



# ARCHITECT REGISTRATION EXAMINATION® (ARE®) ACCOMMODATIONS OVERVIEW

NCARB is committed to providing reasonable accommodations for individuals with documented disabilities or temporary medical conditions, in accordance with the Americans with Disabilities Act (ADA). Testing accommodations are granted to ensure equity and accessibility for all ARE candidates. The most common accommodations include additional testing time (up to 50 percent longer) or additional break time. Please keep in mind, there are limits to the accommodations that NCARB and its test delivery partner(s) are able to provide. For more information, see the ARE 5.0 Guidelines.

## WHAT TO KNOW BEFORE APPLYING

- Accommodations must be reviewed and approved before scheduling an exam. “**DO NOT** schedule any exam appointments until you receive written notification that accommodations have been approved.
- You may be required to provide documentation from an appropriately licensed professional as part of the application process.
- A number of medical devices and items are pre-approved and do not require an accommodation. Please see the list in the [ARE 5.0 Guidelines](#) to determine if this applies to you.
- Due to the nature of online proctoring, a handful of accommodations available at a physical test center will not be available when testing online.
- Because the ARE is an essential measure of candidate competency used by all 55 U.S. licensing boards, NCARB will not grant accommodations that alter the measurement of the skills or knowledge assessed by the ARE.

## HOW TO APPLY FOR ACCOMMODATIONS

1. **Contact NCARB.** Please reach out to NCARB in writing via our [contact us form](#) to request your accommodation. Depending on the jurisdiction that granted your eligibility to test, you may need to make your request directly to your board; if this is the case, NCARB will inform you.
2. **Submit the Testing Accommodations Request Form.** Complete and submit NCARB’s Testing Accommodations Request Form. If applicable, you may provide:
  - a. Documentation of any past accommodations to support your request, and/or
  - b. A specific diagnosis by an appropriately licensed professional that includes a description of the appropriate accommodations for your condition
3. **Receive Accommodations Approval.** Accommodations must be approved prior to the scheduling of an exam appointment. Do not attempt to schedule an appointment before receiving written approval. Please allow 7-10 business days for NCARB to process your request. If your request must be submitted to your board, the process may take longer.
4. **Schedule Your Appointment.** Once you have been approved for testing accommodations, you will receive instructions on how to schedule an appointment. While some appointments may be able to be scheduled through your NCARB Record, depending on the accommodation, it may be necessary to schedule by phone.

## ACCOMMODATIONS NOT AVAILABLE ONLINE

Some available accommodations are not supported for an online proctored appointment. These include:

- Reader
- Sign Language interpreter
- Separate testing room
- Physical scratch paper

Candidates requiring these accommodations must test in a test center. If your testing accommodation request is available for onsite testing only, NCARB will advise you during the application process.

## QUESTIONS?

Contact [NCARB’s Customer Relations team](#) for more information. Please allow 7-10 business days for processing; this timeframe may be extended if your accommodation must be approved by your local licensing board.

*Please note: In compliance with the ADA, NCARB is not required to grant accommodations that result in an undue burden on NCARB or Prometric.*