AXPupdate

The COVID-19 (Coronavirus) pandemic has caused a lot of uncertainty, but you're not in this alone—we're here to help. Our staff architects have put together some tips to guide you through the <u>Architectural Experience Program</u>[®] (AXP[®]) and pinpoint ways you can still gain experience during the outbreak.

- Your Experience Won't Expire: All experience submitted to (and ultimately approved by) your AXP supervisor will not expire. Once you've submitted your experience, the reporting requirement is no longer a concern, even if your supervisor takes a bit longer to approve your report.
- Only Submit Reports When There is Experience to Report: You are not required to continuously submit experience reports if you have no experience to report. However, you can always take advantage of our "Other Experience Opportunities" category under <u>Setting O</u> to continue making AXP progress while not employed.
- Remote Work Qualifies for AXP: As long as your supervisor has control over and knowledge of your work, you can still submit experience gained while working remotely and have it approved. If you work remotely, we recommend having more frequent check-ins with your supervisor.
- **Report in Shorter Time Frames:** When meeting with your supervisor, take some time to discuss how often you should be reporting your experience. We typically recommend submitting experience in shorter time frames, such as every two weeks.
- **Reporting Requirement Extensions:** If you're experiencing extenuating life circumstances, you may qualify for a <u>reasonable extension</u> to the twomonth filing period. To request an extension, you'll need to <u>contact us</u> and be able to provide us with the appropriate documentation to qualify.
- Explore Our AXP Resources: There are many free resources and tools on our site for you to explore that will help you successfully complete the AXP, including the <u>AXP Guidelines</u>, our <u>AXP Candidate and Supervisor</u> <u>Expectations guide</u>, blog articles, and webinars.

Stay up-to-date with our most recent COVID-19 updates by following us on <u>Twitter</u>, <u>Instagram</u>, and/or <u>Facebook</u>.

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