT PATH** — Go to: page 10



#### I am licensed in Canada, Australia, New Zealand, or the United Kingdom

I have a license from Canada, Australia, New Zealand, or the United Kingdom.

**MUTUAL RECOGNITION AGREEMENT PATH** — Go to: page 22

#### I have a NAAB-accredited degree OR

#### I am not eligible for the International Architect or Internationally Education Paths

I have a NAAB-accredited degree <u>OR</u> I do not meet the criteria for the other paths (for example, do not have an architecture or architecture-related degree from another country and do not have a license from outside the U.S.).

**STANDARD PATH** — Go to: ncarb.org/destination-architect

# INTERNATIONALLY EDUCATED PATH

#### Choose This Path if

- Your education was earned outside the United States or Canada
- You DO NOT hold a license to practice architecture anywhere in the world, or
- You DO have a license from outside the U.S., but you are not eligible for the International Architect Path

#### EESA EVALUATION

If you were educated abroad but do not have a license that meets the International

Architect Path requirements, you may be able to pursue the Internationally Educated Path which requires an Education Evaluation Services for Architects (EESA). Through EESA, you can fulfill the education component of the path to licensure in the United States.

Administered by the National Architectural Accrediting Board (NAAB), an EESA compares your academic transcript to the *NCARB Education Standard*. The evaluation determines whether your education meets the standards for licensure and identifies any deficiencies that must be addressed. You may need to complete additional coursework in order to satisfy any deficiencies.

**TIP:** Any fees for EESA are non-refundable and established by NAAB—not NCARB. Contact our Customer Relations team to confirm that EESA is the right path for you.

#### Steps to complete an EESA:

- Navigate to my.ncarb.org and create an NCARB Record
- Reach out to our Customer Relations team, who can review your education history and provide next steps, at <a href="mailto:ncarb.org/contact">ncarb.org/contact</a>

Some jurisdictions do not accept an EESA for international education. Double-check that the jurisdiction you are pursuing licensure in accepts EESA through the Licensing Requirements Tool at nearb.org/requirements.

#### After the EESA

After satisfying any deficiencies identified by your EESA and having your education re-evaluated, you need to complete the examination requirement. You also need to complete the experience requirement, which can be done at any time after you create your NCARB Record. Read more on page 16.

# INTERNATIONAL ARCHITECT PATH



#### Choose This Path if

- Your license is active and in good standing at the point of application.
- Your license allows unlimited practice—the design of all types and sizes of buildings.
- Your country's credentialing authority has a system for tracking disciplinary action for architects.
- You have no record of disciplinary action.

Additional requirements are documented in the NCARB Certification Guidelines. Learn more at ncarb.org/certificate.

# HOW TO APPLY FOR THE INTERNATIONAL ARCHITECT PATH

- Use our Licensing Requirements Tool (ncarb.org/requirements) to confirm that the U.S. jurisdiction where you want to earn a license accepts the International Architect Path.
- After navigating to the Licensing Requirements Tool, select the "Reciprocal Requirements" tab and then select "NCARB Certificates granted through the International Architect Path are accepted" under "Requirements."
- Contact your jurisdiction directly to ensure they will accept the NCARB Certificate through the International Architect Path, as their rules are subject to change.
- Establish an NCARB Record via my.ncarb.org. Your Record is a verified account of your professional history, which you'll need to complete the exam and experience requirements.

  Add your license from outside the U.S. and education to your NCARB Record.

- You will be prompted to indicate your interest in the International Architect Path by checking a box in your Record. You will receive next steps via email.
- Have your official academic transcript and Credential Verification Form sent to NCARB so we can confirm your eligibility for the International Architect Path. NCARB cannot verify your documents until you have created an NCARB Record, which is different from a free My NCARB account.

**TIP:** Before you apply to the International Architect Path to NCARB certification, review the International Architect Path Manual (also available in Spanish, Arabic, and Farsi), which provides in-depth explanations of the requirements for completing this path. Learn more at

ncarb.org/international-applicants.

**NOTE:** The International Architect Path application includes a fee, but you will not be billed until after your required credentials have been reviewed and you have been made eligible for the program.

The application fee does not include the cost of completing the Architect Registration Examination® (ARE®).

#### Submitting Paperwork

You'll need to have your official documents submitted to verify your education and international license before you are accepted into the International Architect Path. All forms and transcripts must be submitted in English, per NCARB's translation requirements.

• International License: Complete Part A of the Credential Verification Form (available at <a href="ncarb.org/international-applicants">ncarb.org/international-applicants</a>), which is used to verify the architecture license issued by your country's official credentialing authority. Then, your registration/license/credentialing authority who issued your license to practice architecture (not your university) will complete Part B. They will submit the final form to NCARB.

**TIP:** Your credentialing authority is the organization or entity that issues architecture licenses and regulates the practice of architecture within your country.

School transcripts: You can have your school's transcripts
verified and added to your NCARB Record either
electronically or physically. The document must be
translated into English. Learn more at <a href="mailto:ncarb.org/translation">ncarb.org/translation</a>.

#### **Application Review**

After the required documentation has been received, NCARB will review your Record and contact you within 45 days with an update on your eligibility for the International Architect Path.

Once you have applied to the International Architect Path, you can begin work on NCARB's experience requirement for certification. After your eligibility has been confirmed, you can start work on the examination. Learn more about the AXP and ARE on page 16.

Once you've completed the AXP and ARE, you'll need to submit an updated Credential Verification Form to NCARB so we can confirm your license remains in good standing. You'll then be issued an NCARB Certificate, which you can use to apply for reciprocal licensure in a U.S. jurisdiction.





# For Candidates Pursuing the International Architect or Internationally Educated Paths

Your next steps are the Architectural Experience Program® (AXP®) and the Architect Registration Examination® (ARE®).

# ARCHITECTURAL EXPERIENCE PROGRAM (AXP)

To complete this program, you will need to report 3,740 hours across six experience areas. At least 1,860 hours must be earned by working under an

architect who is licensed in the U.S. or Canada—although these can also be earned while working abroad. Additionally, you may be able to report up to 1,860 hours working for an architect licensed in another country.

- If you are unlicensed: To earn full credit toward the AXP for your work, you must report experience within one year of earning it. You can report experience earned more than one year ago for 75% credit toward the AXP, with no limitation on how old that experience can be.
- If you have an international license: There are no time limitations
  when documenting your hours. As an architect, any qualifying
  experience will count toward the AXP—regardless of when you earned it.

**TIP:** You can start earning experience before your EESA evaluation is complete or before you have been made eligible for the International Architect Path.

Learn more about the AXP at ncarb.org/gain-axp-experience.

#### ARCHITECT REGISTRATION EXAMINATION (ARE)

The ARE is a six-part exam designed to test your knowledge and skills in architecture.
You can begin scheduling ARE divisions under the Internationally

Educated Path after your education requirement is complete. For the International Architect Path, you can begin testing once NCARB has confirmed your eligibility and you've paid your Certificate application fee.

**TIP:** NCARB offers all ARE candidates free study resources, including a free practice exam for each division of the ARE.

Learn more about the ARE at ncarb.org/are.

## INTERNATIONALLY EDUCATED PATH: BECOMING LICENSED

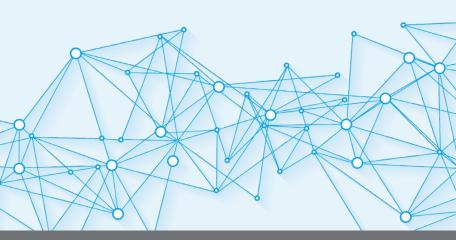
After completing the AXP and ARE, NCARB will evaluate your NCARB Record and have your application sent to your jurisdiction's licensing board for processing. From there, you will be eligible to practice architecture in your jurisdiction.

To practice in more than one jurisdiction, earn free continuing education credits, and use the NCARB credential in your title, consider NCARB certification. The NCARB Certificate—separate from your architect license—can help you achieve mobility and professional growth.



# INTERNATIONAL ARCHITECT PATH: RECEIVING YOUR NCARB CERTIFICATE

Once NCARB has confirmed you meet the requirements for certification through this path, you will be issued a Certificate number. You will then be able to use your NCARB Certificate to apply for reciprocal licensure in a U.S. jurisdiction that accepts the International Architect Path.







#### Choose This Path if

You have a license from Canada, Australia, New Zealand, or the United Kingdom. With an increasingly global economy, your practice is no longer limited to the location of your initial license. NCARB has established agreements with the licensing authorities of Australia, New Zealand, Canada, and the United Kingdom. If you are an architect in any of these countries, you may be eligible to practice in the United States.

To become licensed in the United States under a mutual recognition agreement (MRA), you will need to obtain the NCARB Certificate. Your chosen U.S. jurisdiction may also have its own requirements for licensure.

**TIP:** Architects who are licensed in their home country through another reciprocal licensing arrangement are not eligible for an MRA.

If you are eligible for a mutual recognition agreement, you do not need to complete the ARE or the AXP. Some post-licensure experience may be required, depending on the agreement.

If you do not meet the requirements listed below, you have the option to pursue the International Architect Path. Learn more on page 10.



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#### AUSTRALIA AND NEW ZEALAND

If you are an architect from Australia or New Zealand, contact the Architects Accreditation Council of Australia (AACA) or the New Zealand Registered Architects Board (NZRAB) before starting the process with NCARB.

To be eligible for the NCARB Certificate under this arrangement, you must:

- Be licensed and in good standing in a signatory jurisdiction in Australia or New Zealand
- Hold a current AACA Statement (only applicable for Australian architects)

# CANADA

If you are an architect from Canada, contact the Regulatory Organizations of Architecture in Canada (ROAC) before starting the process with NCARB.

To be eligible for the NCARB Certificate under this agreement, you must:

- Be a Canadian citizen or permanent resident
- Be licensed and in good standing in a Canadian jurisdiction
- Maintain your principal place of practice in a signatory jurisdiction
- Have at least 2,000 hours of post-licensure experience in your home country

#### UNITED KINGDOM

If you are a U.K. architect seeking licensure in the United States, contact the Architects Registration Board (ARB).

To be eligible for the NCARB Certificate under this agreement, you must:

- Hold a valid license/registration in good standing from your home licensing authority
- Have the right to work in the locality in which you seek licensure (typically granted through a visa or other work immigration route)
- Have secured ARB-prescribed qualifications issued by schools of architecture in the United Kingdom at Part 1, Part 2, and Part 3 level
- Hold an active Certificate from ARB



### FREQUENTLY ASKED QUESTIONS

### What are the requirements for submitting a translated transcript?

All official transcripts must be submitted in English directly from your school or translation service and must include:

- I) Confirmation that the transcript was provided by the school or the applicant in the university's original sealed envelope if mailed, or that the transcript was provided directly by the school via email.
- 2) Confirmation that the translation was completed using the original sealed or electronic document.
- 3) The original, untranslated document. NCARB does not require course descriptions and will not accept equivalency or evaluation reports.

Learn more about translation requirements at <a href="mailto:ncarb.org/translation">ncarb.org/translation</a>.

#### Who can translate my transcripts?

Certified translations can only be accepted through official and verifiable sources such as the university, legal, notary, embassy, or other certified translation services. These providers do not have to be based in the United States or American Translators Association (ATA) certified. Learn more at nearb.org/translation.

#### What is an EESA evaluation? Do I need one?

Administered by the NAAB, the Education Evaluation Services for Architects (EESA) compares your academic transcript to the NCARB Education Standard and determines whether your education meets the requirement for licensure or NCARB certification. You may need an EESA evaluation if you do not hold a degree from a NAAB-accredited program. If you are pursuing the International Architect Path, do not get an EESA.

### Can I apply for certification through the International Architect Path if the country where I am credentialed does not have a regulatory body?

To be eligible for certification through the International Architect Path, you must be credentialed in another country that has a system in place for disciplinary action. If this does not exist, you are not eligible for this path. You may still, however, apply for initial licensure as a licensure candidate who was educated outside the U.S.

### Does experience from a country outside the U.S. count toward fulfillment of the Architectural Experience Program (AXP)?

A maximum of 1,860 hours may be earned for work completed in another country under the supervision of a licensed architect in that country under experience setting O. If you are working in an architecture firm located outside of the U.S. or Canada but the architect is licensed in the U.S. or Canada, any hours earned would qualify as experience setting A.

### As an architect made eligible for the International Architect Path to NCARB Certification, does the AXP reporting policy apply to me?

No. Applicants pursuing the International Architect Path are not limited by the reporting policy. You may submit any previous experience pre- or post-licensure for fulfillment of AXP.

#### If I don't qualify for one path, can I pursue another?

Yes! As long as you meet the requirements, you may pursue any path to become licensed in the United States.

#### Will I be able to test online if I'm located internationally?

Yes. You can take the ARE online from anywhere in the world, as long as your testing environment meets the technical and environmental requirements for online proctoring. Note: Some countries may have restrictions in place that do not allow online proctoring.

#### Could I be eligible for an EESA discount?

If you graduated from an accredited program offered by a Canberra Accord signatory after 2010 or a NAAB International Certified program, you may be eligible for an EESA fee discount. Learn more at ncarb.org/international-applicants.

### FOR MORE INFORMATION

about the path to United States licensure for international applicants, read the *Certification Guidelines* or visit:

#### ncarb.org/international-applicants











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The National Council of Architectural Registration Boards, in collaboration with licensing boards, facilitates the licensure and credentialing of architects to support the health, safety, and welfare of the public.

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