

NCARB offers two language accommodations for qualified Architect Registration Examination® (ARE®) candidates who speak or read English as a second language. ESL accommodations are offered only to candidates with exam eligibility established by a licensing board in a jurisdiction that accepts these accommodations. Available ESL accommodations are:

- **Additional testing time:** Twenty percent (20%) of the original testing time for each division added as an extension to the original testing time. If you have existing accommodations for other conditions that extend your testing time, keep in mind that additional testing time can only be added up to a maximum of 50% additional testing time combined for all approved testing accommodations.
- **Word-to-word translation dictionary:** For candidates testing at a PSI test center, use of a personally supplied, printed word-to-word translation dictionary of the candidate's choosing that has no additional notes or markings added to the text. The word-to-word translation dictionary will be inspected by test center staff. This accommodation is not available for online proctored exams.

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Candidate Name

NCARB Record Number

Jurisdiction That Established Candidate's Exam Eligibilities

I attest that my primary (native) language is

By making this application for an ESL accommodation, you are acknowledging the following:

- I understand that New York will not accept an examination given under non-standard conditions except per the provisions of the Americans with Disabilities Act. Examples of such non-standard conditions include the use of a word-to-word translation dictionary or extra testing time for applicants who are English as a second language (ESL) readers. If a candidate passed the examination under such non-standard conditions for another jurisdiction, that candidate will be required to retake the examination under standard conditions.
- I understand that jurisdictions may change which ESL accommodations they accept at a future date, and that I may need to retake divisions of the ARE passed using ESL accommodations if they are not accepted by the jurisdiction where I am seeking licensure at the time of my application.

**Special testing arrangement requested** (check all that apply)

20% extra testing time

Use of a personally supplied word-to-word translation dictionary

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Under penalties of perjury, I declare that the information on this form is accurate and true. I understand that providing false information on this form may be cause for denial or loss of eligibility to test, invalidation of exam scores, and revocation of a license, as determined by NCARB's Professional Conduct Committee and/or Board of Directors. I hereby certify that I personally completed this application and that I may be asked to verify the above information at any time.

Candidate Signature

Date

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Send this completed form to [Testingaccommodations@ncarb.org](mailto:Testingaccommodations@ncarb.org) with the subject line "ESL Accommodation" for review and processing, which typically takes 7-10 business days to complete. Accommodations must be approved prior to the scheduling of an exam appointment. **Do not attempt to schedule an appointment before receiving written approval that NCARB has processed your request.** Please note: NCARB conducts frequent audits to verify the validity of applications for language accommodations.