



## Foreign Architect Path to NCARB Certification Translator Statement of Confirmation

The National Council of Architectural Registration Boards (NCARB) requires all official forms to be submitted **in English** to verify applicants' documents in support of their Foreign Architect Path to Certification application. If the a) Credential Verification Form and/or b) official academic transcripts are not in English, a certified translator must translate these documents.

*Incomplete forms, falsified forms, and/or forms submitted by applicants will not be accepted.*

### Translator Contact Information

Include official and verifiable contact information only.

Name (Last, First): \_\_\_\_\_

Phone Number (+X (XXX) XXX-XXXX): \_\_\_\_\_ Email: \_\_\_\_\_

Name of Translation Company: \_\_\_\_\_

Translation Certification Number: \_\_\_\_\_ Website: \_\_\_\_\_

Date (MM/DD/YYYY): \_\_\_\_\_

When you have completed this form, please submit this form, the completed translation(s), and the original document(s) via email or postal mail.

**Email to:** [foreignarchitect@ncarb.org](mailto:foreignarchitect@ncarb.org) Please send via an official, verifiable email address.

OR

**Mail to:**

NCARB  
C/O International Fulfillment Corporation  
7100 Old Landover Rd Suite 500  
Landover, MD 20785  
USA

For more information, review the [Foreign Architect Path to Certification Documentation Checklist](#), which outlines the application process and required documents. The checklist also outlines how official documents should be sent and who should send official documents to NCARB. You can also read about the requirements for submitting translated documents on [NCARB's website](#).