



NCARB



NATIONAL  
COUNCIL OF  
ARCHITECTURAL  
REGISTRATION  
BOARDS



YOUR GUIDE TO

NCARB

Certification

[ncarb.org/certification](https://ncarb.org/certification)



## Your Guide to NCARB Certification

The NCARB Certificate gives you the flexibility you need to advance your career.

Whether you're newly licensed or have been practicing for years, the NCARB Certificate can help expand your professional reach. Along with the mobility to pursue work in multiple jurisdictions, you'll have access to free continuing education, exciting leadership opportunities, and more.

There are now more paths to certification than ever. Read on to discover how the NCARB Certificate can help you expand your professional reach.

# Table of Contents

Benefits of Certification .....	4
NCARB Monographs .....	6
International Opportunities .....	8
Applying for Certification .....	9
Meeting Requirements .....	10
Understanding Alternatives .....	11–13
FAQs .....	15–16

# Benefits of Certification

Once you've earned your NCARB Certificate, you can take advantage of:

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## Professional Mobility



Being certified gives you the flexibility to go wherever work takes you—including all 54 U.S. jurisdictions, Australia, Canada, Mexico, and New Zealand.

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## Free Continuing Education



You can earn continuing education hours through our Monograph Series, free for Certificate holders. Each monograph or mini-monograph comes with an online quiz you can complete from the comfort of your own home.

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## Competitive Edge



You can add the “NCARB” credential to your title. For many firms, meeting this national standard is an important factor in hiring and promoting.

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“All I had to do to gain reciprocity was have NCARB transmit my Record. I was registered that same afternoon!”

—Tina Stanislaski, AIA, NCARB, LEED AP

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## Secure Records



As a Certificate holder, you don't have to worry about record keeping. All of your professional information is stored on our secure servers—ready whenever you need it.

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## Leadership Opportunities



You'll be among the first to hear about opportunities to help shape the future of the profession by volunteering on your state board and NCARB committees.



Thanks to our exclusive self-study resources, you can easily earn the continuing education hours (CEH) you need to update your professional skills and maintain your license.

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## **Monographs**

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Each monograph provides you the opportunity to earn 6 to 20 CEHs by reading the material and passing an online quiz. You'll receive your results instantly!

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## **Mini-Monographs**

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Mini-monographs are bite-sized pieces of continuing education, offering you the opportunity to earn between 1 and 2.5 CEHs.

# Earning CEH

Follow these simple steps to complete an NCARB monograph:

- 1 Download a monograph.** As a Certificate holder, you'll receive an email notification about the latest mini-monograph each month. You can also browse our full collection on [www.ncarb.org](http://www.ncarb.org).
- 2 Take the quiz.** After downloading your monograph, you'll have two years to complete the quiz. Log in to your My NCARB account, select Monographs, and choose the monograph you'd like to finish.
- 3 Save your results.** You can print your certificate of completion immediately, or retake the quiz. Your passing score will be automatically reported to the AIA.

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**Monographs are always free for NCARB  
Certificate holders!**

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## International Opportunities

The NCARB Certificate doesn't limit reciprocity to the United States. Through agreements with the licensing authorities of several foreign countries, you can use your Certificate to expand your career abroad, including:

- **Australia**
- **Canada**
- **Mexico**
- **New Zealand**

To learn more about the specific requirements for each country, visit [ncarb.org/international](https://www.ncarb.org/international).



# Applying for Certification

Ready to join more than 42,000 architects and become an NCARB Certificate holder? Follow these simple steps to advance your career:

- 1 Visit [my.ncarb.org](https://my.ncarb.org) and establish or reactivate your NCARB Record.
- 2 Document NCARB's certification requirements.
- 3 Contact our Customer Relations team at 202-879-0520 to have your Record evaluated.

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To learn more about applying for the NCARB Certificate, read the *Certification Guidelines*, available on our website.


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# Meeting Requirements

Holding an NCARB Certificate signifies that you've met national standards for licensure. As a practicing architect, you probably already meet some or all of these requirements—now's the time to make sure they're updated in your NCARB Record!

<b>Education</b>	Hold a professional degree in architecture from a program accredited by the National Architectural Accrediting Board (NAAB) or the Canadian Architectural Certification Board (CACB).
<b>Experience</b>	Complete the Architectural Experience Program® (AXP™).
<b>Examination</b>	Pass the Architect Registration Examination® (ARE®).
<b>Registration</b>	Receive a license to practice architecture from a U.S. registration board.

## Don't meet these requirements?

There are alternative paths for U.S. architects without a degree from a NAAB-accredited program, as well as foreign architects. 

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*“Maintaining an NCARB Certificate provides flexibility—  
I’m able to take my career wherever it may lead.  
Plus, I have a credential recognized and respected  
throughout the country.”*

**—Mary Melissa Yohn, AIA, NCARB**

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## Understanding Alternatives to Certification

We’ve been working to ensure the certification process is streamlined and inclusive for all applicants.

These paths are offered at no additional charge to the standard initial certification application fee, which is waived for applicants who have maintained an active NCARB Record.

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### **The Education Alternative**

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Through this path, architects who do not have a degree from a NAAB-accredited program can pursue NCARB certification. You must be currently licensed in a U.S. jurisdiction and have held that license for at least three years to be eligible. Your path will be determined based on your education background.

## Understanding Alternatives to Certification Continued...

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### Education Alternative Paths

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**Bachelor's Degree in an Architecture-Related Program (as determined by NCARB):** Architects eligible for this path must document two times the requirements of the AXP.

**Other than a Bachelor's Degree in an Architecture-Related Program:** Architects eligible for this path must complete the NCARB Certificate Portfolio, a portfolio of your work as an architect addressing the subject areas of the *NCARB Education Standard*.

To learn more about the AXP or the *NCARB Education Standard*, visit our website.

**Note:** Architects with other post-secondary education who have obtained **64 or more semester credit hours** will need an EESA Evaluation to determine which subject areas of the Education Standard they must address through a portfolio. **Architects with less than 64 semester credit hours** will not need an EESA evaluation and must address all subject areas through a portfolio. The NAAB charges a fee for EESA Evaluations.

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## Foreign Architect Path

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Through this path, architects who are licensed outside of the United States and Canada can pursue an NCARB Certificate by completing the experience and examination requirements for licensure.

- 1 Have a degree or education credential in an architecture program that leads to registration/credential to practice architecture in a foreign country.
- 2 Submit verification of active registration or licensure to practice architecture in a foreign country that tracks disciplinary actions in the profession.
- 3 Complete the AXP.
- 4 Pass the ARE.

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To learn more about alternatives to certification,  
read the *Certification Guidelines*.

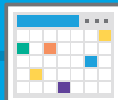
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# FAQs

## How much does the NCARB Certificate cost?

Applying for an NCARB Certificate costs \$1,100. Licensure candidates who maintain an active NCARB Record will receive their first year of certification for free, plus half off the second year. Renewing your Certificate costs \$225 each year.

## How do I use my Certificate to apply for licensure in another jurisdiction?

Certified architects can easily apply for licensure in another jurisdiction through their NCARB Record. Simply select the “Request Transmittal of NCARB Record” button and follow the instructions on your screen. There is a \$400 transmittal fee.

## Do I need to complete CEH to renew my NCARB Certificate?

While certification does give you access to free continuing education opportunities, you do not need to complete CEH to renew your NCARB Certificate.

## Can I apply for an NCARB Certificate online?

If you do not already have an NCARB Record, you can apply for NCARB certification online by starting your Record. Architects with existing NCARB Records will be automatically evaluated for certification following their annual online Record renewal. If you have an existing Record and would like to be evaluated for certification sooner, please contact our Customer Relations team at 202-879-0520.

## Do I need an NCARB Certificate to apply for licensure in another jurisdiction?

While it's possible to gain a reciprocal license without being certified, all 54 jurisdictions accept the Certificate and many require it.

## Can I use my NCARB Certificate to apply for licensure in other countries?

Certified architects can apply for reciprocal licenses in Canada, Mexico, Australia, and New Zealand. NCARB can also send a letter on your behalf to foreign economies participating in the Asia-Pacific Economic Cooperation (APEC) Architect Project.









# For more information on the NCARB Certificate, visit:



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